

# 2024/2025 TMDL Annual Report

## City of Falls City, OR



11/30/2025  
Prepared By:  
E and S Consulting, LLC

### **Certification**

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

A handwritten signature in blue ink, appearing to read "A. Foscoli", is written over a horizontal line.

A.J. Foscoli  
Falls City, City Manager  
Falls City, OR

## ACRONYMS

BMPs	Best Management Practices
City	City of Falls City
CESCL	Certified Erosion and Sediment Control Lead
CS	Construction Site Runoff
CWA	Clean Water Act
DEQ	(Oregon) Department of Environmental Quality
DMA	Designated Management Agency
ESCP	Erosion and Sediment Control Plan
EPA	United States Environmental Protection Agency
FEMA	Federal Emergency Management Agency
GH	Good Housekeeping in Municipal Operations
IDDE	Illicit Discharge Detection and Elimination
LID	Low Impact Development
LUCS	Land Use Compatibility Statement
LWI	Local Wetland Inventory
MCM	Minimum Control Measure (aka Stormwater Controls)
NPDES	National Pollutant Discharge Elimination System
NPS	Nonpoint Sources (not under an NPDES permit)
NWI	National Wetland Inventory
OAR	Oregon Administrative Rules
ODA	Oregon Department of Agriculture
ODFW	Oregon Department of Fish and Wildlife
PC	Post-Construction Runoff Control in New and Re-development
PE	Public Education
PI	Public Involvement
RARE	Resource Assistance for Rural Environments
SWPPP	Stormwater Pollution Prevention Plan
SWMP	Stormwater Management Plan
TMDL	Total Maximum Daily Load
TSS	Total Suspended Solids
UIC	Underground Injection Control Device
USGS	United States Geological Survey
WQMP	Water Quality Management Plan

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**ATTACHMENTS:**

- A BMP Progress Status
- B TMDL Matrix 2024/2025
- C TMDL Matrix 2025/2026

## **Section 1 Introduction**

### **1.1 Introduction**

This document serves as the 2024/2025 Report Year Annual Report for the City of Falls City. According to the 2020 census, Falls City's population is 1068. This annual report has been written by the City's consultant and reviewed and approved by the City Manager and City staff.

Falls City discharges to Little Luckiamute River, which is fed by a number of stream tributaries that flow through the city including Dutch Creek, Berry Creek, Everz Creek, Teal Creek, and other minor tributaries.

According to the 2022 Oregon Integrated 303(d) List, Teal Creek is listed as a Category 5 waterway for temperature year-round. The Little Luckiamute River is also listed as a Category 5 waterway for temperature year-round. The last TMDL assessment occurred in 2024.

### **1.2 Report Format**

This report has been formatted with public and DEQ review in mind. Sections 1 through 8 of the report include a detailed accounting of program implementation for the review period of November 01, 2024 through October 31, 2025. The reported progress is described through control measures and associated BMPs and activities in the Sections that follow.

The required Public Education Evaluation is covered in Section 9. Program monitoring and any adaptive management activity is found in Section 10. Section 11 is a brief accounting of 2025/2026 projections, and a closing statement follows in Section 12.

Appendix A, BMP Status, is an at-a-glance table listing the BMPs and the status as of October 31, 2025. The TMDL Implementation Plan matrix is attached as Appendix B. The matrix has been edited to include updates to language noted in red text. Any text proposed for removal is listed as a strikeout. The status column includes program progress for the report year. More detail for activities can be found in the narrative portion of this document. Appendix C is the revised matrix for Report Year 4, 2025/2026, and is the matrix the City will be working from during that period

### **1.2 DEQ Approval**

Falls City received an approval letter for their 23/24 annual report on February 12, 2025. The letter was delivered to the City after a meeting with DEQ, Falls City staff, and the City's

consultant. The purpose of the meeting was to provide DEQ an opportunity to ask questions of staff in order to clearly understand the program constraints of Falls City.

The participants agreed to take some steps that would result in program progress for the City. One area of needed improvement is good housekeeping practices. In addition, adaptive management was applied to BMP ID-7.

## **Section 2     Program Strengths and Weakness**

### **2.1 Strengths and Weaknesses**

As was discussed in last year's report, the City of Falls is somewhat isolated and relies on support from other agencies such as Polk County. Falls City had some significant successes this year. The RARE Member, who began work in Sept. 2024, provided the City the extra assistance that moved the City forward in public education efforts. More specifically, the RARE Member was able to provide outreach in the classroom, more information was added to the City's website, and the City participated in a number of regional planning efforts. Furthermore, Falls City now has access to the traveling education kit developed for Monmouth and Dallas.

In addition to obtaining a RARE member, Falls City also completed a new wastewater treatment facility and is in the process of installing new water lines. This substantial accomplishment also opened the door for a potential stormwater fee. See Impervious Surface Study below.

Falls City has made important steps forward this report year, but as a small community with very limited resources, the accomplishment list is limited. The City will need to continue to be creative with meeting TMDL BMPs and challenges in the future. One area of real concern is the continued failure of Public Works staff to consistently meet the BMPs in the implementation plan. This lack of effort reflects negatively on the City.

### **2.2 Impervious Surface Study**

A simple impervious surface study was conducted this year with the purpose of trying to establish a stormwater fee starting point. Only properties under 1 acre were assessed.

Preliminary results indicate that although the City has an abundance of large residential lots, most of those properties have a relatively high percentage of impervious surface due to using vacant land for storage or outbuildings. These findings need to be expanded and further research done. However, the City understands the importance of establishing a fee and hopes to combine a fee with new rates that will be established with the completion of the new wastewater treatment lagoons, and the waterline replacement.

## Section 3 Public Education

### 3.1 Overview

The City has the most current TMDL posted on the website along with other resource material. Falls City made good use of the RARE Member for creation of educational material both in the classroom and at local events. The City has taken advantage of numerous community events to provide educational material to the community.



*Veteran's BBQ - 2025*

### 3.2 BMP Accomplishments/Discussion

PE-1 The portfolio was updated to include new resource links and landscaping information that includes material on the use of native plants.

PE -2 SOLV did not hold an event during the review period.

PE-3 Local events which were used to distribute outreach materials include the Veteran's BBQ, Happy Dance, Back to School Bash, and Summer Celebration. Other events included the Spring Clean-up and a classroom presentation for the After School Program.



Materials were provided that include the Stormwater flyer, Stream Temperature Rack Card, and coloring sheets from the Water Quality Activity Book created by the RARE Member.

PE-4 The City maintains its Tree City status. The event for 2024/2025 was held on April 17, 2025 at Riverside Park.



PE-5 The City has taken steps to work with outside agencies this report year. The RARE Member was instrumental in creating a regional dialog. One of the activities of note included the Luckiamute Watershed Council, and the City of Monmouth's visit to Falls City to explore potential sites for a community rain garden. Although a suitable site was not identified during this visit, the group felt as though a selected project would be of benefit to regional partners.

Falls City was also involved in a regional group activity that was geared toward creating a partnership between agencies to promote educational efforts in the area. The RARE Member created a draft memorandum of understanding (MOU) and there was almost unanimous support for such a partnership. A meeting was held in April to discuss the issue and determine next steps. Unfortunately the plan included the involvement of a second RARE Member, funded for 2025/2026 by DEQ through an EPA grant, but the RARE program was dismantled by the actions of the Department of Government Efficiency (DOGE). Without a facilitator to move the group forward, the idea has not progressed.



Staff also began holding meetings with the Luckiamute Watershed Council on upcoming projects such as the pending Temperature TMDL. Meets were held on 4/30/24 and 11/19/2024.

PE-6 New water quality education material has been added to the website.

PE-7 Pet waste stations are inspected, filled, and maintained routinely.

PE-8 The City did not send a letter out this year, but it is planned for 25/26. The City plans to include new temperature information in that letter.

PE-9 The RARE member developed new material for the City's website in 2024/2025. Social media was used to promote temperature issues, and to encourage the use of rain barrels and rain gardens.

## **Section 4 Public Involvement**

### **4.1 Overview**

The City is using the website to post information for the public. A City Council meeting on May 6, 2024 offered City Council with an overview of the TMDL Plan and associated activities. The new RARE member was introduced on November 4, 2024

### **4.2 BMP Accomplishments/Discussion**

PI-1 The City has the TMDL Implementation Plan posted on the website. The revised temperature material will be posted as well.



