



Falls City Oregon City Council Meeting

Monday, July 10, 2023 at 6:00 pm

Meeting Location

320 N Main St • Falls City, OR 97344

How to Attend and/or Participate

1. In Person: 320 N Main St. Falls City, OR 97344
2. Call-in: a. 1-253-215-8782 b. Meeting ID:878 7406 4319
You will be muted but may “raise your hand” to indicate you wish to comment.
3. Web Application: Zoom Webinar <https://us06web.zoom.us/j/87874064319>
You will be muted but may “raise your hand” to indicate you wish to comment during Public Comments.
4. Write-In: Using regular mail or email. a. info@fallscityoregon.gov; 299 Mill St. Falls City, OR 97344

The City of Falls City does not discriminate in providing access to its programs, services, and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

1. CALL TO ORDER & ROLL CALL

Mayor TJ Bailey, Council President Houghtaling, Councilor Nick Backus, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles, Councilor Lori Jean Sickles

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS, APPOINTMENTS, APPRECIATIONS, & PROCLAMATIONS

4. PUBLIC COMMENTS & LETTER COMMUNICATIONS

In order to encourage an environment of openness, courtesy and respect for differing points of view, please refrain from behavior that is disruptive to the meeting such as making loud noises, clapping, shouting, booing, or any other activity that disrupts the orderly conduct of the meeting. Abusive language will not be tolerated.

Please limit your commentary to 3 minutes or less.

a. Backroads Coffee Shop Update

5. PUBLIC HEARINGS

Public comment will be allowed in items appearing on the section of the agenda following a brief staff report representing the item and action requested.

a. CDBG Housing Rehab Project

Attachments:

- **Public Notice** (Public_Notice_and_Notice_of_Public_Hearing.pdf)

6. CONSENT AGENDA

a. June 5, 2023 Minutes

Attachments:

- **Minutes** (2023.06.05_Council_Minutes.pdf)

b. June 20, 2023 Minutes

Attachments:

- **Minutes** (2023.06.20_Council_Minutes.pdf)

7. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS

a. Mayor's Report

b. Councilor Comments

c. Park & Rec Committee Report

Attachments:

- **Park Minutes** (Park_Board_Minutes.pdf)

d. Public Works Committee Report

Attachments:

- **Public Works Minutes** (Public_Works_Minutes.pdf)

8. REPORTS FROM CITY MANAGER & STAFF

a. Falls City Fire Report

Attachments:

- **May Stats** (FD_May_Calls.pdf)
- **June Stats** (FD_June_Calls.pdf)

b. Falls City Public Works Report

Attachments:

- **PW Report** (PW_June_report.pdf)

c. City Manager's Report

Attachments:

- **Manager Report** (2023.07.10_Monthly_Manager_s_Report.pdf)

9. GOOD OF THE ORDER

10. ADJOURN

Posted for Public at the City Hall Bulletin Board, Community Center, & Falls City Website

Contact: Jeremy Teal, City Recorder (jteal@fallscityoregon.gov 503.787.3631) | Agenda published on 07/06/2023 at
1:04 PM

**Public Notice and Notice of Public Hearing
Read to the Record ~ Falls City Public Hearing**

The **City of Falls City** is eligible to apply for a 2023 Community Development Block Grant from Business Oregon. Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. The grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes.

Approximately \$11 million will be awarded to Oregon non-metropolitan cities and counties in 2019. The maximum grant that a city or county can receive is \$400,000.

The City of Falls City is preparing application for a 2023 Community Development Block Grant from the Business Oregon for a Regional Housing Rehabilitation Program that will provide grants to owner-occupied homes in Polk County for the purpose of housing rehabilitation. It is estimated that the proposed project will benefit at least 26 persons, of whom 100% will be low -moderate income.

A public hearing will be held by the Falls City Council at 6:00PM on July 10, 2023 at the Community Center located at 320 N Main Street in Falls City. The purpose of this hearing is for the Falls City Council to obtain citizen views and to respond to questions and comments about: community development and housing needs, especially the needs of low-moderate-income persons, as well as other needs in the community that might be assisted with a Community Development Block Grant project and the proposed project. You may also join the meeting via ZOOM at <https://www.fallscityoregon.gov/city-council> and selecting *Join City Council Meetings via ZOOM* [here](#)

Written comments are also welcome and must be received by noon on July 10, 2023 at City Hall, 299 Mill Street, Falls City, Oregon 97344. You may also email your comments at info@fallscityoregon.gov. Both oral and written comments will be considered by the Falls City Council in deciding whether to apply.

