

# City of Falls City, OR

## Historic Landmark Commission

Tuesday, February 4, 2025 at 6:00 pm

### Notice of Meeting

Meeting Location; 320 N Main St. Falls City, Or 97344

Amy Houghtaling, Guy Mack, Mike McConnell, Nick Backus, Natascha Adams

1. Call to Order
2. Pledge of Allegiance
3. Motion to Adopt the Entire Agenda
4. Consent Agenda
  - a. January 7, 2025 Minutes

**Attachments:**

- **Minutes** (HLC\_Minutes\_1.7.2025.pdf)

5. Public Comments
6. Old Business
  - a. Oral Grant Project Update
7. New Business
8. Correspondence, Comments and Ex-Officio Reports
9. Committee Announcements
10. Adjourn

**City of Falls City**  
**Historic Landmark Commission**  
Tuesday January 07, 2025 at 6:00 pm  
Meeting Location: 320 N Main Street Falls City

**Commission Members Present**

Amy Houghtaling, Nick Backus, Mike McConnell, Natascha Adams, Guy Mack. Commission was joined by Josh Wagner, Communications/Project Leader and Photographer Diane Beals.

**1) Roll Call**

Chair Houghtaling called the meeting to order at 6:04 PM, took roll call.

**2) Pledge of Allegiance**

Chair Houghtaling led the Commission in the Pledge of Allegiance.

**3) Motion to Adopt the entire Agenda**

Member Adams moved and member Backus seconded **to adopt the Entire Agenda**. Motion passed 5-0-0 Ayes. Amy Houghtaling, Nick Backus, Mike McConnell, Natascha Adams, Guy Mack.

**4) Consent Agenda Motion**

Member Adams moved and member Backus seconded **to approve minutes for 10/29/24 with the correction of member Adams first name, Natascha..** Motion passed 5-0-0 Ayes. Amy Houghtaling, Nick Backus, Mike McConnell, Natascha Adams, Guy Mack.

**5) Public Comment - None**

**6) Old Business**

**a. Grant Project Update**

Chair Houghtaling informed the Commission that she has been updating the Grantor about Project progress and purchases made to accomplish (hardware, software, etc.) said Project. She also informed the Commission that Mr. Wagner has finished ten interviews: Dennis Sickles, Lois Grippen, Ken Graham, Gary Huxford, Don Poe, Bill Gilbert, Bill Diehm, Ben Jackson, Philip Ames and Guy Mack. None of these individuals have signed a 'Release Form' which will be needed before Project is finished and posted to YouTube.

Project Leader Wagner said that the scanning of photos has been going slowly and that we might need to provide incentives (party, gift certificates) to speed the FCHS students' progress. Member Adams mentioned that she could assist with this process if needed.

**7) New Business - None**

**8) Correspondence, Comments and Ex-Officio Report**

'Release Form' (for the use of interviews and photographs) has been provided by member Adams and shared with Commission members by Chair Houghtaling and need to be signed by participants.

Member Adams suggested some drone footage of Falls City be added and that she will look into storage options for photos.

**9) Committee Announcements**

Next meeting will be February 4, 2025 in the Community Center at 6:00 pm.

**10) Adjourn**

Member Mack moved and Member Backus seconded: **we adjourn**. Motion carried 5-0-0 Ayes. Amy Houghtaling, Nick Backus, Mike McConnell, Natascha Adams, Guy Mack. Meeting adjourned at 6:46.p.m.

\_\_\_\_\_ Historic Landmark Commissioner Chair Houghtaling

Attested: \_\_\_\_\_ Historic Landmark Commission Member