PI-2 The RARE Member spoke with the City Council in November 2024.

## **Section 5 Illicit Discharge Detection and Elimination**

### **5.1 Overview**

Training has occurred for this control measure, and a draft ordinance was created that would meet the conditions of the control measure that may be suitable for future use by the City. The City is not in a position to enforce the ordinance at this point in time. Polk County responds to any issues that may arise in Falls City.

### **5.2 BMP Accomplishments/Discussion**

ID-1 The City uses the Polk Co. GIS maps to access information about their system. They also track field data for assets on a paper map. Polk County has recently updated their aerial GIS layer which provides more accurate information to the City.



ID-2 Mid-Willamette Valley Council of Governments created a map of catch basins for use within Falls City.

ID-3 The City of Dallas developed and adopted an illicit discharge during 2024. This ordinance has been screened by the City attorney for Dallas and Monmouth. This ordinance will be suitable for Falls City when it moves forward on completion of this BMP.

ID-4 Following on the information for BMP ID-3, and enforcement response plan was also developed for the City of Dallas. At this point in time Polk County responds to incidents within Falls City.

ID-5 Training was held on August 27, 2025. This multi-agency training was held at the City of Monmouth. All 6 control measures were discussed including illicit discharge requirements and response to spills. Falls City Public Works staff was in attendance.

ID-6 No progress occurred on recordkeeping for complaints. Polk County responds to incidents within the City.

ID-7 The Stormwater Master Plan previously discussed does not exist. It was determined that this was incorrect information erroneously carried forward from year to year. The City has agreed that adaptive management is being applied.

In order to explore the existing system and gather actual condition and location information, the City will budget for a citywide TV inspection to occur in 2026/2027.

## **Section 6 Construction Site Runoff**

### **6.1 Overview**

Progress was limited on this control measure. Polk County conducts inspection work and plan review for any new development.

### **6.2 BMP Accomplishments/Discussion**

CS-1 A brochure is available on the website

CS-2 No significant progress on ordinance development.

CS-3 The enforcement response plan developed for the City of Dallas could be expanded to include construction site runoff specifications when Falls City is able to enforce their own development activities.

CS-4 No recordkeeping has occurred for Construction Site Runoff. If there is development the City is notified by Polk County. There has been no new residential development in Falls City.

CS-5 Training was held on August 27, 2025. A multi-agency event was held at the City of Monmouth. All 6 control measures were presented at the training.

## **Section 7 Post-Construction Runoff Control**

### **7.1 Overview**

Training occurred for this BMP, but little additional activity was conducted.

### **7.2 BMP Accomplishments/Discussion**

PC-1 No progress occurred on development of design standards.

PC-2 No progress occurred on long-term maintenance responsibilities.

PC-3 The City did some initial exploration for a suitable rain garden site with staff from the Luckiamute Watershed Council in February. Although none of visited sites were suitable, this interaction opened the door for future collaboration.

PC-4 Staff training was held on August 27, 2024. The agenda included a full list of post-construction topics including design, long-term maintenance, maintenance agreements, and function.

## **Section 8 Good Housekeeping in Municipal Operation**

### **8.1 Overview**

Training was held on August 27, 2025 as is documented below. The Public Works staff has not provided any additional information other than what is stated in the following subsection.

### **8.2 BMP Accomplishments/Discussion**

GH-1 The City has completed development of a Good Housekeeping Manual.

GH-2 An inspection form was created for Public Works staff and introduced during a meeting on March 17, 2025 with the consultant and the Public Works Director. Good housekeeping requirements and practices were discussed. Documented inspection of the Shops occurred 2 times for the report year.

GH-3 Republic Services provides routine street-sweeping for Falls City. This work is done on the last Wednesday of each month.

GH-4 Falls City used a consultant to clean catch basins during the report year. There were a total of 30 facilities cleaned and 2 culverts.

GH-5 Training for this BMP was held on August 27, 2025. The multi-agency event covered educational material as it relates to Public Works maintenance activities. The presentation covered the 6 control measures including information regarding good housekeeping practices.

## **Section 9 Public Education Evaluation**

The City referenced the use of a Resource Assistance for Rural Environments (RARE) Member in the RY 2 annual report. The utilization of the RARE member marked a tremendous elevation in Public Education activities and actions during RY 3. While it was disappointing to have this opportunity end with dismantling of the program, overall the use of the RARE member helped to expand public education efforts for Falls City.

The RARE Member was very productive during her time with the City. Accomplishments include website updates, use of social media, and presentations in an after school program. The RARE Member created high quality products and activities. She also left notes and instructions for municipal staff. Hopefully this useful material will be utilized as public education efforts continue.

Any shortcomings that can be identified in her work with Falls City can be attributed to a very small staff that couldn't provide ample time for mentoring. In addition, it was initially expected that the 3 partners, Falls City, Monmouth, and Dallas were close enough in proximity to share ideas and planning efforts. In reality, because of its size and location, Falls City is unique in comparison to other municipalities in the region.

## **Section 10 Program Monitoring / Adaptive Management**

### **10.1 Monitoring / Evaluation**

This portion of the yearly review covers required performance monitoring for the Falls City TMDL Program implementation. As has been adequately covered in other reports for this community, Falls City is a small community with limited staffing and almost no population growth in recent years.

The City took on sizeable infrastructure replacement projects this year involving both water and wastewater. Major projects such as this leave very little staff time for TMDL projects. With that in mind, the City has been able to demonstrate progress for report year 3.

As has been documented in this report, the RARE Member was able to fill some needs in public education and outreach. The City has also made good use of City events to distribute TMDL

education material, and the RARE Member was able to provide outreach to students in the classroom. In regard to Public Involvement, the City Manager does a good job of keeping elected officials informed.

The most notable accomplishment has been the City's willingness to pursue a stormwater fee for the community by taking advantage of the increased rate structure that will be required as a part of the new public works infrastructure. While the fee is not in place at this point, the City has done the foundational work that may make this a reality.

As was noted in Section 2, the weak link in this program lays with Public Works personnel who do not consistently implement BMPs or Good Housekeeping measures.

## 10.2 Adaptive Management

The City of Falls City does not have any significant adaptive management activities planned for the upcoming report year, although BMP ID-7 was changed and approved by DEQ during this report year. Adaptive management will be addressed in the revised Temperature TMDL Implementation plan.

## Section 11 2025/2026 Projections

### 11.1 Temperature

Falls City received a letter dated June 4, 2025 from DEQ stating that the Oregon Environmental Commission had adopted the Mainstem and Major Tributaries Rule amendment to the *Willamette Subbasins Temperature TMDL and WQMP*. The purpose of the letter was to notify Falls City that the City had been identified as a Designated Management Agency (DMA). The letter states the following:

*"As a DMA, City of Falls City is required under OAR 340-42-0080 to prepare a TMDL implementation plan to incorporate strategies to reduce sector nonpoint source pollutant loadings for temperature according to requirements identified in the WQMP. TMDL implementation plans are due on November 9, 2026. Failure to submit a timely TMDL implementation plan required by rule is a violation under OAR 340-012-0053(2)."*

As part of these requirements, Falls City will submit a draft plan to DEQ on or before May 9, 2026 to outline any deficiencies in the new TMDL Document.

Falls City hopes to utilize the Luckiamute Watershed Council for assistance with some of the components of this project.



## **Section 12    Closing Statement**

Falls City has had some successes during the report year, but with limited resources, a small staff, and reliance on outside sources for many of their services, success is measured in small steps forward. The City has demonstrated progress in some areas like the construction of a new wastewater treatment facility, and installation of new water lines. These sizeable projects reduce the staff hours available for other activities. However, the new infrastructure work has opened the door for a potential stormwater fee which would be a substantial accomplishment for the City, and an indicator of substantial program progress.



