



Historic Landmark Meeting

City of Falls City, Oregon

Meeting Location: 320 N Main Street, Falls City

Thursday, October 22, 2020 at 4:30 PM

Posted on October 21, 2020

Committee Members

Mike McConnell

Guy Mack

Vacant

Amy Houghtaling

Bruce Garrett

Vacant

Vacant

AGENDA

1. **Call to order**
2. **Pledge of Allegiance**
3. **Motion to adopt the entire agenda**
4. **Consent Agenda: Motion Action Approving Consent Agenda Items**
 - a. Meeting Minutes August 13, 2020 (pg. 1-2)
 - b. Meeting Minutes September 10, 2020 (pg. 3-4)
5. **Public Comments:** Citizens may address the Committee or introduce items for Committee consideration on any matter. The Committee may not be able to provide an immediate answer or response but may direct staff to follow up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.
6. **Old Business**
 - a. Discussion - Photos on Website
7. **New Business**
 - a. None
8. **Correspondence, Comments and Ex-Officio Reports**
9. **Committee Announcements**
10. **Adjourn**

The City of Falls City does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

www.fallscityoregon.gov

City of Falls City
Historic Landmark Commission
Thursday August 13, 2020 6:00 p.m.
Meeting Location: 320 N Main Street, Falls City, OR 97344

Committee Members Present

Mike McConnell, Bruce Garrett, Amy Houghtaling, Guy Mack

Staff Present

None

1. Call to Order

Chair McConnell called meeting to order at 4:30 PM and took roll call.

2. Pledge of Allegiance

Chair McConnell led commission in the Pledge of Allegiance.

3. Motion to Adopt the entire agenda

A motion was made by Member Houghtaling and seconded by Chair McConnell to adopt the entire Agenda Motion carried 5-0-0-1 Ayes, Mike McConnell, Amy Houghtaling, Bruce Garrett, Guy Mack.

4. Consent Agenda.

- a. Historic Landmark Commission Minutes October 14, 2019

A motion was made by Member Houghtaling and seconded by Member Garrett approving Consent Agenda item A. Motion carried 4-0-0-0 Ayes, Mike McConnell, Amy Houghtaling, Bruce Garrett, Guy Mack.

5. Public Comments

None

6. Old Business

- a. Member Houghtaling informed the Commission that because of COVID-19 and the High School going to virtual learning, work on the App was suspended. City Manager Mac Corthell contracted State Historic Preservation Office (SHPO) about using adults to complete the project but Mr. Burgett. The lead teacher on the project does not have sufficient time because of the educational change. City Manager Corthell decided to shelf the project at this time. The School was reimbursed for Mr. Burgett's time and received the computer bought for the project and the grant was closed.

7. New Business

- a. Electing a Chair, Vice-Chair, and a Secretary for the 2020 term.

A motion was made by Member Garrett and seconded by Chair McConnell to appoint Amy Houghtaling as Chair of the Historic Landmark Commission for 2020. Motion carried 4-0-0-0 Ayes, Mike McConnell, Amy Houghtaling, Bruce Garrett, Guy Mack.

A motion was made by Member Houghtaling and seconded by Member Garrett to appoint Mike McConnell as Vice Chair of the Historic Landmark Commission for 2020. Motion carried 4-0-0-0 Ayes, Mike McConnell, Amy Houghtaling, Bruce Garrett, Guy Mack.

A motion was made by Member McConnell and seconded by Chair Garrett to appoint Guy Mack as Secretary of the Historic Landmark Commission for 2020. Motion carried 4-0-0-0 Ayes, Mike McConnell, Amy Houghtaling, Bruce Garrett, Guy Mack.

- b. Chair Houghtaling informed members that the Clinic has been designated as a Historical Landmark locally but not nationally. Chair Houghtaling stated Falls City Thrives has taken over the restoration of the Clinic and grounds. Chair Houghtaling requested that the Historic Landmark Commission support Thrives effort, when possible in this transition. It is possible that the Carriage House will have to be demolished and that this may cause dissension in the Community. It is suggested that beforehand Commission ask Citizens to share their memories, photos, possible timeline on the buildings uses to be displayed in the refurbished Clinic.
- c. William Sullivan put together Commission Handbooks to help members with policy and procedures. Handbooks will be returned to City Hall when members are no longer on Commission.

