
City of Falls City
City Council Meeting Minutes
Monday November 09, 2020 6:00 PM
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Council Present: Lori Jean Sickles, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

Staff Present: David Clyne, City Manager Pro-Tem; Jamie Ward, City Recorder; Jon Creekmore, Public Works Director, Bob Young, Fire Chief.

1. Call to Order and Roll Call

Mayor Gordon called the meeting to order at 6:00PM. Mayor Gordon took roll call. Councilor Jennifer Drill called in at 6:10 p.m.

2. Pledge of Allegiance

Mayor Gordon led the pledge.

3. Motion to adopt the entire Agenda

A motion was made by Councilor D. Sickles and seconded by Councilor T. Meier to adopt the entire agenda. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Tony Meier, Jennifer Drill, Dennis Sickles, T.J. Bailey. Nay: Nay

4. Announcements

Mayor Gordon presented the Small-Town America Award to Dani Haviland. This award is given by Civic Plus to residents who go above and beyond as volunteers. The award is only given to one hundred (100) volunteers nationally. Mayor Gordon also mentioned that he was also nominated and received the award as well.

- a. City of Falls City was granted the 2021 Small City Allotment Grant award in the amount of one hundred thousand dollars (\$100,000.00) for the Bridge, North Main, Mitchell intersection. To make it safer for the pedestrians.

5. Community Government Organizations

- a. Jon Creekmore reported on the broken water main on 3rd St. in town. Stating ten feet of the line was replaced and services were reinstalled for the residents at 131 3rd St. Creekmore stated everything went smoothly and there have not been any problems since.
- b. Falls City Fire Chief Bob Young reported that two of our local volunteer firefighters took the new brush truck to assist on the Holiday and Blue River fires. In doing so they earned Thirteen thousand seven hundred and eighty-five dollars (13,785.00). Chief Young would like City staff to create a supplemental budget when those funds arrive and put the money back into the Fire budget to update a few items on the truck and the Fire Hall.

Clyne asked Young to itemize the projects that he would like to apply those funds to for council.

Chief Young would also like Councils approval to begin talking with SW Polk to see if the city can get some equipment given to the department and or per call monetary number that

both parties can agree on to help supplement taxpayers when the city responds to calls outside of the city.

A motion was made by Councilor D. Sickles and seconded by Councilor T. Meier to authorize City Manager to delegate, via Bob Young, negotiations with South West Polk on mutual aid calls. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey.

6. Reports

- a. Mayor Gordon received an email complaint regarding noise from a party on Halloween. He did talk to the Sheriff's office regarding the loud music.
- b. City Manager Pro-Tem mentioned to council that the League of Oregon Cities will be hosting a virtual training course on council rules and responsibilities. Clyne recommend that those interested in taking it talk to the City Recorder to get signed up.

Clyne reviewed his manager report (see exhibit A).

7. Consent Agenda

A motion was made by Councilor T. Meier and seconded by Councilor T. Bailey to approve the Consent agenda items; September 28, and October 12, 2020 meeting minutes and approval of the bills. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Dennis Sickles, Cliff Lauder, T.J. Bailey.

8. Public Comments

None

9. New Business

The George Kitchin Park host will no longer be able to preform his duties. City Staff recommends closing the park facilities (Bathroom doors and gate locked) to public use for the winter season or until a new camp host can be placed.

A motion was made by Councilor T. Bailey and seconded by Councilor T. Meier to authorize city staff to close the facilities at the George Kitchin Park for the winter season or until a new park host is hired. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Dennis Sickles, T.J. Bailey.

10. Old Business

Allow the use of the Community Center as a warming shelter during the winter months when temperatures are predicted to be 32 degrees and below.

A motion was made by Councilor D. Sickles and seconded by Councilor T. Meier to authorize the use of the Community Center for a warming center with the understanding that all COVID-19 precautionary measures are followed Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Dennis Sickles, T.J. Bailey.

11. Executive Session-Employment of City Manager

Open: 6:35 p.m.

Close: 7:30 p.m.

12. Executive Session-Real Property Transaction

Open: 7:30 p.m.
Close: 7:45 p.m.