The location of the hearing is accessible to persons with disabilities. Please contact Jeremy Teal at City Hall at 503.787.3631 if you will need any special accommodations to attend or participate in the meeting.

More information about Oregon Community Development Block Grants, the proposed project, and records about Falls City's past use of Community Development Block Grant funds is available for public review at City Hall during regular office hours, which are 8:30AM-4:00PM Monday through Thursday. Advance notice is requested. If special accommodations are needed, please notify Jeremy Teal at City Hall at 503.787.3631 so that appropriate assistance can be provided.

Permanent involuntary displacement of persons or businesses is not anticipated as a result from the proposed project. If displacement becomes necessary, alternatives will be examined to minimize the displacement and provide required/reasonable benefits to those displaced. Any low- and moderate-income housing that is demolished or converted to another use will be replaced.



FALLS CITY CITY COUNCIL		MONDAY, JUNE 5, 2023
The Falls City City Council met in regular session on Monday, June 5, 2023 at 6:00 p.m. in the Community Center located at 320 N. Main Street		
Council Members Present: Council President Amy Houghtaling, Councilor Nick Backus, Councilor Martha Jirovec, Councilor Tony Meier, and Councilor Dennis Sickles. Councilor Lori Jean Sickles was absent.		
Staff Present: City Manager AJ Foscoli, City Recorder Jeremy Teal		
AGENDA		ACTION
Announcements, Appointments, Appreciations & Proclamations		<p>Mayor Bailey thanked all the volunteers involved with the Mental Health Happy Dance event. He thanked all the volunteers that helped with the clean up day as it was a huge success with over 60 loads from volunteer trips. He thanked Councilor Jirovec for her work on the budget and the process.</p> <p>Council President Houghtaling presented Mayor Bailey with a proclamation for his community work and bravery for his heroic efforts with the fire on April 29, 2023.</p> <p>Mr. Foscoli presented Mayor Bailey with a Certificate of Appreciation for his community work and bravery for his heroic efforts with the fire on April 29, 2023.</p>
Public Comment		<p>Mayor Bailey opened the Public Comments at 6:06 p.m.</p> <p>Tracy Young, 68 Prospect She reported the Dayton house was throwing a pump in creek and getting water. She noted she appreciated the dangerous building ordinance and had spoken with the City Manager regarding 171 Dayton and the building not having an occupancy certificate.</p> <p>Mayor Bailey mentioned that the City and Council were taking the situation very seriously and looking at ways to get everything cleaned up.</p> <p>Ms. Young also noted that the County Sheriff was looking for Van Sandavol and the gold mustang in town was parked at 171 Dayton Street and had been speeding down Prospect and hanging out with all the druggies. She mentioned Randy</p>

	<p>Moore was having strange cars in front of his place and she was sure he was dealing drugs.</p> <p>Mayor Bailey noted he talked with a Deputy the day before and the Sheriff had the make, model and license plate.</p> <p>Jeremy Gordon, 180 Dayton He noted he was in favor of the recommendation to declare 171 Dayton as a nuisance. He mentioned there had been numerous nuisances over the years. He stated 171 Dayton had no water or power for over a year and now they were stealing water from the creek. He indicated he had stayed in contact with Milan Miller, but he was very unresponsive.</p> <p>Ms. Young stated the chronic nuisance ordinance outlines it well.</p> <p>Mr. Gordon advised that if the Mayor wanted to create a committee this summer to look at legal options for nuisance and dangerous buildings he would volunteer.</p> <p>Mayor Bailey closed the Public Comments at 6:20 p.m.</p>
<p>Consent Agenda</p> <ul style="list-style-type: none"> a) May 1, 2023 Minutes b) Noise Application 	<p>It was moved by Councilor Meier to approve the minutes as presented. The motion was duly seconded by Councilor D Sickles and CARRIED with a vote of 5-0 with Councilors Backus, Jirovec, Meier, D Sickles, and Council President Houghtaling voting YES.</p> <p>It was moved by Councilor Backus to approve the Noise Application as presented. The motion was duly seconded by Council President Houghtaling and CARRIED with a vote of 5-0 with Councilors Backus, Jirovec, Meier, D Sickles, and Council President Houghtaling voting YES.</p>
<p>Reports or Comments from Mayor and Council Members</p> <ul style="list-style-type: none"> a) Mayor’s Report b) Councilor Comments 	<p>Mayor Bailey had no comments.</p> <p>Councilor Jirovec mentioned the LCB handicap rails need new paint and the building needed address numbers. She noted the signage for the</p>

