



Special City Council Meeting

Saturday, March 16, 2024 at 10:00 am

How to Attend and/or Participate:

The City of Falls City does not discriminate in providing access to its programs, services, and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

1. CALL TO ORDER & ROLL CALL

Mayor TJ Bailey, Council President Houghtaling, Councilor Nick Backus, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles, Councilor Lori Jean Sickles

2. GOAL SETTING SESSION

3. ADJOURN

Posted at City Hall, Community Center, Falls City Website

Contact: Jeremy Teal, City Recorder (jteal@fallscityoregon.gov 503-787-3631) | Agenda published on 03/14/2024 at 11:44 AM



Falls City Community Center
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Falls City, OR 97344
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www.fallscityoregon.gov

CITY OF FALLS CITY

2024 GOALS

March 16, 2024

City Council Members in Attendance:

TJ Bailey (Mayor), Amy Houghtaling (President), Dennis Sickles
Toni Meier, Lori-Jean Sickles, Martha Jirovec, Nick Backus

Staff in Attendance:

AJ Foscoli, City Manager

Others in Attendance:

MISSION STATEMENT

“Create an environment that supports community rural living at its best by mixing family, work, recreation and social opportunities while providing fiscally sound, responsible municipal services.”

PURPOSE – TO ENHANCE THE QUALITY OF LIFE IN FALLS CITY



TRANSPORTATION & INFRASTRUCTURE

- » Upgrade Sewer Infrastructure



PUBLIC SAFETY & HEALTH

- » Implement City Code Services
- » Develop Beautification Initiatives



ECONOMIC VITALITY

- » Develop Falls City as a Destination & Gateway to Nature



EFFECTIVE & EFFICIENT CITY OPERATION

- » Miscellaneous Goals

Goal #1 – Upgrade Sewer Infrastructure

Milestone (2023)	Priority	Council Liaison
Land Fully Acquired (all relevant permitting attained)	1	TB
Construction Begun	1	TB
Develop Communication Plan to Share to Stakeholders Ongoing Implementation of Project	1, 4	AH, NB

Milestone (2024)	Priority	Council Liaison

Goal #2 – Develop City Code Services

Milestone (2023)	Priority	Council Liaison
Engage & Educate Community in Code Services	4	TB, TM
Develop Feasible Approach to Sustainable Code Services	2	TB, TM
Update Code to be Effective with Polk County Resources	1	NB
Sustain Code Services Program	3, 4	

Milestone (2024)	Priority	Council Liaison

Goal #3 – Develop Falls City as a Destination & Gateway to Nature

Milestone (2023)	Priority	Council Liaison
Identify & Investigate Options for City Owned Real Properties	3	
Engage Community in Beautification Initiatives	1, 4	MJ, LS
Collaborate with Community Partners on Visioning Priorities	1	MJ, DS
Establish & Support Recreational opportunities	4	TB

Milestone (2024)	Priority	Council Liaison

Goal #4 – Miscellaneous Goals

Goal (2023)	Priority	Council Liaison
Engage All Council Members in Ongoing Council Training	1, 4	ALL
Develop Emergency Plan	2	MJ, NB
Engage in evidence-based discussions for homelessness prevention strategies relevant to Falls City	1	AH
Investigate SDCs	3	

Goal (2024)	Priority	Council Liaison

Other Issues of Strategic Importance for 2023

Goal	Priority	Council Liaison
Investigate Initiatives for Employee Retention	1	NB, DS
Recruit Volunteers	1, 4	MJ, LS
Generate Additional Revenue from City Facilities	2	MJ

Other Issues of Strategic Importance for 2024

Goal	Priority	Council Liaison

Priority Scale for Goal Setting

- Priority 1 – Highest Priority (within 1-year); Needs to be initiated and finished this year
- Priority 2 – Next highest priority; Initiate this year and finish within 1-2 years
- Priority 3 –Initiate in the next 2-3 years (OR ongoing tasks that have long-term horizons)
- Priority 4 - Ongoing item

Council Liaison

- TB – TJ Bailey (Mayor)
- AH – Amy Houghtaling (Council President 2023)
- DS – Dennis Sickles
- TM – Tony Meier
- Lori – Lori Jean Sickles
- MJ – Martha Jirovec
- NB – Nick Backus