## BMP Progress

BMP	Description	24/25 Progress Y/N
PE-1	Post relevant stormwater public education materials to the City's website and other distribution methods	Yes
PE-2	SOLV annual clean-up	No event was held
PE-3	Participate in local annual event	Yes
PE-4	Tree City USA	Yes
PE-5	Partner with local watershed council, SWCD, university, etc	Yes
PE-6	Develop outreach material for building community	Yes
PE-7	Maintain pet waste stations	Yes
PE-8	Send mailers to hobby farms and septic system homeowners	No
PE-9	Redesign Website	Partial
PI-1	Maintain a website to post the most current environmental educational information	Yes
PI-2	Annual presentation to City Council	Yes
PI-3	Work with Luckiamute Watershed Council	Yes
ID-1	Update the City's GIS system to include new stormwater data	Partial
ID-2	Develop an inventory of stormwater assets and facilities	Partial
ID-3	Develop an ordinance that prohibits non-stormwater discharges into the stormwater system	Partial
ID-4	Develop and enforce an escalating and response procedure to include construction sites, illegal dumping and illegal connections.	Partial
ID-5	Annual staff training	Yes
ID-6	Recordkeeping including response to complaint accounting	No
ID-7	Complete Stormwater Master Plan There is no Master Plan	No information Adaptive Management
ID-7	Citywide TV inspection of storm system	No
CS-1	Coordinate with the development community regarding the need for a 1200-C permit and provide educational material	Partial
CS-2	Develop an Erosion Control Ordinance which includes DEQ requirements and riparian setback	No
CS-3	Develop and enforce an escalating and response procedure to include qualifying construction sites	No
CS-4	Develop a tracking system	No
CS-5	Annual training for PW personnel	Yes
PC-1	Develop an ordinance or other regulatory mechanism such as design standards to meet the post-construction requirements	No
PC-2	Develop inspection and maintenance requirements for publically owned property	No
PC-3	Identify a location suitable for an LID project for stormwater from ROW	No
PC-4	Staff training	Yes

<b>GH-1</b>	Develop a Good Housekeeping Manual	Yes
<b>GH-2</b>	Monthly Inspections at Shop Facility	Partial
<b>GH-3</b>	Street Sweeping	Yes
<b>GH-4</b>	Catchbasin Cleaning	Yes
<b>GH-5</b>	Annual training	Yes
	Develop a sustainable stormwater fee or funding mechanism	Progress on this BMP
	Complete annual reports	Yes
	Evaluate public education activities according to WQMP	Yes
	Annually evaluate implementation efforts and program progress (monitoring)	Yes
	Complete 5 <sup>th</sup> Year Assessment and Evaluation	N/A

City of Falls City TMDL IMPLEMENTATION PLAN MATRIX 2022 – 2027 Year 3 Nov 1, 2024 – Oct. 31, 2025 (Report Due Dec. 1, 2025)								
BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
POLLUTANT: Mercury								
MCM #1 Public Outreach								
PE-1	Runoff from soil disturbance and direct discharge to waterway from riparian area	Post relevant PE materials to the City's website and other distribution methods	Utilize material from portfolio to make FAQ sheets, brochures, etc	Staff and consultant	Document materials and topics covered annually and discuss in annual report	Ongoing annually	Completion of multiple documents on the website for the public to access. Update routinely	New material was added to the website this report year. The RARE Member also added new resources and links.
PE-2	Runoff from soil disturbance and direct discharge to waterway from riparian area	SOLV Community River Clean up	City Staff and volunteers partner with SOLV	Staff time	Support annual SOLV event	Ongoing annually	Continue to provide support for this event and report records when held	No SOLV event was held in the report year.
PE-3	Runoff from soil disturbance and direct discharge to waterway from riparian area	Participate in local annual event	Host a booth or event and document materials	Set aside small fund for promotional items	Document of events and participation	Ongoing annually	Report number of materials handed out, date, and participation	Spring Clean-up on May 31, 2025 – Stormwater brochure handed out to cars as they arrived for the event. In addition, the City provided outreach at the Veteran's BBQ, Happy Dance, & Summer Celebration
PE-4	Runoff from soil disturbance and direct discharge to waterway from riparian area	Tree City USA	Re-establish this activity. Arbor Day Celebration, outreach material.	Staff time and budgeting	Discuss event and educational material in annual report	Ongoing annually	Advertize the event, develop education material	Arbor Day event was held on 4/17/25 at Riverside Park

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
PE-5	Runoff from soil disturbance and direct discharge to waterway from riparian area	Partner with Luckiamute Watershed Council.	Communicate as to how Falls City can utilize their expertise	Staff time	Report annual progress in yearly report	Ongoing annually	Contact Director and discuss potential partnership activities	The City interacted with the watershed council a number of times over the report year including site investigation for a rain garden and participation in the regional planning effort.
PE-6	Runoff from soil disturbance and direct discharge to waterway from riparian area	Coordinate with the development community and provide educational material	Provide materials on the website and conduct site visits	Staff time and consultant	Report progress in yearly report	Ongoing to commence in 2023/2024	Update the website with new education material for builders in 2023/2024	The City has added landscaping resources to the website and the RARE member has added a general stormwater flyer.
PE-8	Runoff from soil disturbance and direct discharge to waterway from riparian area	Provide outreach and education materials to hobby farms, riparian property owners, and septic system owners	Collect property owner information and send direct mailing	Postage	Report # of mailings in annual report	2x during permit term	Send mailing in 2024 and in 2026. Highlight temperature information and tree retention.	The 1 <sup>st</sup> mailing is completed and the 2 <sup>nd</sup> will be done in 2026. The letter will incorporate temperature TMDL information.
PE-9	Runoff from soil disturbance and direct discharge to waterway from riparian area	Reorganize the website	Sort educational material into groups for target audiences	Staff time	Redesign the website	2023/2024 Revise and update annually	Redesign the website and add information to make a more user friendly resource for the community	The website did not undergo a complete reorganization, but a number of educational items were added to the website. This material is listed under the 'water quality tab on the website.

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
PI-1	Runoff from soil disturbance and direct discharge to waterway from riparian area	Maintain a website to post the most current environmental material relating to the TMDL Plan	Post the TMDL Plan on the City website annual reports and other reg. info	Staff time	Post the plan in 2022 and post plan reports submitted to DEQ annually	To occur <b>each year</b> starting in 2022	Post new and updated material annually and report	The TMDL Implementation Plan is posted on the City's website.
PI-2	Runoff from soil disturbance and direct discharge to waterway from riparian area	Annual presentation to City Council	Work Session presentation	Consultant and staff	Report progress in yearly report	To occur each year starting in 2022/2023	Content and date to be included in annual report	The RARE member was introduced during the Nov. 4, 2024 meeting. She had an opportunity to discuss her role with the City
ID-1	Runoff from soil disturbance and impervious area	Update the City's GIS system to include new stormwater data	Review WQMP to meet DEQ requirements	Staff time	Document annual updates	2032/2033	Track annual assets (ie. outfalls, catch basins, etc) Coordinate with Polk County	The City is using online GIS data from Polk County. The County has a GIS program that is routinely updated and this year they incorporated new aerial data
ID-2	Runoff from soil disturbance and impervious area	Develop an inventory of stormwater assets and facilities	Field verify stormwater system to collect and locate assets and facilities	Staff time	Report progress in annual report	Ongoing annually	Collect information annually and keep records of locations, type, function, condition	The Mid-Willamette Council of Governments developed a GIS Map with catch basin locations for the City.

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
ID-3	Runoff from soil disturbance and impervious area	Develop an ordinance that prohibits non-stormwater discharges into the stormwater system	Utilize ordinances and programs from other agencies	Staff time involving legal	Provide DEQ annual progress on this BMP in the annual report	Complete by 2030/2031	Document annual activities	Ordinance has been developed that is suitable for the region, but there is no capacity for enforcement.
ID-4	Runoff from soil disturbance and impervious area	Develop and enforce an escalating and response procedure to include construction sites, illegal dumping and illegal connections	The plan will include escalating steps of enforcement	Staff time	Report progress and final to DEQ	Complete by 2030/2031	Document annual activities	Enforcement plan has been developed, but the City lacks staff to enforce it
ID-5	Runoff from soil disturbance and impervious area	Annual staff training	Annual training by existing staff. Take advantage of inexpensive regional training	Staff time	Report training date, # of employees in attendance	To occur <b>each year</b> starting in 2022/2023	Conduct annual training – develop a schedule. Yr 1 training by consultant	Multi-agency training on August 27, 2025 at the City of Monmouth. All 6 control measures were addressed.
ID-6	Runoff from soil disturbance and impervious area	Recordkeeping including response to complaint accounting	Utilize GIS or another database to document response to calls and complaints	Staff time	Report # of complaints and outcome annually	To occur <b>each year</b> 2023/2024	Develop a response process and tracking system	Polk County responds to spills or accidents on the highway.
ID-7	Runoff from soil disturbance and impervious area	<del>Complete Stormwater Master Plan</del>	<del>Develop a plan to complete this effort</del>	<del>Staff time</del>	<del>Report annual progress</del>	<del>2026/2027</del>	<del>Develop and follow a plan for progress</del>	Adaptive management applied. (See the following entry)

