



# Public Works Committee

Thursday, August 24, 2023 at 6:00 pm

## Notice of Meeting

320 N Main St. Falls City, OR 97344

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### Committee Members

Mike McConnell - Tony Meier - Jeff Propp - Gordon Hanson - Guy Mack - Cliff Lauder - Tracy young

1. Call to Order
2. Pledge of Allegiance
3. Motion to Adopt the Entire Agenda
4. Consent Agenda - Motion Action Approving Consent Agenda Items
  - a. 2023.04.27 Minutes

**Attachments:**

- **Minutes** (UAB04-27-23\_AJ\_Edit.pdf)

5. Public Comments
6. New Business
  - a. Meeting Rescheduling
  - b. Fire Suppression Water form Lagoons
7. Old Business
  - a. Excessive Septic Tank Pumping

**Attachments:**

- **Staff Report** (2023.05.25\_SR\_3\_Excessive\_Septic\_Tank\_Pumping.pdf)
- **Pumping Schedule**  
(EXCESSIVE\_SEPTIC\_TANK\_PUMPINGS\_PROPOSED\_RATE\_SCHEDULE.pdf)

- b. Main Street Parking Permits

**Attachments:**

- **Staff Report** (2023.05.25\_SR\_2\_Main\_Street\_Parking\_Permits.pdf)
- **Map** (SR\_2\_Exhibit\_A\_Main\_Street\_Map.pdf)

8. Correspondence, Comments and Ex-Officio Reports
9. Committee Announcements
10. Adjourn

**City of Falls City**  
**Public Works Committee Meeting**  
Thursday April 27, 2023 6:00PM  
Meeting Location: 320 N. Main Street

**Committee Members Present**

Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack. City Manager AJ Foscoli joined Committee. Members absent Jeff Propp, Gordon Hanson.

**1) Call to Order**

Chair McConnell called the meeting to order at 6:12 PM, took roll call.

**2) Pledge of Allegiance**

Chair McConnell led the Committee in the Pledge of Allegiance.

**3) Motion to Adopt the entire Agenda**

Member Meier moved and member Lauder seconded: **that we adopt the entire Agenda.** Motion carried 5-0-0. Ayes: Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack.

**4) Consent Agenda: Motion Action Approving Consent Agenda Items**

Member Mack moved and member Young seconded: **that we approve Consent Agenda Item, PWC Minutes March 30, 2023** Motion carried 5-0-0. Ayes: Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack.

**5) Public Comment - None**

**6) New Business**

**A. Mill Lot Layout Discussion**

City Manager Foscoli informed the Committee that a RV parked on the lot had been moved only to show up on N. Main Street, member Meier said it had been moved last night, 4/26./23. Manager Foscoli also related that he has spoken with a City resident expressing interest in Code Enforcement and that the City is still in discussion with Mr. Micah Fornier about the removal of his tree service vehicles/equipment from North Main Street to the Mill Lot in exchange for removal of City owned dead or nuisance trees and he is agreeable. Contract yet to be formalized.

**7) Old Business**

**A. Excessive Septic Tank Pumping**

Member Meier informed the Committee that he has prepared a new billing structure for the Sewer Rate, including breaking the rate into at least two Line Items, Maintenance and Tank Pumping and that tanks requiring pumping more often than once every five years would pay a fee the same as is done with excess water usage. Member Meier will present the information to the City and the City will communicate it to the members of PWC for consideration and to be discussed at the next meeting on 05/25/23. Chair McConnell mentioned requesting Mitchell Padilla of Kings Pumping to speak with the PWC.

