

City of Falls City
City Council Regular Meeting Minutes
May 13, 2019 6:00 PM
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Council Present: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, Charlie Flynn

Staff Present: Mac Corthell, City Manager; Jamie Ward, Assistance City Clerk

1. Call to Order

Mayor Gordon called the meeting to order at 6:05 pm.

2. Roll Call

Asst. Clerk Ward took roll call. Lori Jean Sickles arrived at 6:10 pm.

3. Pledge of Allegiance

Mayor Gordon led the pledge.

4. Motion to adopt the entire Agenda

A motion was made by Councilor Meier and seconded by Councilor D. Sickles to adopt the entire agenda. Motion carried 5-0-0. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

5. Announcements

a. Regular Council meetings have been moved to the second Mondays of each month at 6:00pm. The next regular meeting will be June 10, 2019 at 5:00 pm to allow for work session.

b. Public Works Committee applicant, Jeff Propps was welcomed to Committee.

A motion was made by Councilor Drill and seconded by Councilor L. Sickles that the City of Falls City Council appoint Jeff Propp to the Public Works Committee. Motion Carried. 5-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

6. Community & Government Organizations

a. Polk County Sheriff's Office Report

No comments

b. Falls City Public Works Report

No comments.

c. Falls City Fire Report

No comments.

7. Communications

None

8. Consent Agenda

A motion made by Councilor Meier and Seconded by Councilor Lauder to adopt the consent agenda. Motion carried 5-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

9. Public Comments

Debi Zeitner of Falls City was upset about a recent visit to City Hall on a code enforcement issue. She was forcefully complaining to staff. The City manager came into the lobby and told her not to yell at staff. Ms. Zeitner would like the issue addressed immediately. Ms. Zeitner proceeded to be disruptive; interjecting comments and repeatedly exiting and entering the room loudly.

Tracy Young of Falls City had recently observed Judge Butterfield preside over Falls City Code Violation cases. She felt the lessened fines imposed were not harsh enough. Ms. Young's other issue was that Green Haven RV Park has given tenants 60 days to move due to the property selling for low income housing. Her concern is another Conditional Use Permit not being adhered to, as well as the drainage issues on the south side of town. Many unwarranted concerns and some disinformation was presented. Councilor Drill asked if the City was aware. Manager Corthell and Mayor Gordon commented that there are talks between private parties but no land use has come before the City, Planning Committee or such.

Lisa Jordan of Polk County spoke regarding Clerk Birr's memo content and Mr. Jordan being hostile toward staff. She said her husband is hotheaded and that her experience with the mentally challenged has given her the ability to calm upset people down. She asked where the project was at this stage. Mayor Gordon addressed by letting her know, the project has been discussed and posted on the website in packets and minutes for many months, even years and in the engineering stage which includes environmental reviews and many other reviews to determine feasibility. A series of Town Hall meetings are being set to begin June 18 or 19 so citizens may come and learn about the design and process. This is the preliminary phase and if it did go to construction, it would be several years. Also, any land use concerns would be addressed to the County. Any other concerns should be resolved at the Town Hall as our engineer, project manager and many others will be there who know the nuts and bolts. The County knows we are involved in a project, no formal application yet, and the property would only be purchased if the project passes environmental impact, studies and review, permitting etc. The Wastewater Master Plan has been posted since 2016 on the website and there are strict rules for notifying landowners etc. that will be followed to the letter of the law. This is a federal grant and there is no wiggle room.

An unidentified female addressed the water table during the Great Flood of 1996 which exceeded the 100 year flood of 1964. Mayor Gordon responded that West Tech Engineering is highly regarded and if there are any issues the City will be made well aware of them. He told County residents they could find announcements and information in the Council packets and minutes posted on the city website.

10. Citizen Committees

There were no new minutes from committees.

11. New Business

a. Noise Permit- Mark Jacques Wedding

A motion made by Councilor Lauder and Seconded by Councilor Drill that the City Council of the City of Falls City grant the noise permit as described in Exhibit A, and subject to all conditions therein. Motion carried 5-0-0.
Ayes: Lori Jean Sickles Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

a. Resignation of Councilor Flynn

City Manager Corthell outlined the process of announcing the open seat starting Tuesday May 14, 2019 to all public outlets. Applications will be available at City Hall and online. Applicants need to have applications turned in before the Monday June 10, 2019 meeting. Council members will host an interview process at 5 pm at the Monday June 10, 2019 and will vote on best candidate. If Council elects a candidate they will join the June 10, 2019 Meeting and will be appointed till the 2020 action year, where they can decide to run again.