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
ID-7	Runoff from soil disturbance and impervious area	Complete citywide TV inspection of the stormwater system	Budget for this item and hire a contractor	Staff time	Complete the project and develop a schedule for follow-up actions	2026/2027	Start bid process and identify requirements for finished product	
CS-1	Runoff from soil disturbance and impervious area	Coordinate with the development community regarding the need for a 1200-C permit provide educational material	Provide materials on the website and conduct site visits	Staff time and consultant	Report progress in yearly report	Ongoing to commence in 2023/2024	Develop a flyer for builders/developers. Use in field and post on website	The website has information available for developers.
CS-2	Runoff from soil disturbance and impervious area	Develop an Erosion Control Ordinance which includes DEQ requirements and riparian setbacks	Ordinance requires consistency w/ 1200-C.permit. Establish riparian setbacks	Staff time	Document annual progress	2029/2030	Report progress in each annual report	No progress on this BMP
CS-3	Runoff from soil disturbance and impervious area	Develop and enforce an escalating and response procedure to include qualifying construction sites	The response procedure will be linked to a process that applies to the ID, PC portions of the plan	Staff time	Report progress in annual report	2029/2030	Education will be emphasized prior to ordinance development. Develop draft	The draft enforcement response plan can be expanded when the Construction Site ordinance is adopted

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
CS-4	Runoff from soil disturbance and impervious area	Develop a tracking system	Will seek to eventually tie this process to GIS	Staff time	Report progress in annual report	2023/2024	Maintain annual tracking data Coordinate with Polk Co to receive permit applications for review and approval	No progress. All development that might occur within the City is permitted and inspected through Polk County.
CS-5	Runoff from soil disturbance and impervious area	Annual training for PW person	Develop resource guide	Consultant	Report training and dates	Ongoing annually	Hold training and complete resource manual	Multi-agency training was held on August 27, 2025 at the City of Monmouth Training included a discussion of the 6 control measures
PC-1	Runoff from soil disturbance and impervious area	Develop an ordinance or other regulatory mechanism such as design standards to meet the post-construction requirements	Utilize DEQ resources and mirror what other municipalities have done.	Staff time – potential for engineering costs	Document progress annually	Complete by 2031/2032	Describe progress in the annual report	No progress
PC-2	Runoff from soil disturbance and impervious area	Develop inspection and maintenance requirements for publically owned property	The plan should include a checklist for inspections	Staff time	Report annual progress	2032/2033	Add maintenance plan and protocol to GH manual	No progress
PC-3	Runoff from soil disturbance and impervious area	Identify a location suitable for an LID project for stormwater from ROW	Field survey potential sites and install a PC feature	Small budget	Report annual progress	2026/2027	Locate site and design to take runoff from impervious surface. Use proper soil medium and plants	No progress



BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
PC-4	Runoff from soil disturbance and impervious area	Staff training	Annual staff training for involved personnel	Consultant Year 1	Report annual training activities	Ongoing starting in 2022/2023	Consultant to facilitate Year 1 training	Multi-agency training was held on August 27, 2025 at the City of Monmouth Training included PC maintenance and installation
GH-1	Pollution from municipal operations	Develop a Good Housekeeping Manual	The manual is a reference guide for operations personnel	Staff time w/ Consultant	Describe progress in the annual report	Complete by 2025/2026	<del>Complete manual.</del> Revise as needed	Manual has been completed
GH-2	Pollution from municipal operations	Monthly Inspections at Shop Facility	Inspections will occur according to Good Housekeeping Manual	Staff time	Provide completion date and documentation for inspections to DEQ	Conduct inspections starting in 2023/2024	Conduct inspections according to the manual	A Shop Facility inspection form was developed and discussed with the Public Works Director on March 17, 2025. 2 inspection forms were submitted for the report year.
GH-3	Pollution from municipal operations	Street Sweeping	Continue street sweeping activities	Staff time	Provide annual activities in annual report	To occur <b>each year</b> starting in 2023	Evaluate practices to improve effort. Record quarterly removal totals. Explore the feasibility of additional support	Republic Services from the City of Dallas provides street sweeping services
GH-4	Pollution from municipal operations	Catchbasin Cleaning	Develop a catchbasin cleaning program	Staff time	Evaluate practices to improve effort	To occur <b>each year</b> starting in 2023	Provide annual activities in annual report	30 catch basins were cleaned by contractor in 2025 along with 2 culverts
GH-5	Pollution from municipal operations	Annual training	Use resource materials or attend another event	Consultant	Record date, content, and employees	To occur <b>each year</b> starting in 2023	Describe progress in the annual report	Multi-agency training was held on August 27, 2025 at the City of Monmouth Training included a discussion of the 6 control measures

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
POLLUTANT: Temperature								
PE-1	Sediment loading and lack of shade	Post relevant PE materials to the City's website and other distribution methods	Utilize material from portfolio to make FAQ sheets, brochures, etc	Staff and consultant	Document materials and topics covered annually and discuss in annual report	Ongoing annually	Completion of multiple documents. Update routinely	New material was added to the website this report year. The RARE Member also added new resources and links.
PE-3	Sediment loading and lack of shade	Participate in local annual event	Host a booth or event and document materials	Set aside small fund for promotional items	Document date of events and participation	Ongoing annually	Report number of materials handed out, date, and participation	Spring Clean-up on May 31, 2025 – Stormwater brochure handed out to cars as they arrived for the event. In addition, the City provided outreach at the Veteran's BBQ, Happy Dance, & Summer Celebration
PE-4	Sediment loading and lack of shade	Tree City USA	Re-establish this activity. Arbor Day Celebration, outreach material.	Staff time and budgeting	Discuss event an educational material in annual report	Ongoing annually	Advertize the event, develop education material	Arbor Day event was held on 4/17/25 at Riverside Park
PE-5	Runoff from soil disturbance and direct discharge to waterway from riparian area	Partner with Luckiamute Watershed Council.	Communicate as to how Falls City can utilize their expertise	Staff time	Report annual progress in yearly report	Ongoing annually	Contact Director and discuss potential partnership activities	The City interacted with the watershed council a number of times over the report year including site investigation for a rain garden and participation in the regional planning effort.

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
PE-8	Runoff from pervious surface, or illegal discharge	Provide outreach and education materials to hobby farms, riparian property owners, and septic system owners	Collect property owner information and send direct mailing	Postage	Report # of mailings in annual report	2x during permit term	Send mailing in 2024 and in 2026	The 1 <sup>st</sup> mailing is completed and the 2 <sup>nd</sup> will be done in 2026. The letter will incorporate temperature TMDL information.
PE-9	Runoff from soil disturbance and direct discharge to waterway from riparian area	Reorganize the website	Sort educational material into groups for target audiences	Staff time	Redesign the website	2023/2024 Revise and update annually	Redesign the website and add information to make a more user friendly resource for the community. Add information specific to the temperature TMDL	The website did not undergo a complete reorganization, but a number of educational items were added to the website. This material is listed under the 'water quality tab on the website.
PI-1	Sediment loading and lack of shade	Maintain a website to post the most current environmental educational information	Post the TMDL Plan on the City website with educational material	Staff time	Post the plan in 2022 and post plan reports submitted to DEQ annually	To occur <b>each year</b> starting in 2022	Post new and updated material annually and report	The TMDL Implementation Plan is posted on the City's website.
PI-2	Sediment loading and lack of shade	Annual presentation to City Council	Work Session presentation	Consultant and staff	Report progress in yearly report	To occur each year starting in 2022/2023	Content and date to be included in annual report	The RARE Member was introduced at the November 2024 meeting. She was able to discuss her projects as they applied to Falls City

