



Public Works Committee

Thursday, April 27, 2023 at 6:00 pm

Notice of Meeting

320 N Main St. Falls City, OR 97344

Committee Members

Mike McConnell - Tony Meier - Jeff Propp - Gordon Hanson - Guy Mack - Cliff Lauder - Tracy young

1. Call to Order
2. Pledge of Allegiance
3. Motion to Adopt the Entire Agenda
4. Consent Agenda - Motion Action Approving Consent Agenda Items
 - a. March 30, 2023 PW Minutes

Attachments:

- **Minutes** (UAB03-30-23.pdf)

5. Public Comments
6. New Business
 - a. Mill Lot Layout Discussion
7. Old Business
 - a. Excessive Septic Tank Pumping

Attachments:

- **Staff Report** (2023.04.27_SR_3_Excessive_Septic_Tank_Pumping.pdf)

- b. Permit Parking on North Main Street

Attachments:

- **Staff Report** (2023.04.27_SR_2_Main_Street_Parking_Permits.pdf)
- **Main Street Map** (SR_2_Exhibit_A_Main_Street_Map.pdf)

8. Correspondence, Comments and Ex-Officio Reports
9. Committee Announcements
10. Adjourn

City of Falls City
Public Works Committee Meeting
Thursday March 30, 2023 6:00PM
Meeting Location: 320 N. Main Street

Committee Members Present

Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack. City Manager AJ Foscoli and PWS Jon Creekmore joined Committee. Members absent Jeff Propp, Gordon Hanson.

1) Call to Order

Chair McConnell called the meeting to order at 6:02 PM, took roll call.

2) Pledge of Allegiance

Chair McConnell led the Committee in the Pledge of Allegiance.

3) Motion to Adopt the entire Agenda

Member Mack moved and member Meier seconded: **that we adopt the entire Agenda.** Motion carried 5-0-0 Ayes. Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack.

4) Consent Agenda: Motion Action Approving Consent Agenda Items

Member Meier moved and member Young seconded: **that we approve Consent Agenda Item, PWC Minutes February 23, 2023** Motion carried 4-0-0 Ayes. Mike McConnell, Tony Meier, Tracy Young, Guy Mack.

5) Public Comment - None

6) New Business - None

7) Old Business

A. Safe Routes to School

City Manager Foscoli informed the Committee that after delays the City has resolved issues with a property owner and that the Safe Routes to Schools are hopefully on schedule to be constructed this summer. City Engineer needs to make minor changes and the project needs to be put out to bid.

General discussion among PWC members as to exact placement of part of the route and mitigating measures to curtail misuse of route by cars, motorbikes and bikes.

B. Excessive Septic Tank Pumping

City Manager Foscoli asked PWC if some individual septic tanks that require more frequent pumping than the DEQ mandate of every five (5) years, should the property owner pay for the added pumping costs? Should the City realign fees according to how many times septic times are pumped?

Member Meier moved and member Lauder seconded that: **The apartments at 418 North Main Street pay three (3) sewer fees based upon the three (3) water meters and three (3) apartments being inhabited.** Motion carried 5-0-0. Ayes: Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack.

Member Mack questioned why the Commercial (CM1) rate was the same as the Residential (RS1). PWC requires more time and information to come to an equitable solution.

C. Permit Parking on North Main Street

City Manager, Foscoli informed the PWC that the City has come to a tentative agreement with a tree service contractor to remove all tree service vehicles and equipment from North Main Street to the City parking lot at Bridge and Parry in exchange for removal of City owned dead or nuisance trees.

PWC further discussed the implementation of a Parking Permit Program for North Main Street. Decided more information/discussion needed.

Member Meier moved and member Young seconded that: **No parking be permitted on the north side of North Main Street from Ellis Street east to the City Limits.** Motioned carried 3-0-2. Ayes: Tony Meier, Tracy Young, Cliff Lauder. Abstain: Mike McConnell, Guy Mack.

8) Correspondence, Comments and Ex-Officio Report

9) Committee Announcements

Next meeting April 27, 2023.

10) Adjourn

Member Mack moved and member Meier seconded: **that we adjourn.** Motion carried 5-0-0 Ayes. Mike McConnell, Tony Meier, Tracy Young, Cliff Lauder, Guy Mack. Meeting adjourned at 7:29..

_____ Public Works Committee Chair McConnell

Attested: _____ Public Works Committee Member

STAFF REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: CITY MANAGER, AJ FOSCOLI
SUBJECT: EXCESSIVE SEPTIC TANK PUMPING FEES
DATE: APRIL 27, 2023

SUMMARY

The city is looking at enacting fees for excessive septic tank pumping, due to overuse.