	<p>building was being decided. She stated the supplemental needed to be scheduled, and an additional supplemental needed to be scheduled for October or November of 2023. She asked if a timeline for nurse’s cottage progress could be presented to Council.</p> <p>Councilor D Sickles asked if Mr. Bathke could give the Council an update at the next meeting.</p> <p>It was moved by Councilor Jirovec to instruct the City manager to obtain a timeline of the nurse’s cottage for the coffee shop. The motion was duly seconded by Councilor Backus and CARRIED with a vote of 5-0 with Councilors Backus, Jirovec, Meier, D Sickles, and Council President Houghtaling voting YES.</p> <p>Council President Houghtaling stated she would like to pay Councilor Jirovec for her hard work and long hours working on the budget.</p> <p>Councilor Jirovec stated she charged \$60 an hour.</p> <p>Council President Houghtaling reported she had 27 hours. She noted that Councilor Jirovec could recuse herself from the vote.</p> <p>It was moved by Councilor D Sickles to pay Councilor Jirovec for her hourly wage on her budget work. The motion was duly seconded by Councilor Backus and CARRIED with a vote of 4-0 with Councilors Backus, Meier, D Sickles and Council President Houghtaling voting YES. Councilor Jirovec abstained from the vote.</p>
<p>Reports from City Manager & Staff</p> <ul style="list-style-type: none"> a) Fire Report b) Sheriff Report c) Public Works Reports d) City Manager’s Report 	<p>Councilor Jirovec asked if the burn ban was in effect. Mr. Miner announced that is wasn’t.</p> <p>There were no comments.</p> <p>Mayor Bailey noted he had seen an increase in vandalism.</p> <p>Mr. Foscoli gave his report regarding the wastewater project, LCB, Code enforcement interested in helping as Falls City liaison, towing,</p>

<p>e) Abatement of Nuisance</p>	<p>safe routes to school project, community center roof leak, and excessive domestic sewer pumping.</p> <p>Mr. Foscoli noted the loan for \$1.25 million could be forgiven up to \$600,000 which would incur a smaller increase in sewer customers. He stated the project was moving forward with construction and permits. He reported the SRTS costs have doubled and the City would need an additional \$600-700,000 to complete the project. He indicated that one option was to change the scope of project and resubmit, but the ultimate decision was up to ODOT to define.</p> <p>Council President Houghtaling asked if anything could have been done differently. Mr. Foscoli explained that a few property owners were stalling and fighting property lines so two months was lost due to that.</p> <p>Councilor Jirovec mentioned that there were infrastructure grants through the State and maybe through the COG and that she would do some research.</p> <p>Mr. Teal thanked all the volunteers and stated that 200 vehicles dropped off trash, 145 un-rimmed tires and 22 rimmed tires were all disposed of at the cleanup.</p> <p>Mr. Foscoli reported that on April 29th fire burned the garage at 171 Dayton Street devastatingly, as well as impacting neighboring garages. He mentioned that it wasn't considered a dwelling by the County, but also the building had no occupancy certificate to revoke. He noted it had been more than a month and the code stated that it must be cleaned up in 14 days or the property can be deemed a nuisance. He stated he had spoken with the city attorney, and this was the best course of action.</p> <p>Mr. Gordon stated the dangerous building ordinance would be a good investment. He noted the property owner was illegally renting to someone with no utilities and the ordinance would force property owner to make safe for</p>
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	<p>tenants. He suggested putting a lien on the property.</p> <p>Mr. Foscoli stated this was a good first step then we could add the dangerous building ordinance.</p> <p>Councilor Jirovec asked if the dangerous building ordinance needed to be approved by the Public Works Committee. Mr. Foscoli noted that he had made the necessary changes, but in the interest of time he would bring it directly to Council.</p> <p>Mayor Bailey advised that everyone understand that properties need to be improved on and whatever we needed to do to increase the quality of life for everyone in town.</p> <p>Councilor D Sickles stated it would be beneficial to pass the dangerous building ordinance next month.</p> <p>It was moved by Councilor D Sickles that the Falls City City Council declare the nuisance at 171 Dayton issue abatement notice and have issued such notice post and mail notice as specified in the code. The motion was duly seconded by Councilor Meier and CARRIED with a vote of 5-0 with Councilors Backus, Jirovec, Meier, D Sickles and Council President Houghtaling voting yes.</p>
<p>Resolutions a) Resolution 04-2023</p>	<p>Councilor Backus indicated that on the bottom of page one it should read \$3,300 not \$3,00. Mr. Foscoli noted that was correct and that the math at bottom of the second page was correct.</p> <p>Council President Houghtaling asked about a supplemental. Mr. Foscoli noted it would be up to the Council to set the day.</p> <p>It was moved by Council President Houghtaling to adopt the contract award authorization as presented in the resolution with the change from \$3,00 to \$3,300. The motion was duly seconded by Councilor Backus and CARRIED with a roll call vote of 4-0 with Councilors Backus, Jirovec, Meier, D Sickles, and Council President Houghtaling voting YES. Councilor Jirovec</p>