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
PI-3	Sediment loading and lack of shade	Work with Luckiamute Watershed Council or SWCD	Use watershed council to identify restoration locations, or lead tree planting activity.	Staff time	Report progress in yearly report	Start conversations in 2024. Ongoing	Set meetings with watershed council	Meetings were held in February and April with the Luckiamute WC to discuss a rain garden site. In April the City was involved in a regional planning effort for public education. Finally, the City hopes to utilize the WC for temperature TMDL work.
ID-2	Sediment loading and lack of shade	Develop an ordinance that prohibits non-stormwater discharges into the stormwater system	Utilize ordinances and programs from other agencies	Staff time involving legal	Provide DEQ annual progress on this BMP in the annual report	Complete by 2030/2031	Document annual activities. Use Phase II as guidance	The Mid-Willamette Council of Governments developed a GIS Map with catch basin locations for the City.
ID-3	Sediment loading and lack of shade	Develop and enforce an escalating and response procedure to include construction sites, illegal dumping and illegal connections.	The plan will include escalating steps of enforcement	Staff time	Report progress and final to DEQ	Complete by 2030/2031	Document annual activities	Ordinance has been developed that is suitable for the region, but there is no capacity for enforcement.
ID-5	Sediment loading and lack of shade	Annual staff training	Annual training by existing staff. Take advantage of inexpensive regional training	Consultant in Year 1	Report training date, # of employees in attendance	To occur <b>each year</b> starting in 2022/2023	Conduct annual training – develop a schedule. Yr 1 training by consultant	Multi-agency training was held on August 27, 2025 at the City of Monmouth Training included a discussion of the 6 control measures

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
CS-2	Sediment loading and lack of shade	Develop an Erosion Control Ordinance which includes DEQ requirements and riparian setbacks	Ordinance and document need to be consistent with the 1200-C permit	Staff time	Document annual progress	2029/2030	Report progress in each annual report. Coordinate with Polk Co.	No progress on this BMP
CS-3	Sediment loading and lack of shade	Develop and enforce an escalating and response procedure to include qualifying construction sites	The response procedure will be linked to a process that applies to the ID, PC portions of the plan	Staff time	Report progress in annual report	2029/2030	Education will be emphasized prior to ordinance development. Develop draft	No progress on this BMP
CS-5	Sediment loading and lack of shade	Annual training for PW person	Develop resource guide	Consultant	Report training and dates	Ongoing annually	Hold training and complete resource manual	Multi-agency training was held on August 27, 2025 at the City of Monmouth Training included a discussion of the 6 control measures
PC-1	Sediment loading and lack of shade	Develop an ordinance or other mechanism such as design standards to meet the post-construction reqs.	Utilize DEQ resources and mirror what other municipalities have done.	Staff time – potential for engineering costs	Document progress annually	Complete by 2031/2032	Describe progress in the annual report	No progress

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
PC-2	Runoff from soil disturbance and impervious area	Develop inspection and maintenance requirements for publically owned property	The plan should include a checklist for inspections	Staff time	Report annual progress	2032/2033	Add maintenance plan and protocol to GH manual	No progress
PC-3	Runoff from soil disturbance and impervious area	Identify a location suitable for an LID project for stormwater from ROW	Field survey potential sites and install a PC feature	Small budget	Report annual progress	2026/2027	Locate site and design to take runoff from impervious surface. Use proper soil medium and plants	No progress
PC-4	Sediment loading and lack of shade	Staff training	Annual staff training	Consultant in Year 1	Report annual activities	Ongoing starting in 2022/2023	Consultant to facilitate Year 1 training	Multi-agency training was held on August 27, 2025 at the City of Monmouth Training included a discussion of the 6 control measures
GH-1	Pollution from municipal operations	Develop a Good Housekeeping Manual	Include protocol for retention of trees and native vegetation along waterways	Staff time w/ Consultant	Complete manual	Complete by 2024	Staff review and revise to reflect Falls City needs	The manual was completed in 22/23
POLLUTANT: Bacteria								
PE-1	Runoff from pervious surface or degraded riparian area	Post relevant PE materials to the City's website and other distribution methods	Utilize material from portfolio to make FAQ sheets, brochures, etc	Staff	Document materials and topics covered annually and discuss in annual report	Ongoing annually	Completion of multiple documents on the website for the public to access. Update routinely	New material was added to the website this report year. The RARE Member also added new resources and links.

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
PE-3	Runoff from pervious surface or degraded riparian area	Participate in local annual event	Host a booth or event and document materials	Set aside small fund for promotional items	Document date of events and participation	Ongoing annually	Report number of materials handed out, date, and participation	Spring Clean-up on May 31, 2025 – Stormwater brochure handed out to cars as they arrived for the event. In addition, the City provided outreach at the Veteran’s BBQ, Happy Dance, & Summer Celebration
PE-7	Runoff from pervious surface, or illegal discharge	Maintain pet waste stations	Maintain and stock stations	Funding for bags	Document in annual report	Ongoing annually	Record # of bags and maintenance activities	The City continues to fill and maintain pet waste stations
PE-8	Runoff from pervious surface, or illegal discharge	Provide outreach and education materials to hobby farms, riparian property owners, and septic system owners	Collect property owner information and send direct mailing	Postage	Report # of mailings in annual report	2x during permit term	Send mailing in 2024 and in 2026	The 1 <sup>st</sup> mailing is completed and the 2 <sup>nd</sup> will be done in 2026. The letter will incorporate temperature TMDL information.
PI-1	Runoff from pervious surface or degraded riparian area	Maintain a website to post the most current environmental educational information	Post the TMDL Imp Plan and other educational information	Staff time	Post new and updated material annually and report	To occur <b>each year</b> starting in 2022	Post the plan in 2022 and post plan reports submitted to DEQ annually	The TMDL Implementation Plan is posted on the City’s website.
PI-2	Runoff from pervious surface or degraded riparian area	Annual presentation to City Council	Work Session presentation	Consultant and staff	Report progress in yearly report	To occur each year starting in 2022/2023	Content and date to be included in annual report	The RARE Member was introduced at the November 2024 meeting. She was able to discuss her projects as they applied to Falls City



BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
ID-2	Runoff from soil disturbance and impervious area	Develop an inventory of stormwater assets and facilities	Field verify stormwater system to collect and locate assets and facilities	Staff time	Report progress in annual report	Ongoing annually	Collect information annually and keep records of locations, type, function, condition	The Mid-Willamette Council of Governments develop a GIS Map with catch basin locations for the City.
ID-3	Runoff from soil disturbance and impervious area	Develop an ordinance that prohibits non-stormwater discharges	Develop a plan to meet the conditions of IDDE in 2022/2023	Staff time involving legal	Document annual progress	Complete by 2030/2031	Provide DEQ annual progress on this BMP in the annual report	Ordinance has been developed that is suitable for the region, but there is no capacity for enforcement.
ID-4	Runoff from soil disturbance and impervious area	Develop an enforcement response plan	The plan will include escalating steps of enforcement	Staff time	Report progress and final to DEQ	Complete by 2030/2031	Document annual activities	Enforcement plan has been developed, but the City lacks staff to enforce it
ID-5	Runoff from soil disturbance and impervious area	Annual staff training	Annual training by existing staff. Take advantage of inexpensive regional training	Consultant in Year 1	Report training date, # of employees in attendance	To occur <b>each year</b> starting in 2022/2023	Conduct annual training – develop a schedule. Yr 1 training by consultant	Multi-agency training was held on August 27, 2025 at the City of Monmouth Training included a discussion of the 6 control measures
CS-2	Runoff from soil disturbance and impervious area	Develop an Erosion Control Ordinance which includes DEQ requirements	Ordinance and document need to be consistent with 1200-C and/or 1200-CN programs	Staff time	Document annual progress	2029/2030	Report progress in each annual report	No progress on this BMP



BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
CS-3	Runoff from soil disturbance and impervious area	Develop and enforce an escalating and response procedure to include qualifying construction sites	The response procedure will be linked to a process that applies to the ID, PC portions of the plan	Staff time	Report progress in annual report	2029/2030	Education will be emphasized prior to ordinance development. Develop draft	No progress on this BMP
PC-1	Runoff from soil disturbance and impervious area	Develop an ordinance or other regulatory mechanism such as design standards	Utilize DEQ resources and mirror what other municipalities have done.	Staff time – potential for engineering costs	Describe progress in the annual report	Complete by 2031/2032	Document progress annually	No progress
PC-2	Runoff from soil disturbance and impervious area	Develop inspection and maintenance requirements for publically owned property	The plan should include a checklist for inspections	Staff time	Report annual progress	2032/2033	Add maintenance plan and protocol to GH manual	No progress
PC-3	Runoff from soil disturbance and impervious area	Identify a location suitable for an LID project for stormwater from ROW	Field survey potential sites and install a PC feature	Small budget for materials	Report annual progress	2026/2027	Locate site and design to take runoff from impervious surface. Use proper soil medium and plants	No progress
PC-4	Runoff from soil disturbance and impervious area	Staff training	Annual staff training	Cost of training	Report annual training activities	Ongoing starting in 2022/2023	Consultant to facilitate Year 1 training	Multi-agency training was held on August 27, 2025 at the City of Monmouth Training included a discussion of the 6 control measures