**B. Permit Parking on North Main Street**

After a general discussion the PWC agreed and Member Mack moved and Member Lauder seconded that: **The PWC recommends that the Falls City Council institute a Parking Permit System for North Main Street with No Overnight Parking considering these options:**

**1. Parking Permits issued for resident property owners to allow overnight parking, stickers to be provided, and that non stickered vehicles parked for more than three days/nights be tagged and if not moved, be towed.**

**2. That inoperable and/or unregistered parked vehicles be tagged and towed.**

**3. RV parking allowed for only three days, with one time 3 day renewal.**

**4. All vehicles removed from North Main Street on the last Wednesday of each month from 8:00 AM until 12 PM for Street Sweeping.**

Motion carried 5-0-0. Ayes: Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack.

**8) Correspondence, Comments and Ex-Officio Report**

**9) Committee Announcements**

Next meeting May 25, 2023.

**10) Adjourn**

Member Mack moved and member Lauder seconded: **that we adjourn**. Motion carried 5-0-0 Ayes. Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack. Meeting adjourned at 7:24..

\_\_\_\_\_ Public Works Committee Chair McConnell

Attested: \_\_\_\_\_ Public Works Committee Member

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**STAFF REPORT**

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**TO:** PUBLIC WORKS COMMITTEE  
**FROM:** CITY MANAGER, AJ FOSCOLI  
**SUBJECT:** EXCESSIVE SEPTIC TANK PUMPING FEES  
**DATE:** MAY 25, 2023

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**SUMMARY**

The city is looking at enacting fees for excessive septic tank pumping, due to overuse.

**BACKGROUND**

The city of Falls City is statutorily required by DEQ to pump septic tanks within its STEP-system on a 5-year schedule. Industry standards suggest that under NORMAL USE, pumping does not have to be made except on a 6-7-year rotation. During my tenure in the city, there have been several instances where septic tank pumping have had to be made at 2-3 times the frequency of even DEQ's strictest standards. These highly frequent pumpings are not only disruptive of Public Works' schedule, but are costly as well, impacting the wastewater budget negatively. Since it is not possible for the city to enact limitations on the amount of use of our wastewater system by individual residents, especially when that use is directly correlated to the number of people living in a household, the only recourse to recoup maintenance costs above and beyond normal use, the city would like to explore fees to property owners whose septic tanks need to be pumped at a higher frequency that DEQ requires. . The City Council has instructed the City Manager to collaborate with the Public Works Committee to explore what excessive pumping fees would look like and present that to the council for review. The current Sewer Monthly Rates have been added for additional consideration for excessive pumping fees that are commensurate with the use. These rates have been increased recently in preparation for the DEQ loan to build a new wastewater treatment facility.

**FINANCIAL IMPLICATIONS**

If enacted, Excessive Septic Tank Pumping Fees would be imposed on any resident within the city's wastewater system that are in addition to the standard pumping frequency that DEQ requires.

**ATTACHMENTS**

- Exhibit A – Pumping Frequency in Years
- Exhibit B – Septic Tank size List
- Exhibit C – Current Sewer Monthly Rates

## Exhibit A

### Household Size (Number of people)

Tank Size	1	2	3	4	5	6	7	8	9	10
500	5.8	2.6	1.5	1.0	.07	.04	.03	.01		
750	9.1	4.2	2.6	1.8	1.3	1.0	.07	.06	0.4	0.3
1,000	12.4	5.9	3.7	2.6	2.0	1.5	1.2	1.0	0.8	0.7
1,250		7.5	4.8	3.4	2.6	2.0	1.7	1.4	1.2	1.0
1,500		9.1	5.9	4.2	3.3	2.6	2.1	1.8	1.5	1.3
1,750			6.5	5.0	3.9	3.1	2.6	2.0	1.9	1.6

