



City of Falls City

299 Mill St • Falls City, Oregon • 97344
Ph. (503) 787-3631 • www.fallscityoregon.gov

PUBLIC NOTICE: City Council Meeting

Date: Monday, August 10, 2020 **Time:** 6:00 pm

Location: The FC Community Center, Telephone, Web Application, in writing

How to Attend and/or Participate:

1. **In-Person:**
 - a. Falls City Community Center, 320 N. Main St. Falls City, OR 97344
 - b. 10 Person Maximum Capacity
1. **Call-in:**
 - a. (425) 436-6370, Code: 251514(#)
 - b. You will be muted, but may "raise your hand" to indicate you wish to comment. Please visit freeconferencecall.com for a tutorial
2. **Web Application:** Download the Freeconferencecall.com web application
 - a. Meeting ID: manager3208
 - b. You will be muted, but may "raise your hand" to indicate you wish to comment.
3. **Write-In:** Using regular mail or email.
 - a. info@fallscityoregon.gov; 299 Mill St. Falls City, OR 97344

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AGENDA

1. CALL TO ORDER & ROLL CALL
Jeremy Gordon, Mayor___ Dennis Sickles ___ Lori Jean Sickles___
Jennifer Drill ___ Tony Meier___ Cliff Lauder___ TJ Bailey ___
2. PLEDGE OF ALLEGIANCE
3. MOTION TO ADOPT THE ENTIRE AGENDA
4. ANNOUNCEMENTS, APPOINTMENTS, APPRECIATION, PROCLAMATIONS
5. COMMUNITY & GOVERNMENT ORGANIZATIONS
 - a. Polk County Commissioner Lyle Mordhorst presentation

- a. Falls City Public Works Report ----- pg. 1
- b. Falls City Fire Report -----pg. 2
- c. Polk County Sheriff's Report----- pg. 3

6. REPORTS

- a. Mayor, Council
- b. Community Development & Outreach Coordinator Report-----pg. 4-7
- c. Manager Report-----pg. 8-9

7. CONSENT AGENDA

- a. Approval of the Minutes
 - i. June 22, 2020 Special Meeting ----- pg. 10-24
 - ii. July 13, 2020 Regular Meeting ----- pg. 25-35
- b. Approval of the Bills----- pg. 36-42

8. PUBLIC COMMENTS & LETTER COMMUNICATIONS

In order to encourage an environment of openness, courtesy and respect for differing points of view, please refrain from behavior that is disruptive to the meeting such as making loud noises, clapping, shouting, booing, or any other activity that disrupts the orderly conduct of the meeting. Abusive language will not be tolerated.

- a. Please limit your commentary to three (3) minutes or less.

9. WORK SESSION

- a. Regulation of Open Burning: Legal Analysis ----- pg. 43-47

10. NEW BUSINESS

- a. Resolution 20-20, USDA RD Construction Funding for Wastewater Facility ---pg. 48-49

11. OLD BUSINESS

- a. Resolution 21-20, Safe Routes to School Grant-----pg. 50-52
- b. Luckiamute Clinic Paint Color ----- pg. 53

12. ADJOURN



Public Works Report July of 2020

Administration

Tuesday the 21st Jon went to Donald to job shadow the public works director.

Water Division

On the 27th and 28th we replaced the water service at 527 Estelle. The existing service has had 5 repairs in less than 2 years as well as running across someone's property.

Sewer Division

On the 15th the tank at 161 3rd street overflowed. We had kings pumping come and pump the tank. On the 21st it overflowed again. We had OAWU bring out the VAC trailer and expose the pipes to find that the outfall pipe had settled. We reset the outfall pipe and recovered the hole.

On the 29th we were told the tank at 193 Fair Oaks was overflowing. The issue was a electrical one. I had Valley Electric come out and help fix the issue.

Streets Division

Normal Operations.

Parks & Cemeteries Division

Normal Operations.