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
GH-1	Pollution from municipal operations	Develop a Good Housekeeping Manual	Include protocol for retention of trees and native vegetation along waterways	Staff time w/ Consultant	Describe progress in the annual report	Complete by 2023/2024	Staff review and revise to reflect Falls City needs	The Manual was completed in 22/23
GH-3	Pollution from municipal operations	Street Sweeping	Continue street sweeping activities	Staff time	Provide annual activities in annual report	To occur <b>each year</b> starting in 2023	Evaluate practices to improve effort. Record quarterly removal totals. Explore the feasibility of expanded service.	Republic Services from the City of Dallas provides street sweeping services
GH-4	Pollution from municipal operations	Catchbasin Cleaning	Develop a catchbasin cleaning program	Staff time	Evaluate practices to improve effort	To occur <b>each year</b> starting in 2023	Provide annual activities in annual report	30 catch basins were cleaned by contractor in 2025 including 2 culverts
GH-5	Pollution from municipal operations	Annual training	Use resource materials or attend another event	Consultant	Record date, content, and employees	To occur <b>each year</b> starting in 2023	Describe progress in the annual report	Multi-agency training was held on August 27, 2025 at the City of Monmouth Training included a discussion of the 6 control measures
Management Activities								
		Develop a sustainable stormwater fee	Review possible options including an impervious surface study	Staff time	Annual progress shall include options considered, and next steps	2025/2026	Provide annual activities in annual report	A simple impervious surface study was conducted for impervious surface. The findings from this work is to be used for a potential fee after the completion of waterline work. The City is hoping for 2027

		Develop Temperature TMDL revisions	Consultant will rewrite document	Consultant	Submit draft document to DEQ in May 2026	Nov. 9, 2026	Complete revisions according to WQMP	
		Complete annual reports	Develop document based on recordkeeping	Consultant	Complete and submit the annual report	By due date annually		Complete 24/25
		Evaluate public education activities according to WQMP	Choose 1 activity to promote and help lead other activities	Consultant	Review activities with staff and determine most effective activity and why	To be submitted with annual report		Complete 24/25
		Annually evaluate implementation efforts and program progress	Review and evaluative actions (monitoring)	Consultant	Review and discuss with staff to plan changes for following year	To be submitted with annual report		Complete 24/25
		Complete 5 <sup>th</sup> Year Assessment and Evaluation	Gather information based on recordkeeping and annual reports	Staff time	Complete assessment using DEQ guidelines	2026/2027		N/A

	Control Measures
PE	Public Education
PI	Public Involvement and Participation
ID	Illicit Discharge Detection and Elimination
CS	Construction Site Runoff Control
PC	Post-Construction Runoff Control

GH	Good Housekeeping in Municipal Operations
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City of Falls City TMDL IMPLEMENTATION PLAN MATRIX 2022 – 2027 Year 3 Nov. 1, 2024 – Oct. 31, 2025 (Report Due Dec. 1, 2026)								
BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
POLLUTANT: Mercury								
MCM #1 Public Outreach								
PE-1	Runoff from soil disturbance and direct discharge to waterway from riparian area	Post relevant PE materials to the City’s website and other distribution methods	Utilize material from portfolio to make FAQ sheets, brochures, etc	Staff and consultant	Document materials and topics covered annually and discuss in annual report	Ongoing annually	Completion of multiple documents on the website for the public to access. Update routinely	
PE-2	Runoff from soil disturbance and direct discharge to waterway from riparian area	SOLV Community River Clean up	City Staff and volunteers partner with SOLV	Staff time	Support annual SOLV event	Ongoing annually	Continue to provide support for this event and report records when held	
PE-3	Runoff from soil disturbance and direct discharge to waterway from riparian area	Participate in local annual event	Host a booth or event and document materials	Set aside small fund for promotional items	Document of events and participation	Ongoing annually	Report number of materials handed out, date, and participation	
PE-4	Runoff from soil disturbance and direct discharge to waterway from riparian area	Tree City USA	Re-establish this activity. Arbor Day Celebration, outreach material.	Staff time and budgeting	Discuss event and educational material in annual report	Ongoing annually	Advertize the event, develop education material	

APPENDIX C – Annual Report 2025/2026

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
PE-5	Runoff from soil disturbance and direct discharge to waterway from riparian area	Partner with Luckiamute Watershed Council.	Communicate as to how Falls City can utilize their expertise	Staff time	Report annual progress in yearly report	Ongoing annually	Contact Director and discuss potential partnership activities	
PE-6	Runoff from soil disturbance and direct discharge to waterway from riparian area	Coordinate with the development community and provide educational material	Provide materials on the website and conduct site visits	Staff time and consultant	Report progress in yearly report	Ongoing to commence in 2023/2024	Update the website with new education material for builders in 2023/2024	
PE-8	Runoff from soil disturbance and direct discharge to waterway from riparian area	Provide outreach and education materials to hobby farms, riparian property owners, and septic system owners	Collect property owner information and send direct mailing	Postage	Report # of mailings in annual report	2x during permit term	Send mailing in 2024 and in 2026. Highlight temperature information and tree retention.	
PE-9	Runoff from soil disturbance and direct discharge to waterway from riparian area	Reorganize the website	Sort educational material into groups for target audiences	Staff time	Redesign the website	2023/2024 Revise and update annually	Redesign the website and add information to make a more user friendly resource for the community	

APPENDIX C – Annual Report 2025/2026

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
<b>MCM #2 Public Involvement</b>								
PI-1	Runoff from soil disturbance and direct discharge to waterway from riparian area	Maintain a website to post the most current environmental material relating to the TMDL Plan	Post the TMDL Plan on the City website annual reports and other reg. info	Staff time	Post the plan in 2022 and post plan reports submitted to DEQ annually	To occur <b>each year</b> starting in 2022	Post new and updated material annually and report	
PI-2	Runoff from soil disturbance and direct discharge to waterway from riparian area	Annual presentation to City Council	Work Session presentation	Consultant and staff	Report progress in yearly report	To occur each year starting in 2022/2023	Content and date to be included in annual report	
PI-3	Runoff from soil disturbance and direct discharge to waterway from riparian area	Work with the Luckiamute Watershed Council	Utilize the knowledge of the Council for partnering on volunteer events	Staff time	Report progress	To occur annually	Include annual activities in annual report.	
<b>Will MCM #3 Illicit Discharge Detection and Elimination</b>								
ID-1	Runoff from soil disturbance and impervious area	Update the City's GIS system to include new stormwater data	Review WQMP to meet DEQ requirements	Staff time	Document annual updates	2032/2033	Track annual assets (ie. outfalls, catchbasins, etc) Coordinate with Polk County	
ID-2	Runoff from soil disturbance and impervious area	Develop an inventory of stormwater assets and facilities	Field verify stormwater system to collect and locate assets and facilities	Staff time	Report progress in annual report	Ongoing annually	Collect information annually and keep records of locations, type, function, condition	

APPENDIX C – Annual Report 2025/2026

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
ID-3	Runoff from soil disturbance and impervious area	Develop an ordinance that prohibits non-stormwater discharges into the stormwater system	Utilize ordinances and programs from other agencies	Staff time involving legal	Provide DEQ annual progress on this BMP in the annual report	Complete by 2030/2031	Document annual activities	
ID-4	Runoff from soil disturbance and impervious area	Develop and enforce an escalating and response procedure to include construction sites, illegal dumping and illegal connections.	The plan will include escalating steps of enforcement	Staff time	Report progress and final to DEQ	Complete by 2030/2031	Document annual activities	
ID-5	Runoff from soil disturbance and impervious area	Annual staff training	Annual training by existing staff. Take advantage of inexpensive regional training	Consultant year 1	Report training date, # of employees in attendance	To occur <b>each year</b> starting in 2022/2023	Conduct annual training – develop a schedule. Yr 1 training by consultant	
ID-6	Runoff from soil disturbance and impervious area	Recordkeeping including response to complaint accounting	Utilize GIS or another database to document response to calls and complaints	Staff time	Report # of complaints and outcome annually	To occur <b>each year</b> 2023/2024	Develop a response process and tracking system	
ID-7	Runoff from soil disturbance and impervious area	Complete citywide TV inspection of the stormwater system	Budget for this item and hire a contractor	Staff time	Complete the project and develop a schedule for follow-up actions	2026/2027	Start bid process and identify requirements for finished product	