	abstained from the vote due to an actual conflict of interest.
Good of the Order	<p>Councilor Jirovec reported that the RDI visioning meetings were being moved back to later in the year due to scheduling issues.</p> <p>Councilor Backus asked if Falls City was getting MINET in town. Mayor Bailey stated unfortunately Falls City did all the testing, but they were not coming here. Mr. Foscoli mentioned that the County provided MINET with \$30,000 to do a feasibility study, but from outside of Falls City. He noted we were always collaborating with the County and always open to possibilities.</p> <p>Mr. Foscoli asked about a Council meeting for the supplemental resolution. Councilor Jirovec suggested June 20 at 6 pm. Mayor Bailey noted he would be virtually attending. It was decided to have the Council meeting at the community center.</p>
Adjourn	There being no further business the meeting was adjourned at 7:36 p.m.
<p>Read and approved this ____ day of _____ 2023.</p> <p>Mayor: _____</p> <p>ATTEST:</p> <p>City Recorder: _____</p>	

FALLS CITY CITY COUNCIL		MONDAY, JUNE 20, 2023
The Falls City City Council met in regular session on Monday, June 20, 2023 at 6:01 p.m. in the Community Center located at 320 N. Main Street		
Council Members Present: Council President Amy Houghtaling, Councilor Nick Backus, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles and Councilor Lori Jean Sickles.		
Staff Present: City Manager AJ Foscoli, City Recorder Jeremy Teal		
AGENDA		ACTION
Resolutions a) Resolution 06-2023		<p>Mr. Foscoli advised that in order to have a balanced budget we needed to fix all of the discrepancies between last year’s budget and Quickbooks. He noted they would see a revenue decrease in streets due to the adjustment from the audit from the previous year. He mentioned the new brush truck line item had been added.</p> <p>Councilor Jirovec mentioned that if there were 10 % or more difference in the budget a supplemental would need to be passed. She noted it would be beneficial to the audit. She advised a supplemental after the first quarter of FY 23-24 would be to rectify new budget discrepancies.</p> <p>Council President Houghtaling asked when the next supplementals would happen. Mr. Foscoli noted after the first quarter of the new fiscal year and again at the 75% mark.</p> <p>Councilor Jirovec stated we would be paying attention to capital projects and timelines.</p> <p>Mr. Foscoli announced there would be a pre-construction meeting Thursday, June 22 at 9 am in the community center to help solidify timelines. He noted today that Falls city was included in the Christmas Tree Bill with the State for the water main replacement project for \$591,750. He mentioned the Safe Drinking Water Revolving Loan Fund would be funding the project for \$2,367,300 which half of the funded amount would be forgiven immediately and then the State money would also be taken off the</p>