Non-Sewer Wastewater Division (TMDL)

Normal Operations.

Jamie Ward

From: lorilect@aol.com
Sent: Wednesday, August 5, 2020 10:02 AM
To: Jamie Ward
Subject: Fwd: July calls

Here you go!

Sincerely,
Lori

From: lorilect <lorilect@aol.com>
Date: Wednesday, August 5, 2020
Subject: July calls
To: Manager <Manager@fallscityoregon.gov>

Greetings, All! Calls for July are listed below:

Medic - 19
Fire - 4

Of these, 7 were mutual aid.

Sincerely,
Lori

July 2020 Falls City Stats

Falls City Calls for Service				
Assault	Harassment	Misc Crime	Susp Activity	
Area Chk	Driving	Miss Person	Susp Person	1
Animal	Domestic Dist	Noise	Susp Vehicle	3
911 Hangup	Found Property	EDP	Theft	1
Burglary	FIR	Ordin Vio	Trauma	2
Assist Other Agency	Fraud	Overdose	traffic assist	
ATL (attempt to locate)	Follow up	Natural Gas	Traffic Stops	1
DUI	Community Event	runaway	Trespass	1
Citizen Contact	Illegal Park	sex offense	Warrant	
Civil Paper Service	Gen Disturb	Shots Fired	Welfare Check	
Criminal Misch	Alarm	Stolen Veh	Uncon	

Falls City Calls for Service	Of the FC Calls for Service
Total Calls for Service (county wide)	13 involved crimes
Falls City % of Total Calls	61.5% clearance
	4.5% of total arrests

Total Service Calls (Polk County)	Total Arrests in Falls City
1617	3
173 Crimes Occ	
76 43.9%	
67	



Community Development & Outreach Coordinator Report August 10, 2020

Dear Honorable Mayor and City Councilors,

With the end of my service year in Falls City, I would like to leave a final report detailing all that was accomplished during my time serving in Falls City. With the support and partnership of City Staff and community volunteers, we have been able to get so much done. I have listed below some facts and accomplishments to illustrate how productive this past year was:

Fast Facts

Volunteers Engaged: 25

Total Volunteer Hours Served by Community Members: 257 hours 10 minutes

RARE Hours Required: 1,700 hours

RARE Hours Served: 1,912 hours

Grants Applied for: 5

Grants Awarded: 1 (\$2,765 for the "Outdoor Living Room" Pocket Park)

Grants Pending: 2 (\$589,400 for Safe Routes to Schools, \$50,000 for Falls City Thrives Clinic renovations)

Grants Denied: 2 (\$2,130 for bike equipment for businesses, runner-up for \$40,000 for Falls City Thrives operations and Clinic renovations)

Accomplishments

Work Plan Project #1: Facilitate Falls City Community Visioning Steering Committee meetings and meetings for Community Visioning Action Teams (Housing, Downtown Revitalization, and Volunteerism). Set committee projects in motion with Committee's input and under the City Manager's supervision.

- I formed Falls City Thrives, a 501(c)3 nonprofit/public benefit corporation with the following mission:
 - "Falls City Thrives empowers the community of Falls City to live with dignity by working to address issues of housing, downtown revitalization, volunteerism, and personal health faced by the Falls City community."
 - Nonprofit formation involved developing bylaws, drafting and submitting articles of incorporation, establishing a framework for operations, and applying for legal recognition from the Oregon Department of Justice Charitable Activities Section and Oregon Secretary of State and for tax-exemption status from the Internal Revenue Service.
- I facilitated meetings on the following dates for Falls City Thrives (formerly "the Steering Committee"):

○ September 10, 2019	○ January 22, 2020
○ October 6, 2019	○ January 23, 2020 (with B.R.A.V.E. group)
○ November 3, 2019	○ February 13, 2020
○ November 21, 2019 (Housing Sub-Committee)	○ March 12, 2020
○ December 1, 2019 (Action Planning for-2020, Part 1)	○ April 9, 2020
○ December 15, 2019 (Action Planning for 2020, Part 2)	○ May 12, 2020
	○ June 16, 2020
	○ July 16, 2020