8. Correspondence, Comments and Ex-Officio Reports

Commission requests that City Staff provide Commission with an update on the Grant the City received to digitalize historic photos and how long we might need to provide assistance.

9. Committee Announcements

Next Historic Landmark Commission meeting is scheduled for Thursday September 10, 2020 at 4:30 PM at the Falls City Community Center.

10. Adjourn

The meeting was adjourned at 5:13 PM

A motion was made by Member Mack and seconded by Chair Houghtaling to adjourn the meeting. Motion carried 4-0-0. Ayes: Mike McConnell, Amy Houghtaling, Bruce Garrett, Guy Mack.

Signed: _____ Historic Landmark Commissioner Chair Houghtaling

Attested: _____ Historic Landmark Commission Member

City of Falls City
Historic Landmark Commission
Thursday September 10, 2020 6:00 p.m.
Meeting Location: 320 N Main Street, Falls City, OR 97344

Committee Members Present

Mike McConnell, Bruce Garrett, Amy Houghtaling, Guy Mack

Staff Present

None

1. Call to Order

Chair Houghtaling called meeting to order at 4:34 PM and took roll call.

2. Pledge of Allegiance

Chair Houghtaling led commission in the Pledge of Allegiance.

3. Motion to Adopt the entire agenda

A motion was made by Member McConnell and seconded by Member Garrett to adopt the entire Agenda Motion carried 4-0-0-0 Ayes. Mike McConnell, Amy Houghtaling, Bruce Garrett, Guy Mack.

4. Consent Agenda.

- a. Historic Landmark Commission Minutes August 13, 2020

A motion was made by Member Mack and seconded by Member McConnell approving Consent Agenda item a with changes on page one (1) second to last paragraph of member Houghtaling to Chair Houghtaling and last paragraph change Chair Garrett to member Garrett and first paragraph on page two (2) change carriage house to Little Clinic house. Motion carried 4-0-0-0 Ayes. Mike McConnell, Amy Houghtaling, Bruce Garrett, Guy Mack.

5. Public Comments

None

6. Old Business

- a. The HLC appreciates the update on the CLG Grant but concern was expressed by all members as to why (even in these times of COVID-19) the HLC was not informed of the termination on the APP Grant and the amended project to "Digitize a substantial quantity of historical photographs and documentation and create a public access point via a web page on City website". A quick perusal of the "French Family Photos" showed that many of the photos showed that many of are not of Falls City, i.e. Fishing boats in a harbor, the Pit Bridge (located in Shasta County California) and other obviously not of Falls City. These photos do not represent Falls City and should be deleted from the web page (assistance from the HLC can help identify such photos). Chair Houghtaling will request a meeting with Mayor Gordon on improving communication between the City and HLC.

7. New Business

- a. The HLC would like to establish a comprehensive time line of the uses of the Little Clinic House and requests permission to post on Facebook, either the City's or personal, requesting information on how it was used, who occupied it and personal memories or photos. The HLC would also like to have the City's Historic Landmark Register be included on the webpage, possibly as a PDF document. HLC also requests to be allowed or have City Staff search upstairs at City Hall to locate photos/documents donated by former resident Erma Ferguson.

8. Correspondence, Comments and Ex-Officio Reports

None

9. Committee Announcements

Next Historic Landmark Commission meeting is scheduled for Thursday October 08, 2020 at 4:30 PM at the Falls City Community Center.

10. Adjourn

The meeting was adjourned at 5:15 pm

A motion was made by Member Mack and seconded by Chair Houghtaling to adjourn the meeting. Motion carried 4-0-0-0. Ayes: Mike McConnell, Amy Houghtaling, Bruce Garrett, Guy Mack.

Signed: _____ Historic Landmark Commissioner Chair Houghtaling

Attested: _____ Historic Landmark Commission Member