	<p>total amount leaving \$600,000 to finance for the City.</p> <p>It was moved by Councilor D Sickles that the Falls City Council adopt Resolution 06-2023 for Fiscal Year 2022-2023 Supplemental Budget 1. The motion was duly seconded by Councilor Meier and CARRIED with a roll call vote of 5-0 with Councilors Backus, Meier, D Sickles, LJ Sickles and Council President Houghtaling voting YES. Councilor Jirovec abstained due to a direct conflict of interest.</p>
<p>Good Of The Order</p>	<p>Councilor Jirovec presented that the meeting with the health people opened the opportunity to bring in mobile units to the mill lot. She noted they would work out financials to create opportunities for health and mental services for the community. She mentioned they just needed to confirm zoning on mill lot.</p> <p>Council President Houghtaling stated there were 5 modulars available for free and grants available to fix them up and make them what Falls City needs. She commented there could be a resource center, mental health, doctors and hopefully a fund could be created to acquire a mobile van with a doctor and dentist to come to town. She noted the mill lot made sense with the space.</p> <p>Councilor Jirovec noted the mill lot was a good spot for permanent buildings and hopefully stop the destruction and trespassing.</p> <p>Mr. Foscoli noted the mill lot was zoned public and with a conditional use could be a hospital or overnight clinic. Council President Houghtaling the Council would approve the conditional use application.</p> <p>It was moved by Councilor Jirovec to move forward with discussion to use .5 acres of mill lot for health and social services for the community. The motion was duly seconded by Councilor Backus and CARRIED with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p>

	<p>Council President Houghtaling asked when summer celebration would take place. Councilor LJ Sickles noted it would be July 8th. Council President Houghtaling noted it would be in the lower park and volunteers were needed.</p> <p>Councilor Jirovec thanked the city staff for retrieving the pea gravel from surplus for the LCB.</p>
Adjourn	There being no further business the meeting was adjourned at 6:25 p.m.
<p>Read and approved this ____ day of _____ 2023.</p> <p>Mayor: _____</p> <p>ATTEST:</p> <p>City Recorder: _____</p>	

Parks and Recreation Committee Meeting
June 21, 2023
Falls City, Oregon

The meeting was called to order by Dani Haviland in the Falls City Community Center on June 21, 2023, at 6:00 PM. In attendance were Dani Haviland, Dennis Sickles, Laura Britton, Chris Martin, Laura Evans and Georgie Dayton-Jackson.

A quorum was present. Pledge of Allegiance was said.

Public Comment:

Dusty Rose Hansen asked if the baseball field in the upper park rehabilitation and a youth sports program could be established. She asked if a grant might be available for the repairs and rehabilitation of the ball field and the dugouts.

It was moved by Mr. Sickles to ask Council to investigate resurfacing the ball field and using dirt from the WWTP project. The motion was duly seconded by Mrs. Britton and carried with a vote of 6-0.

Old business: Skate Park Update

There was no skate park update due to Mr. Bailey being absent.

New business:

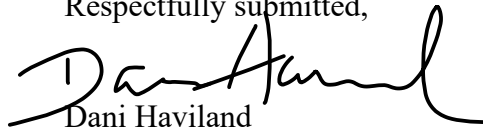
- a. **Signage for Falls Park:** It was discussed to have signage at the falls park and have Council approve it. It was discussed to have a permanent sign at the falls and one on the highway.

It was a motion by Mrs. Britton to ask for Council approval to add permanent signage to the Falls Park and the highway. The motion was duly seconded by Mrs. Haviland and carried with a vote of 6-0.

- b. **Summer Celebration:** The group discussed Summer Celebration 2023. It was announced that Summer Celebration would be Saturday, July 8 and the parade would be at 11 am. It was noted that from 12-3 pm the BBQ, games and music would be happening, and the theme of the event would be Woodland Fairies & Butterflies. It was mentioned that volunteers were needed for many of the crews.

Adjourned at 6:45 PM.

Respectfully submitted,


Dani Haviland

City of Falls City
Public Works Committee Meeting
Thursday June 15, 2023 6:00PM
Meeting Location: 320 N. Main Street

Committee Members Present

Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack. City Manager AJ Foscoli joined Committee via computer video link. Members absent Jeff Propp, Gordon Hanson.

1) Call to Order

Chair McConnell called the meeting to order at 6:02 PM, took roll call.

2) Pledge of Allegiance

Chair McConnell led the Committee in the Pledge of Allegiance.

3) Motion to Adopt the entire Agenda

Member Young moved and member Lauder seconded: **that we adopt the entire Agenda with the addition of Safe Routes to Schools to Old Business.** Motion carried 5-0-0. Ayes: Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack.