Status Report

Goal 1

Upgrade Sewer Infrastructure

Milestone	Status	Notes
Environmental & Engineering Design Complete	Complete	Westech Engineering finished the design for the Wastewater Treatment plant and sent it out to bid according the CDBG funding program. All Federal & State organizations that have jurisdiction over environmental impacts, such as NMFS, NOAA, ACOE, DEQ, USDA gave their approvals to move on to the funding phase for the construction.
Construction Financing Options Known	Complete	DEQ permanent funding for construction was deemed the most financially beneficial based on interest rates and term of loan, CDBG and ARPA funding rounded out the project package of \$5.25 million
Community Information & Outreach Conducted	On Target	Monthly updates from City Manager on the project have been ongoing. Rate analysis (Summer 2020), presented to Council by project engineer and project manager.
Construction Grants Applied For	Complete	FC staff, after coordinating with NMFS, NOAA, ACOE, DEQ to identify funding options for the required environmental assessments identified DEQ permanent funding as final option
Land Fully Acquired	Complete	All Easements finalized, purchase of lagoon site finalized, IGA with School District as condition for easement finalized, property line adjustments through Polk County, with the help of MWVCOG all processed
Construction Begun	On Target	Based on current timeline for construction funding package, construction will end by Q4 of 2024
Facilities Plan Amendment Done & Adopted	On Target	Once the project construction is complete, a facilities plan will be amended with Westech Engineering

Goal 2

Develop City Code Services

Milestone	Status	Notes
Engage Community in Code Services & Beautification Initiatives	Delayed	Due to COVID's impact on community engagement, as well as staff turnover, this action is currently being reviewed for implementation
Determine Feasible Approach(es) to Sustainable Code Services	On Target	Funding options for feasible approaches to Code Services are currently being explored including combining duties between existing part-time positions
Select a Feasible (Desirable & Doable) Approach	On Target	Review of Desirable and Doable approach to sustainable Code Services (previously proposed options and new ones)
Implement Code Services Program	On Target	Based on updated conversations, the Code Services Program could be implemented in Q2 or Q3 of 2024

Goal 3

Develop Falls City as a Destination & Gateway to Nature

Milestone	Status	Notes
Prioritize Existing Development & Recreation Projects	Delayed	Due to COVID's impact on tourism, local businesses, as well as management staff changes, this action is currently being reviewed for implementation
Plan for City Owned Real Properties	On Target	A review of city owned properties is being conducted vis-a-vis their potential use for tourism destination development purposes; conversations with local volunteers are ongoing about the use/re-use of city owned properties
Progress on Development & Recreation Projects	On Target	Progress is being made in the creation of promotional information to engage community members and the tourism public at large about FC's various tourism assets
Disposition of City Owned Real Properties	On Target	Discussion on the potential uses of city owned properties for tourism destination development is ongoing
Plan Next Phase of Destination & Gateway to Nature Development	Delayed	In line with the ongoing creation of promotional information to engage community members and the tourism public at large about FC's various tourism assets, collaborative progress has stalled with regional timber partners about the promotion of Valley of the Giants as a tourism destination. Looking to re-engage partners in the near future.

Miscellaneous Goals

Goal	Status	Notes
Establish & Implement System Development Charges	Delayed	As the wastewater project has moved forward, triggering rate increases, and with upcoming rate increases to water rates for new water infrastructure projects, SDC rate conversation has been paused.
Recruit & Transition New City Manager Before Mac Separates	Complete	David Clyne, as interim manager assisted the city in hiring a permanent city manager
Council Training Attended by All Council Members	Complete	Training to full Council provided by City Attorney, Ross Williamson, Councilor Houghtaling has undergone LOC's council training

Strategic Issues

Issues	Status	Notes
Strategies for housing at all economic levels (through Polk County housing grants)	On Target	Exploring possibilities for housing at all economic levels with regional partners. Conversations are ongoing with housing development partners based on the Governor's affordable housing funding package
Broadened planning to include a comprehensive citywide capital improvement plan, with strategies that acknowledge & address the lack of financial resources for critical infrastructure	On Target	Under review
Parks development	On Target	Conversations with local volunteers are ongoing about the use/re-use of city parks
Road maintenance & repair	On Target	Under review