A motion made by Councilor D. Sickles and Seconded by Councilor L. Sickles that the City Council of the City of Falls City adopt the proposed interview process to fill Councilor Flynn's vacant seat on June 10, 2019. Motion carried 5-0-0. Ayes: Lori Jean Sickles Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

12. Old Business

a. Council acceptance of ROW dedication

The Falls City school district was required to dedicate certain portions of Right of Way as part of its Site Design Review 18-16, prior to issuance of a building permit. This dedication meets that condition.

A motion was made by Councilor D. Sickles and seconded by Councilor Lauder that the City Council of Falls City accept the ROW Dedication associated with SDR 18-16. Motion carried. 5-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

a. Resolution 05-2019, Extending IGA with Polk County for Dutch Creek/Mitchell St. project and grants

A motion was made by Councilor Drill and seconded by Councilor Meier the City Council of Falls City approve the business license application for Jay's Property Cleaning and Maintenance. Motion carried. 5-0-0-. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles

13. Manager's Report

Shared tanks are a concern and may entail changing the rate structure or how we charge for sewer. Backflows are not a pressing issue, but to begin replacing them when the ultimate decision may be to remove them would be wasting money and it does need to be put back on the table. The Parks and Recreation Committee will be looking at a Safe Routes to School grant and our partnership with the school as it ties in with the Parks Master Plan. The revitalization of the path between the high school and grade school have been discussed with Sean Burdett. The Veterans' Memorial grant is very positive and event should be a good draw to get visitors in town.

The CDBG grant update is in the purchase option stages with a sticky patch in tax deferral. Currently the land is in farm deferral with 9- 10 years of back taxes being carried on it. The SCA grant had a meeting and were given a 4 month timeline which saved money. Revenues are being reviewed such as franchise fees. Century Link is only paying at dialup prices. Industry standards are 5- 7% of their revenue. Also, a Master ROW Ordinance would allow for "through" services to be required to pay fees if they use our streets to carry service through to offer at another location.

SDC's Mr. Corthell said virtually every city in Oregon charges these for parks, streets etc., everything increases every year but our frozen tax rate stays the same. SDC would not be to tax our citizens even more but to make up for that lost and much needed money to keep up with increasing costs. SWRPFD Chief Fred Hertel is back in negotiations for a contract and would like FCFD to be first alarm responders in the area. If so, there would be a three month trial period. Contracts for fire service will be looked at for areas such as Black Rock who are not covered by any

of the districts. This is very common in Arizona- instead of paying thousands of dollars per-call; they would pay \$500 per year.

Code Services is difficult to fund at a wage to ensure longevity of the program. Funding options could include a levy and this is something to think about. The City of Newberg uses a \$2.75 surcharge on water bills to pay for their police officers. This would be something to look at as well. Steve Birr has resigned but will return for the remaining court dates scheduled. Mayor Gordon said Mr. Birr did great things for the City. Goal setting meetings will be held in a State of the City fashion to reflect and discuss goals met, current disposition and overall achievements to date. January will be the more traditional goal setting workshops and budget input. There would be several meetings over the fiscal year regarding the budget.

Organizational Development Process regarding administrations division of work is being charted. Job descriptions are being more accurately defined to eliminate oversights if one person is absent.


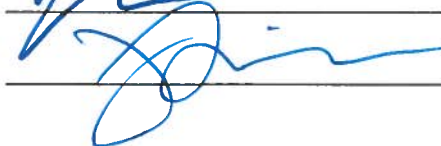
Council recessed at 7:09 pm. Council reconvened at 7:11 pm. Councilor Drill thanked Assistant Clerk Ward for supplying bottled water for Council. All present but the press were excused.

Council went into Executive Session at 7:13 and closed at 8:15 pm.

The regular Council meeting re-opened at 8:16 pm. Councilor Lauder commented on people using the work sewage. He said that is a misnomer, its wastewater the new lagoons will be holding. People are thinking of cow poop ponds.

14. Adjourn

The meeting adjourned at 8:30 pm.

Attested:  _____ Mayor, Jeremy Gordon
 _____ City Clerk, JoHanna Birr