4) Consent Agenda: Motion Action Approving Consent Agenda Items

Member Meier moved and member Mack seconded: **that we approve Consent Agenda Item, PWC Minutes April 27, 2023** Motion carried 5-0-0. Ayes: Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack.

5) Public Comment - None

6) New Business

A. Meeting Rescheduling

City Manager, AJ Foscoli informed the PWC that it would better facilitate City Staff to have our meetings earlier in the month to prepare for City Council meetings. PWC decided to move our meetings to the second Thursday of the month with the understanding that individual meeting dates may need to be changed due to unforeseen circumstances.. **Next meeting to be held on July 13, 2023.**

7) Old Business

A. Excessive Septic Tank Pumping

Member Meier informed the Committee that he has prepared a new billing structure for the Sewer Rate, including breaking the rate into at least two Line Items, Maintenance and Tank Pumping. Member Meier provided PWC with a chart showing the monthly rate needed to provide necessary funding to pump all tanks every 5 years. Member Mack moved and Chair McConnell seconded that: **The PWC recommends to Council that they accept the rate schedule for pumping, \$7.09/month (or an amount they consider adequate) from the current monthly rate to be set aside as a single Line Item to pay for Septic Tank Pumping with the remainder of the current monthly rate dedicated to another Line Item for Maintenance.** Motion carried 5-0-0 Ayes: Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack. Member Lauder moved and Member Meier seconded that: **If users Septic Tanks require more pumping than the recommended once every 5 years, that the users will be responsible for the excess pumping fee.** Motion carried 5-0-0 Ayes: Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack.

B. Permit Parking on North Main Street

The PWC requires more information/direction about what the Council would like discussed or implemented before making further recommendations. PWC iterates their previous recommendations that: **The PWC recommends that the Falls City Council institute a Parking Permit System for North Main Street with No Overnight Parking considering these options:**

- 1. Parking Permits issued for resident property owners to allow overnight parking, stickers to be provided, and that non stickered vehicles parked for more than three days/nights be tagged and if not moved, be towed.**
 - 2. That inoperable and/or unregistered parked vehicles be tagged and towed.**
 - 3. RV parking allowed for only three days, with one time 3 day renewal.**
 - 4. All vehicles removed from North Main Street on the last Wednesday of each month from 8:00 AM until 12 PM for Street Sweeping.** And our previous recommendation that
 - 5. No parking on the north side of Main Street from the City Limits to Ellis Street.**
- Consensus of PWC is that these recommendations be implemented at the same time.

C. Safe Routes to School

City Manager, AJ Foscoli said that he talked with the City Engineer and informed PWC of the costs associated with the current Safe Routes to School, approximately \$1,430,000.00 and that ODOT would not provide additional funding. City Manager AJ Foscoli expressed his and the Engineers' concerns of the Boundary Street option: 18% grade, attractive nuisance (sledding, bike riding, extra costs, etc.) and that the Route could proceed with sidewalks to the west of the Elementary School to 5th Street or the stairs to Main Street and could be implemented with current available funding. City Manager Foscoli said this change would require a Public Town Hall to explain changes and the extension of time to complete the project to 2026. **PWC supports this alternative and that the Boundary Street option along with the 3rd and Mill Street option be abandoned.** Whatever decision is made PWC recommends that the City complete the stairs to Prospect Street.

8) Correspondence, Comments and Ex-Officio Report

9) Committee Announcements

Next meeting July 13, 2023.

10) Adjourn

Member Mack moved and member Lauder seconded: **that we adjourn.** Motion carried 5-0-0 Ayes. Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack. Meeting adjourned at 7:34..

_____ Public Works Committee Chair McConnell

Attested: _____ Public Works Committee Member

Call Volume for Falls City Volunteer Fire Dept. 2023 Calls (JANUARY-DECEMBER)

2023 MONTH	MEDICAL	PUBLIC ASSIST	MV A	STRUCTURE FIRE	GRASS BRUSH TREE FIRE	POWER LINE	SW CALLS FCFD RESPOND ON	SW ASSISTED FCFD CALLS	MO. TOTAL CALLS
JAN	6	1	0	0	0	1	0	0	8
FEB	6	0	1 SW	0	2	0	0	1 med 1 mva	9
MAR	7	0	0	2	0	0	0	1 fire	9
APR	11	0	0	4	0	0	0	2 fire	17
MAY	3	1 burn co	0	1 RV	0	0	1 car fire	0	6
JUNE									
JULY									
AUG									
SEPT									
OCT									
NOV									
DEC									
YR TOTALS To Date	33	2	1	7	2	1	1	5	49

Fire Department Report for June 2023 Council Meeting:

Our new Brush Truck is coming along. It is getting closer to being ready for calls. We are contacting several companies to see if they will donate some funds to help supply and equip the truck to save tax dollars. More on that as things progress.