- I increased volunteer capacity by connecting two community volunteers to the Rural Development Initiatives' Rural Skill Builder Conference (November 23, 2019) and one volunteer to their Ready, Set, Grant! grant-writing workshop (February 8, 2020, March 10, 2020, and March 31, 2020).
- I applied for and was awarded the Oregon Community Foundation's Oregon Parks Fund grant for \$2,765.00 to build the "outdoor living room" pocket park in front of the Clinic building at 304 North Main Street. I co-led (with the Falls City Thrives Board of Directors) volunteer events to build the pocket park, which is expected to be completed at the end of Summer 2020.

Work Plan Project #2: Overhaul Falls City website (fallscityoregon.gov) to create easy access for residents looking for information and resources.

- I re-designed the City's website at no cost. The new website has a more professional appearance and is more easily navigable for residents. It has been a useful tool in helping City Staff to communicate with the public.

Work Plan Project #3: Create handbooks for Parks & Recreation, Public Works, and Historic Buildings citizen committees with all necessary administrative and procedural documents. Also, create a planning handbook for Falls City residents' use.

- I assembled handbooks for City Council, the Land Use Planning Commission, the Parks & Recreation Committee, the Public Works Committee, and the Historic Landmarks Committee. These handbooks will serve as helpful reference guides for those who volunteer their time on City Council and committees.
- Due to operational restructuring, creating the planning handbook would be redundant and would not have served Falls City residents. The City Manager will continue to assist residents until land use planning services are fully transitioned to the Mid-Willamette Valley Council of Governments. Handbooks were instead created for the Land Use Planning Commission to serve as helpful reference during quasi-judicial land use proceedings.

Miscellaneous Projects (Outside of Work Plan):

- I met with five separate contractors and solicited three bids for Clinic building renovations. I reported those bids to City Councilors and have acted as liaison to the contractor selected as he begins renovations on the building at 304 North Main Street. City Council authorized the use of up to \$100,000 from the city's Community Development Revolving Loan Fund (managed by Polk Community Development Corporation). In collaboration with Falls City Thrives, I wrote a grant for an additional \$50,000. Falls City Thrives would receive that grant and through a public-private partnership with the city, can use those funds to cover renovations beyond what the city can cover.
- I met with the City Engineer several times, the Safe Routes to Schools Program Manager, the Falls City School District Superintendent & High School Principal, and the Board of the Falls City School District (on November 18, 2019) to plan and organize a grant application for Safe Routes to Schools proposal. The grant application was submitted at the end of July and a decision is expected at the end of 2020.
- I presented the Falls City Greenway Project (connecting the Falls and Lower Park to Main Street, revitalizing North Main Street, and connecting the Elementary and High Schools) to the Mid-Willamette Valley Regional Solutions team, gaining their endorsement for the project and their technical assistance in seeking funding opportunities (including the Safe Routes to Schools proposal submitted).
 - I commissioned four renderings of Greenway Project from a local landscape architect. These were paid for with remaining grant funds that would have had to be returned to the funder, if not spent. These renderings served as brainstorm-starters for building ideas for downtown

revitalization amongst the Falls City Thrives Board of Directors and North Main Street business owners.