## Exhibit B

Address	Tank Size	Pumpings	Cost	Total	Time Frame
381 Boundary	1000	2	\$ 470.00	\$ 940.00	2019-2020
672 Bryant	1000	2	\$ 540.00	\$ 1,080.00	2019-2022
171 Dayton	1000	2	\$ 620.00	\$ 1,240.00	2020-2022
234 Prospect	1500	2	\$ 465.00	\$ 930.00	2020-2021
476 Prospect	1000	2	\$ 395.00	\$ 790.00	2019-2020
26 S. Main	1000	2	\$ 545.00	\$ 1,090.00	2019-2020
167/169/171 Ellis	1250	5	\$ 500.00	\$ 2,500.00	2019-2023
405 Mitchell	3000	5	\$ 1,175.00	\$ 5,875.00	2019-2023
420/418a/418b N. Main	1250	5	\$ 483.00	\$ 2,415.00	2019-2023
281/285 N. Main	1250	5	\$ 535.00	\$ 2,675.00	2019-2023
86/98 N. Main	1250	5	\$ 500.00	\$ 2,500.00	2019-2023
111 N. Main	3000	5	\$ 1,175.00	\$ 5,875.00	2019-2023
177 Prospect	3000	5	\$ 1,175.00	\$ 5,875.00	2019-2023

Total Cost to the city (past 5 years):

**\$ 33,785.00**

## Exhibit C

Service Category	Flat Monthly Rate
Residential (RS1)	\$62.65
Commercial (CM1)	\$62.65
Apartments (APT) each unit	\$62.65
Elementary School (ELE)	\$382.98
Falls City High School (FHS)	\$382.98

<b>TANK SIZE</b>	<b>PUMPING COST</b>	<b># OF HOOKUPS</b>	<b>MONTHS</b>	<b>PRICE PER MONTH</b>	<b>TOTAL</b>
<b>1000</b>	<b>\$ 425.00</b>	<b>1</b>	<b>60</b>	<b>\$ 7.09</b>	<b>\$ 425.40</b>
<b>1000</b>	<b>\$ 425.00</b>	<b>2</b>	<b>30</b>	<b>\$ 7.09</b>	<b>\$ 425.40</b>
<b>1000</b>	<b>\$ 425.00</b>	<b>3</b>	<b>20</b>	<b>\$ 7.09</b>	<b>\$ 425.40</b>
<b>1250</b>	<b>\$ 515.00</b>	<b>2</b>	<b>36</b>	<b>\$ 7.09</b>	<b>\$ 510.48</b>
<b>1250</b>	<b>\$ 515.00</b>	<b>3</b>	<b>24</b>	<b>\$ 7.09</b>	<b>\$ 510.48</b>
<b>1500</b>	<b>\$ 610.00</b>	<b>1</b>	<b>86</b>	<b>\$ 7.09</b>	<b>\$ 609.74</b>
<b>1500</b>	<b>\$ 610.00</b>	<b>2</b>	<b>43</b>	<b>\$ 7.09</b>	<b>\$ 609.74</b>
<b>3000</b>	<b>\$ 1,180.00</b>	<b>(SCHOOL)</b>	<b>12</b>	<b>\$ 98.34</b>	<b>\$ 1,180.00</b>

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**STAFF REPORT**

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**TO:** PUBLIC WORKS COMMITTEE  
**FROM:** CITY MANAGER, AJ FOSCOLI  
**SUBJECT:** MAIN STREET PARKING PERMITS  
**DATE:** MAY 25, 2023

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**SUMMARY**

The city is looking at Parking Permits on Main Street to deter illegal parking on Main Street.

**BACKGROUND**

The city of Falls City has enacted Code Enforcement programs in the past in order to reduce the amount of infractions to the city's development code which range from yard debris to illegal fences to zombie vehicles. Since it is not likely that the city will be able to afford a full-time Code Enforcement officer in the next fiscal year, in order to achieve some success in code enforcement of at least illegally parked cars, the city is looking at enacting parking permits on Main Street. The City Council has instructed the City Manager to collaborate with the Public Works Committee to explore what a parking permit would look like and present that to the council for review.

**FINANCIAL IMPLICATIONS**

If enacted, parking permits to the city would generate some revenue, but likely only enough to cover administrative expenses.

**ATTACHMENTS**

Exhibit A



Exhibit A