Our new project with the OSFM office to obtain (free) funds to purchase and support our Emergency Evacuation Program for Falls City is progressing. We should be able to purchase our emergency evacuation signs soon and get them up. We are anxious to get started on our evacuation routes, address signage, community wild land fire awareness class and other exciting events to come. We plan to offer free first aid kits, fire extinguishers, ready go starter kits and more. We are now the proud owners of a fire danger risk sign and also a Wildfire Big Foot “put out your campfires” sign that will be going up very soon in town.

Fire Season is upon us. Effective June 1st, No backyard burning is allowed. Low humidities have already put the timber companies on 1 hour fire watch. Please remind your family and neighbors to be very careful with open flames around the house and dry vegetation. Please remove overgrown and dry vegetation. Also, be careful when mowing grass and vegetation. Power blades strike rocks or metal objects that cause sparks and can set the field on fire. Use garden hoses and sprinklers to dampen down the area first and after mowing. Be mindful of Bar B Ques, camp fires and cigarettes. Never stack combustibles against buildings. Clean dry fir needles and moss from roofs and gutters.

Thank you for all your support and hard work for our community!

Prepared by Sharon Volk Greve, Assistant Chief, Falls City Fire and EMS Cell: (503) 871-5140

Call Volume for Falls City Volunteer Fire Dept. 2023 Calls (JANUARY-DECEMBER)

2023 MONTH	MEDICAL	PUBLIC ASSIST	MV A	STRUCTURE FIRE	GRASS BRUSH TREE FIRE	POWER LINE	SW CALLS FCFD RESPOND ON	SW ASSISTED FCFD CALLS	MO. TOTAL CALLS
JAN	6	1	0	0	0	1	0	0	8
FEB	6	0	1 SW	0	2	0	0	1 med 1 mva	9
MAR	7	0	0	2	0	0	0	1 fire	9
APR	11	0	0	4	0	0	0	2 fire	17
MAY	3	1 burn co	0	1 RV	0	0	1 car fire	0	6
JUNE	9	0	0	0	0	0	0	0	9
JULY									
AUG									
SEPT									
OCT									
NOV									
DEC									
YR TOTALS To Date	33	2	1	7	2	1	1	5	49

Fire Department Report for June 2023 Council Meeting:

Our new Brush Truck is coming along. It is getting closer to being ready for calls. Chief has talked with Weyerhaeuser, who is encouraging us to apply for a Giving Fund Grant again this year. (We received one in 2019 for \$10,000. Sharon has the application ready for submitting. THIS IS A NO COST , NO MATCH GRANT! We are again requesting \$10,000. for medical supplies, fire fighting equipment and truck equipment. This will help us fund some of the equipment and medical supplies needed to set up the new Brush Truck and help us make our tax bond money go further, like we did with the last Brush Truck. We should hear if we won the gift within the next two months once they review our application. (For questions, see Sharon).

Fire Season is upon us. Effective June 1st, No backyard burning is allowed. We have just entered a RED alert fire level. Several fires in and around the county and state have been recently set by fire works. Low humidities have already put the timber companies on a 2 hour fire watch, effective today. Please remind your family and neighbors to be very careful with open flames around the house and dry vegetation. Please remove overgrown and dry vegetation. Also, be careful when mowing grass and vegetation. Power blades strike rocks or metal objects that cause sparks and can set the field on fire. Use garden hoses and sprinklers to dampen down the area first and after mowing. Be mindful of Bar B Ques, camp fires and cigarettes. Never stack combustibles against buildings. Clean dry fir needles and moss from roofs and gutters.

Thank you for all your support and hard work for our community!

Prepared by Sharon Volk Greve, Assistant Chief, Falls City Fire and EMS Cell: (503) 871-5140



Public Works Report June of 2023.

Administration

Jon Creekmore was at BMI in Portland for the Cross Connection Control Specialist class from the 26th thru the 29th.