BACKGROUND

The city of Falls City is statutorily required by DEQ to pump septic tanks within its STEP-system on a 5-year schedule. Industry standards suggest that under NORMAL USE, pumping does not have to be made except on a 6-7-year rotation. During my tenure in the city, there have been several instances where septic tank pumping have had to be made at 2-3 times the frequency of even DEQ's strictest standards. These highly frequent pumpings are not only disruptive of Public Works' schedule, but are costly as well, impacting the wastewater budget negatively. Since it is not possible for the city to enact limitations on the amount of use of our wastewater system by individual residents, especially when that use is directly correlated to the number of people living in a household, the only recourse to recoup maintenance costs above and beyond normal use, the city would like to explore fees to property owners whose septic tanks need to be pumped at a higher frequency that DEQ requires. . The City Council has instructed the City Manager to collaborate with the Public Works Committee to explore what excessive pumping fees would look like and present that to the council for review. The current Sewer Monthly Rates have been added for additional consideration for excessive pumping fees that are commensurate with the use. These rates have been increased recently in preparation for the DEQ loan to build a new wastewater treatment facility.

FINANCIAL IMPLICATIONS

If enacted, Excessive Septic Tank Pumping Fees would be imposed on any resident within the city's wastewater system that are in addition to the standard pumping frequency that DEQ requires.

ATTACHMENTS

- Exhibit A – Pumping Frequency in Years
- Exhibit B – Septic Tank size List
- Exhibit C – Current Sewer Monthly Rates

Exhibit A

Household Size (Number of people)

Tank Size	1	2	3	4	5	6	7	8	9	10
500	5.8	2.6	1.5	1.0	.07	.04	.03	.01		
750	9.1	4.2	2.6	1.8	1.3	1.0	.07	.06	0.4	0.3
1,000	12.4	5.9	3.7	2.6	2.0	1.5	1.2	1.0	0.8	0.7
1,250		7.5	4.8	3.4	2.6	2.0	1.7	1.4	1.2	1.0
1,500		9.1	5.9	4.2	3.3	2.6	2.1	1.8	1.5	1.3
1,750			6.5	5.0	3.9	3.1	2.6	2.0	1.9	1.6

Exhibit B

Address	Tank Size	Pumpings	Cost	Total	Time Frame
381 Boundary	1000	2	\$ 470.00	\$ 940.00	2019-2020
672 Bryant	1000	2	\$ 540.00	\$ 1,080.00	2019-2022
171 Dayton	1000	2	\$ 620.00	\$ 1,240.00	2020-2022
234 Prospect	1500	2	\$ 465.00	\$ 930.00	2020-2021
476 Prospect	1000	2	\$ 395.00	\$ 790.00	2019-2020
26 S. Main	1000	2	\$ 545.00	\$ 1,090.00	2019-2020
167/169/171 Ellis	1250	5	\$ 500.00	\$ 2,500.00	2019-2023
405 Mitchell	3000	5	\$ 1,175.00	\$ 5,875.00	2019-2023
420/418a/418b N. Main	1250	5	\$ 483.00	\$ 2,415.00	2019-2023
281/285 N. Main	1250	5	\$ 535.00	\$ 2,675.00	2019-2023
86/98 N. Main	1250	5	\$ 500.00	\$ 2,500.00	2019-2023
111 N. Main	3000	5	\$ 1,175.00	\$ 5,875.00	2019-2023
177 Prospect	3000	5	\$ 1,175.00	\$ 5,875.00	2019-2023

Total Cost to the city (past 5 years):

\$ 33,785.00

Exhibit C

Service Category	Flat Monthly Rate
Residential (RS1)	\$62.65
Commercial (CM1)	\$62.65
Apartments (APT) each unit	\$62.65
Elementary School (ELE)	\$382.98
Falls City High School (FHS)	\$382.98

STAFF REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: CITY MANAGER, AJ FOSCOLI
SUBJECT: MAIN STREET PARKING PERMITS
DATE: APRIL 27, 2023

SUMMARY

The city is looking at Parking Permits on Main Street to deter illegal parking on Main Street.

BACKGROUND

The city of Falls City has enacted Code Enforcement programs in the past in order to reduce the amount of infractions to the city's development code which range from yard debris to illegal fences to zombie vehicles. Since it is not likely that the city will be able to afford a full-time Code Enforcement officer in the next fiscal year, in order to achieve some success in code enforcement of at least illegally parked cars, the city is looking at enacting parking permits on Main Street. The City Council has instructed the City Manager to collaborate with the Public Works Committee to explore what a parking permit would look like and present that to the council for review.

FINANCIAL IMPLICATIONS

If enacted, parking permits to the city would generate some revenue, but likely only enough to cover administrative expenses.

ATTACHMENTS

Exhibit A

Exhibit A