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BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
MCM #4 Construction Site Runoff								
CS-1	Runoff from soil disturbance and impervious area	Coordinate with the development community regarding the need for a 1200-C permit provide educational material	Provide materials on the website and conduct site visits	Staff time and consultant	Report progress in yearly report	Ongoing to commence in 2023/2024	Develop a flyer for builders/developers. Use in field and post on website	
CS-2	Runoff from soil disturbance and impervious area	Develop an Erosion Control Ordinance which includes DEQ requirements and riparian setbacks	Ordinance requires consistency w/ 1200-C.permit. Establish riparian setbacks	Staff time	Document annual progress	2029/2030	Report progress in each annual report	
CS-3	Runoff from soil disturbance and impervious area	Develop and enforce an escalating and response procedure to include qualifying construction sites	The response procedure will be linked to a process that applies to the ID, PC portions of the plan	Staff time	Report progress in annual report	2029/2030	Education will be emphasized prior to ordinance development. Develop draft	
CS-4	Runoff from soil disturbance and impervious area	Develop a tracking system	Will seek to eventually tie this process to GIS	Staff time	Report progress in annual report	2023/2024	Maintain annual tracking data Coordinate with Polk Co to receive permit applications for review and approval	

APPENDIX C – Annual Report 2025/2026

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
CS-5	Runoff from soil disturbance and impervious area	Annual training for PW person	Develop resource guide	Consultant	Report training and dates	Ongoing annually	Hold training and complete resource manual	
PC-1	Runoff from soil disturbance and impervious area	Develop an ordinance or other regulatory mechanism such as design standards to meet the post-construction requirements	Utilize DEQ resources and mirror what other municipalities have done.	Staff time – potential for engineering costs	Document progress annually	Complete by 2031/2032	Describe progress in the annual report	
PC-2	Runoff from soil disturbance and impervious area	Develop inspection and maintenance requirements for publically owned property	The plan should include a checklist for inspections	Staff time	Report annual progress	2032/2033	Add maintenance plan and protocol to GH manual	
PC-3	Runoff from soil disturbance and impervious area	Identify a location suitable for an LID project for stormwater from ROW	Field survey potential sites and install a PC feature	Small budget	Report annual progress	2026/2027	Locate site and design to take runoff from impervious surface. Use proper soil medium and plants	
PC-4	Runoff from soil disturbance and impervious area	Staff training	Annual staff training for involved personnel	Consultant Year 1	Report annual training activities	Ongoing starting in 2022/2023	Consultant to facilitate Year 1 training	

APPENDIX C – Annual Report 2025/2026

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
GH-1	Pollution from municipal operations	Develop a Good Housekeeping Manual	The manual is a reference guide for operations personnel	Staff time w/ Consultant	Describe progress in the annual report	Complete by 2025/2026	<del>Complete manual.</del> Revise as needed	
GH-2	Pollution from municipal operations	Monthly Inspections at Shop Facility	Inspections will occur according to Good Housekeeping Manual in Yr 2	Staff time	Provide completion date and documentation for inspections to DEQ	Conduct inspections starting in 2023/2024	Conduct inspections according to the manual	
GH-3	Pollution from municipal operations	Street Sweeping	Continue street sweeping activities	Staff time	Provide annual activities in annual report	To occur <b>each year</b> starting in 2023	Evaluate practices to improve effort. Record quarterly removal totals. Explore the feasibility of additional support	
GH-4	Pollution from municipal operations	Catchbasin Cleaning	Develop a catchbasin cleaning program	Staff time	Evaluate practices to improve effort	To occur <b>each year</b> starting in 2023	Provide annual activities in annual report	
GH-5	Pollution from municipal operations	Annual training	Use resource materials or attend another event	Consultant	Record date, content, and employees	To occur <b>each year</b> starting in 2023	Describe progress in the annual report	

APPENDIX C – Annual Report 2025/2026

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
POLLUTANT: Temperature								
MCM #1 Public Education								
PE-1	Sediment loading and lack of shade	Post relevant PE materials to the City's website and other distribution methods	Utilize material from portfolio to make FAQ sheets, brochures, etc	Staff and consultant	Document materials and topics covered annually and discuss in annual report	Ongoing annually	Completion of multiple documents. Update routinely	
PE-3	Sediment loading and lack of shade	Participate in local annual event	Host a booth or event and document materials	Set aside small fund for promotional items	Document date of events and participation	Ongoing annually	Report number of materials handed out, date, and participation	
PE-4	Sediment loading and lack of shade	Tree City USA	Re-establish this activity. Arbor Day Celebration, outreach material.	Staff time and budgeting	Discuss event an educational material in annual report	Ongoing annually	Advertize the event, develop education material	
PE-5	Runoff from soil disturbance and direct discharge to waterway from riparian area	Partner with Luckiamute Watershed Council.	Communicate as to how Falls City can utilize their expertise	Staff time	Report annual progress in yearly report	Ongoing annually	Contact Director and discuss potential partnership activities	
PE-8	Runoff from pervious surface, or illegal discharge	Provide outreach and education materials to hobby farms, riparian property owners, and septic system owners	Collect property owner information and send direct mailing	Postage	Report # of mailings in annual report	2x during permit term	Send mailing in 2024 and in 2026	

APPENDIX C – Annual Report 2025/2026

BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	Status
PE-9	Runoff from soil disturbance and direct discharge to waterway from riparian area	Reorganize the website	Sort educational material into groups for target audiences	Staff time	Redesign the website	2023/2024 Revise and update annually	Redesign the website and add information to make a more user friendly resource for the community. Add information specific to the temperature TMDL	
MCM #2 Public Involvement								
PI-1	Sediment loading and lack of shade	Maintain a website to post the most current environmental educational information	Post the TMDL Plan on the City website with educational material	Staff time	Post the plan in 2022 and post plan reports submitted to DEQ annually	To occur <b>each year</b> starting in 2022	Post new and updated material annually and report	
PI-2	Sediment loading and lack of shade	Annual presentation to City Council	Work Session presentation	Consultant and staff	Report progress in yearly report	To occur each year starting in 2022/2023	Content and date to be included in annual report	
PI-3	Sediment loading and lack of shade	Work with Luckiamute Watershed Council or SWCD	Use watershed council to identify restoration locations, or lead tree planting activity.	Staff time	Report progress in yearly report	Start conversations in 2024. Ongoing	Set meetings with watershed council	

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<b>MCM #3 Illicit Discharge Detection and Elimination</b>								
ID-2	Sediment loading and lack of shade	Develop an ordinance that prohibits non-stormwater discharges into the stormwater system	Utilize ordinances and programs from other agencies	Staff time involving legal	Provide DEQ annual progress on this BMP in the annual report	Complete by 2030/2031	Document annual activities. Use Phase II as guidance	
ID-3	Sediment loading and lack of shade	Develop and enforce an escalating and response procedure to include construction sites, illegal dumping and illegal connections.	The plan will include escalating steps of enforcement	Staff time	Report progress and final to DEQ	Complete by 2030/2031	Document annual activities	
ID-5	Sediment loading and lack of shade	Annual staff training	Annual training by existing staff. Take advantage of inexpensive regional training	Consultant in Year 1	Report training date, # of employees in attendance	To occur <b>each year</b> starting in 2022/2023	Conduct annual training – develop a schedule. Yr 1 training by consultant	
CS-2	Sediment loading and lack of shade	Develop an Erosion Control Ordinance which includes DEQ requirements and riparian setbacks	Ordinance and document need to be consistent with the 1200-C permit	Staff time	Document annual progress	2029/2030	Report progress in each annual report. Coordinate with Polk Co.	