Water Division

Put filter number 3 online.

Sewer Division

Normal operations.

Streets Division

Normal operations.

Parks & Cemeteries Division

Normal operations.

Non-Sewer Wastewater Division (TMDL)

Normal operations.



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City Manager's Report July 10, 2023

Introduction

The summer fire season has started with a bang!

Unfortunately, many folks in the area are ignoring the fire ban in place and are starting/having fires in spite of the danger posed by open flames, which was only compounded by 4th of July fireworks that have gotten out of hand all too easily. Polk County had no less than 13 fires going over the course of 3 days around the holiday, ranging from house fires to brush fires. As a council, it would be good to remind residents that the lack of spring rain has dried out grass fields a lot sooner than normal, increasing the amount of fuel available for fires.

Wastewater Project – We met with Strider Construction on June 22nd for a pre-construction meeting to identify all of the milestones of the project's build-out. From start to finish, the plan is to have a 300-day construction schedule, which is a much more aggressive timeline than originally estimated by the engineers. This is at the discretion of Strider Construction, and it means that Falls City may be able to switch over the system to the new lagoon about 6 months ahead of schedule. In order to make sure that Strider Construction's work will not interfere with the High School's schedule, city staff has met with the High School principal to coordinate construction schedules. It has been established that work at the football field to bring it back up to playing standards will be happening in the 3rd week of July, whereas Strider Construction's work to bypass the current UV filtration system next to the football field will happen between July 24th and August 30th (exact start-finish time is currently TBD). Since the in-ground work at the lower parking lot should not take more than 4 days, student and staff safety should not be impacted as this timeframe is in the middle of the summer season, when there are no scheduled organized events on campus. A groundbreaking ceremony is tentatively scheduled for July 19th at the lagoon site at 10am, and all council members are encouraged to attend to show support for this project.

Luckiamute Community Building – Work to improve the space is ongoing to make sure that it is fully functional for tenant and resident use. There are minor upgrades that are scheduled for the next couple of weeks, including repainting of the ADA accessible ramp, as well as address numbers on the building for easier identification. One of the tenants is planning on having weekly group classes which will help to promote the space as a community asset, and will hopefully lead other individuals and groups around town to take advantage of the space for community oriented activities.

Note: If you have questions/concerns, please respond to me individually by email, phone, or in person. This way we avoid violating any public meetings laws with a "reply all" response, or multiple councilors discussing on the same thread.

Code Enforcement & Municipal Court – No update.

Towing Services – In order to have more leverage to deter extended parking, reviewing a permit-only parking zone program on Main Street was brought up and voted on at the June meeting.

With this decision in hand, we will be liaising with the towing company that has offered to start a pilot program in Falls City to tow away abandoned vehicles and work on Main Street illegal parking.

Safe Routes to School Project – The Safe Routes to School project’s contract engineers, along with ODOT staff and city staff have been in communication to find a way to make the limited funds available go further and accomplish some of the designs limited by 2023 materials and labor costs. A **Town Hall** will happen on July 13 to inform the residents of the proposed changes and get feedback about the modifications to the project. Council members and residents alike are encouraged to attend and give their input in order to inform ODOT that the changes are in line with the original intent of the project, while being financially achievable. **The Town Hall will happen at the Fire Hall on Main Street from 4:00-6:00 on July 13.**

Community Center Roof Leaks – Based upon further review of the water damage, it was determined that the infiltration of water in the Community Center was due to pooling above the AC equipment in the attic. No structural damage needs repair at this time, but the situation will be closely monitored in the coming months to ensure no further attention is needed.

Sincerely,



Clerk's Report

City Hall

- **Summer Celebration is July 8th**, parade at 11 am, 12 pm for BBQ, games and music
- **Safe Routes to School Open House** will be Thursday, July 13 from 4 to 6 Fire Hall Bay
- **Ground Breaking Ceremony** will be Wednesday, July 19 at 10 am at the WWTP site

Public Works

- **Speed signs** will be installed
- **Speed test** have not gotten a confirmed date from County for the test
- **Rumble strips** are waiting on a primer that is needed to secure them to the pavement
- **Old Grader liquidation** – listed with State Surplus

Luckiamute Community Building

- **Exterior cameras** will be installed when staff has time
- **Handi Cap Rails** will be painted
- **Address numbers** have been installed.