13. Consideration of Follow-up action from executive session

Authorization to for Mayor to execute contract with AJ Foscoli for City Manager Position.

A motion made by Councilor L. Sickles and Seconded by Councilor T. Bailey to move that the City Council of Falls City authorize the Mayor to execute the contract with AJ Foscoli as the new City Manager. Motion carried 6-0-0-1. Ayes: Lori Jean Sickles, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey. Nays; Jennifer Drill.

Authorization for City Manager and Mayor to execute easement and IGA with the Falls City School District.

A motion made by Councilor D. Sickles and Seconded by Councilor T. Meier to move that the City Council of Falls City authorize the Mayor and City Manager to execute the easement and IGA with the Falls City School District. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

Mayor Gordon addressed council regarding Cliff Lauder wanting to stay as a member of the Public Works Committee after his term on City Council ends in January.

A motion made by Councilor L. Sickles and Seconded J. Drill to allow Cliff Lauder to remain a member of the Public Works Committee. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

Councilor J. Drill would like to send flowers or a card to Steve Birr in sympathies with the passing of JoHanna Birr.

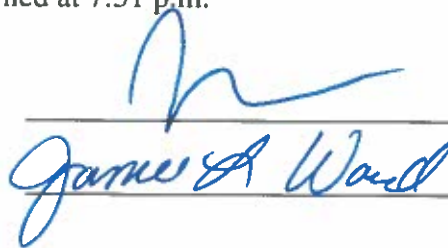
City Council all agreed.

14. Adjourn

No motion was made.

The meeting adjourned at 7:51 p.m.

Attested:



Mayor, Jeremy Gordon

City Clerk, Jamie Ward



City Manager's
Office

Falls City Monthly Report November 9, 2020

Introduction

It appears that I am already near wrapping up my services on behalf of Falls City. Frankly, I am very impressed by your community and had this been earlier in my work career would have enjoyed being your regular City Manager. This is a very attractive location, a fun City Council to serve and an engaged community.

Recruiting – This has occupied the lion's share of my time. As you know, we narrowed the search to five candidates for interviews. Interviewing itself via Zoom was its own challenge but thanks in large measure to the efforts of the Mayor and the assistance from City of Independence, I felt that this worked quite well.

The results of this effort were to narrow the focus to preferred candidates. This was indeed challenging as any of the top three (and perhaps a fourth) provided the necessary skills and fit that could meet the City's needs. Tonight, we will discuss and consider a preferred candidate for possible engagement to serve as the next City Manager.

Wastewater Project – We have established regular meetings roughly twice a month with the team putting together the ultimate application for financing through USDA-RD. I am feeling positive about the likelihood of receiving a previously sought grant award to cover the likely costs of the Cultural Resource Survey through USDA-RD.

We also extended our deadline and modified the contract for completion of work under the CDBG Grant with the State of Oregon. This will allow us to pick up the cost of the Biological Assessment required by USDA. This could result in the need for a biological opinion from the Federal government as well. We are proceeding with the understanding and do not see an earlier start date for completing this phase prior to summer of 2021.

We have had two meetings to finalize our proposed easement with the FCSD. The results of those meetings were agreements in principal over the substance of the easement as well as a proposed Intergovernmental Agreement that will be taken up at the same time by the Council. As of this writing, we are holding a placeholder for those documents on your November 9th meeting, but it is currently in the hands of respective legal counsels.

IT Project – Work proceeds on this effort. The contractor has been on site to survey the location and prepare a proposed audio/visual solution for the Community Center. The goal

remains to sufficiently encumber the project funding on this to be able to gain reimbursement through Federal CARES funds.

Doctor's Office Renovation – Work continues within budget on this project and the hope is to be able to complete the work by the end of November, weather permitting, due to the need to repaint the exterior.

Organization – I have completed one organizational change which was to promote Jamie Ward to the newly created position of City Recorder/Finance Manager. I am comfortable with her ability to do this work and believe this will allow the incoming City Manager more of an ability to delegate some of the workload. There were sufficient funds allocated in this year's budget eliminating the need for a supplemental appropriate relative to this adjustment.

Have a Great Day!

- David