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BMP#	Source <i>What source is being addressed? (ex. runoff from construction sites, riparian condition)</i>	Strategy <i>What will be done to control or reduce pollutant from source?</i>	How <i>Specifically, how will this be done?</i>	Fiscal Considerations <i>How is the BMP funded? (ex. In the 2023 budget, grant, etc.)</i>	Measure <i>How will successful implementation or completion be measured?</i>	Timing <i>When will the strategy be completed?</i>	Milestone <i>What intermediate goals will be achieved and by when. Measure success</i>	
CS-3	Sediment loading and lack of shade	Develop and enforce an escalating and response procedure to include qualifying construction sites	The response procedure will be linked to a process that applies to the ID, PC portions of the plan	Staff time	Report progress in annual report	2029/2030	Education will be emphasized prior to ordinance development. Develop draft	
CS-5	Sediment loading and lack of shade	Annual training for PW person	Develop resource guide	Consultant	Report training and dates	Ongoing annually	Hold training and complete resource manual	
PC-1	Sediment loading and lack of shade	Develop an ordinance or other mechanism such as design standards to meet the post-construction reqs.	Utilize DEQ resources and mirror what other municipalities have done.	Staff time – potential for engineering costs	Document progress annually	Complete by 2031/2032	Describe progress in the annual report	
PC-2	Runoff from soil disturbance and impervious area	Develop inspection and maintenance requirements for publically owned property	The plan should include a checklist for inspections	Staff time	Report annual progress	2032/2033	Add maintenance plan and protocol to GH manual	
PC-3	Runoff from soil disturbance and impervious area	Identify a location suitable for an LID project for stormwater from ROW	Field survey potential sites and install a PC feature	Small budget	Report annual progress	2026/2027	Locate site and design to take runoff from impervious surface. Use proper soil medium and plants	



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PC-4	Sediment loading and lack of shade	Staff training	Annual staff training	Consultant in Year 1	Report annual activities	Ongoing starting in 2022/2023	Consultant to facilitate Year 1 training	
GH-1	Pollution from municipal operations	Develop a Good Housekeeping Manual	Include protocol for retention of trees and native vegetation along waterways	Staff time w/ Consultant	Complete manual	Complete by 2024	Staff review and revise to reflect Falls City needs	
PE-1	Runoff from pervious surface or degraded riparian area	Post relevant PE materials to the City's website and other distribution methods	Utilize material from portfolio to make FAQ sheets, brochures, etc	Staff	Document materials and topics covered annually and discuss in annual report	Ongoing annually	Completion of multiple documents on the website for the public to access. Update routinely	
PE-2	Runoff from pervious surface or degraded riparian area	SOLV Community River Clean up	City Staff and volunteers partner with SOLV	Staff time	Document event, date, number of participants and discuss in annual report	Ongoing annually	Advertise for event and record events	
PE-3	Runoff from pervious surface or degraded riparian area	Participate in local annual event	Host a booth or event and document materials	Set aside small fund for promotional items	Document date of events and participation	Ongoing annually	Report number of materials handed out, date, and participation	
PE-7	Runoff from pervious surface, or illegal discharge	Maintain pet waste stations	Maintain and stock stations	Funding for bags	Document in annual report	Ongoing annually	Record # of bags and maintenance activities	

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PE-8	Runoff from pervious surface, or illegal discharge	Provide outreach and education materials to hobby farms, riparian property owners, and septic system owners	Collect property owner information and send direct mailing	Postage	Report # of mailings in annual report	2x during permit term	Send mailing in 2024 and in 2026	
PI-1	Runoff from pervious surface or degraded riparian area	Maintain a website to post the most current environmental educational information	Post the TMDL Imp Plan and other educational information	Staff time	Post new and updated material annually and report	To occur <b>each year</b> starting in 2022	Post the plan in 2022 and post plan reports submitted to DEQ annually	
PI-2	Runoff from pervious surface or degraded riparian area	Annual presentation to City Council	Work Session presentation	Consultant and staff	Report progress in yearly report	To occur each year starting in 2022/2023	Content and date to be included in annual report	
ID-2	Runoff from soil disturbance and impervious area	Develop an inventory of stormwater assets and facilities	Field verify stormwater system to collect and locate assets and facilities	Staff time	Report progress in annual report	Ongoing annually	Collect information annually and keep records of locations, type, function, condition	

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ID-3	Runoff from soil disturbance and impervious area	Develop an ordinance that prohibits non-stormwater discharges	Develop a plan to meet the conditions of IDDE in 2022/2023	Staff time involving legal	Document annual progress	Complete by 2030/2031	Provide DEQ annual progress on this BMP in the annual report	
ID-4	Runoff from soil disturbance and impervious area	Develop an enforcement response plan	The plan will include escalating steps of enforcement	Staff time	Report progress and final to DEQ	Complete by 2030/2031	Document annual activities	
ID-5	Runoff from soil disturbance and impervious area	Annual staff training	Annual training by existing staff. Take advantage of inexpensive regional training	Consultant in Year 1	Report training date, # of employees in attendance	To occur <b>each year</b> starting in 2022/2023	Conduct annual training – develop a schedule. Yr 1 training by consultant	
CS-2	Runoff from soil disturbance and impervious area	Develop an Erosion Control Ordinance which includes DEQ requirements	Ordinance and document need to be consistent with 1200-C and/or 1200-CN programs	Staff time	Document annual progress	2029/2030	Report progress in each annual report	
CS-3	Runoff from soil disturbance and impervious area	Develop and enforce an escalating and response procedure to include qualifying construction sites	The response procedure will be linked to a process that applies to the ID, PC portions of the plan	Staff time	Report progress in annual report	2029/2030	Education will be emphasized prior to ordinance development. Develop draft	

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PC-1	Runoff from soil disturbance and impervious area	Develop an ordinance or other regulatory mechanism such as design standards	Utilize DEQ resources and mirror what other municipalities have done.	Staff time – potential for engineering costs	Describe progress in the annual report	Complete by 2031/2032	Document progress annually	
PC-2	Runoff from soil disturbance and impervious area	Develop inspection and maintenance requirements for publically owned property	The plan should include a checklist for inspections	Staff time	Report annual progress	2032/2033	Add maintenance plan and protocol to GH manual	
PC-3	Runoff from soil disturbance and impervious area	Identify a location suitable for an LID project for stormwater from ROW	Field survey potential sites and install a PC feature	Small budget for materials	Report annual progress	2026/2027	Locate site and design to take runoff from impervious surface. Use proper soil medium and plants	
PC-4	Runoff from soil disturbance and impervious area	Staff training	Annual staff training	Cost of training	Report annual training activities	Ongoing starting in 2022/2023	Consultant to facilitate Year 1 training	
GH-1	Pollution from municipal operations	Develop a Good Housekeeping Manual	Include protocol for retention of trees and native vegetation along waterways	Staff time w/ Consultant	Describe progress in the annual report	Complete by 2023/2024	Staff review and revise to reflect Falls City needs	

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GH-3	Pollution from municipal operations	Street Sweeping	Continue street sweeping activities	Staff time	Provide annual activities in annual report	To occur <b>each year</b> starting in 2023	Evaluate practices to improve effort. Record quarterly removal totals. Explore the feasibility of expanded service.	
GH-4	Pollution from municipal operations	Catchbasin Cleaning	Develop a catchbasin cleaning program	Staff time	Evaluate practices to improve effort	To occur <b>each year</b> starting in 2023	Provide annual activities in annual report	
GH-5	Pollution from municipal operations	Annual training	Use resource materials or attend another event	Consultant	Record date, content, and employees	To occur <b>each year</b> starting in 2023	Describe progress in the annual report	
Other Management Activities								
		Develop a sustainable stormwater fee	Review possible options including an impervious surface study	Staff time	Annual progress shall include options considered, and next steps	2025/2026	Describe report year activities in annual report	
		Complete annual reports	Develop document based on recordkeeping	Consultant	Complete and submit the annual report	By due date annually		

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		Evaluate public education activities according to WQMP	Choose 1 activity to promote and help lead other activities	Consultant	Review activities with staff and determine most effective activity and why	To be submitted with annual report		
		Annually evaluate implementation efforts and program progress	Review and evaluative actions (monitoring)	Consultant	Review and discuss with staff to plan changes for following year	To be submitted with annual report		
		Complete 5 <sup>th</sup> Year Assessment and Evaluation	Gather information based on recordkeeping and annual reports	Staff time	Complete assessment using DEQ guidelines	2026/2027		Completed in 2023 for 2018 thru 2022

	Control Measures
PE	Public Education
PI	Public Involvement and Participation
ID	Illicit Discharge Detection and Elimination
CS	Construction Site Runoff Control
PC	Post-Construction Runoff Control
GH	Good Housekeeping in Municipal Operations