- I led two meetings with the Regional Solutions team about the Greenway project (November 15, 2019 and February 7, 2020). These meetings involved partners from the Governor's Office, the Oregon Department of Transportation, Business Oregon, and the Oregon Parks & Recreation Department.
- I gave a presentation on economic development goals & work-to-date to City Council on March 2, 2020.
- I participated on the action team launching the Great Oaks Food Trail with fellow economic development professionals throughout Polk County. I was also active in the Polk County Tourism Alliance, building relationships with economic development staff in Dallas, Monmouth, and Independence and with local tourism agencies in Polk County, Salem, and throughout the Willamette Valley.
 - I assisted The Bread Board in submitting their application and getting them included on the Great Oaks Food Trail.
- I assisted in the Valley of the Giants project, seeking to bring together diverse stakeholders across public and private spheres to increase access to and stewardship of the Valley of the Giants.
- I participated in Falls City Service Integration Team meetings throughout the past year. I had begun to assist in the planning of Falls City Community Night, but the event was cancelled due to the COVID-19 pandemic.

Professional Development

A cornerstone of the RARE AmeriCorps program is the opportunity for program participants to take advantage of various professional development opportunities. Due to the health and safety concerns during the COVID-19 pandemic, many of those opportunities this year unfortunately had to be cancelled, but I was able to attend the following:

- RARE Orientation, Eugene (September 4-6, 2019)
- Oregon Main Street Conference, Tillamook (October 2-4, 2019)
- RARE Fall Training, Cascade Locks (October 21-23, 2019)
- Oregon Economic Development Association Conference, Salem (October 28-29, 2019)
- RARE Winter Training, Roseburg (December 11-13, 2019)
- Mid-Willamette Valley Council of Governments Governance 101 course, Salem (January 16, 2020)
- RARE Spring Training, moved online due to the COVID-19 pandemic (April 29, 2020)
- RARE End of Service Retreat, moved online due to the COVID-19 pandemic (July 31, 2020)

The above lists are not exhaustive and do not capture many smaller, day-to-day accomplishments. I have enormous gratitude for all the community members, City Hall staff, the Falls City Thrives Board of Directors, and partners in neighboring cities for their support and collaboration.

In particular, the community members who took leadership during the city's Community Visioning process and now sit on the Board of Directors of Falls City Thrives are a very special group who have given so much time and effort to this city. They are poised to continue much of the good work that has been started this year and I ask the City Councilors of Falls City to support them and work with them as they continue to turn the public input expressed during the Community Visioning process into results that benefit the community. Your partnership can yield incredible things for the community!

Thank you for your support this year. I wish Falls City continued success!

Respectfully Submitted,

William Sullivan

William Sullivan
Community Development & Outreach Coordinator
Falls City, OR



Manager's Monthly Report
August 10, 2020

Dear Citizens, Council, and Staff,

Another highly productive month is in the books! Please read below to learn more about the status of the city's most current projects and initiatives. Please advise if you have additional inquiries. Thank you!

FY 2019-2020 Fiscal Audit

1. Each year the city undergoes a financial audit, performed by a state certified local government auditing firm. The audit is purposed to ensure funds are being accounted for appropriately, that local budget law is being followed, and that no improprieties exist in the city's finances.
 - a. The city has had deficiency free audits for the past three years.
 - b. City Staff has provided the required documentation to the auditor.
 - c. Audit set to take place August 28-29, 2020.

COVID-19

1. Current Restrictions
 - a. Masks Required in Public Places Statewide
 - b. City Hall- Operating on a full schedule, but access remains limited to the foyer door.
 - i. Hours M-Th 10am-5pm
 - ii. Meetings by appointment only
 - c. City Facilities- Closed for non-city use
 - i. Case by case exceptions for social service organizations
 - d. City Parks- Open, social distancing and mask requirements apply
2. Corona Relief Fund Grant
 - a. Applied for reimbursement for all direct COVID related expenses, approved and awaiting distribution of funds.

CDBG Wastewater (Council Goal #1)

1. Property Acquisition-
 - a. School Board to deliberate on pipeline easement at August SB meeting
 - b. Outfall pipeline easement nearing signature
2. Design, Engineering, and Permitting-
 - a. NPDES permit approved, maximum discharge allowance increased
 - b. Preliminary Design submitted to DEQ, awaiting comments
3. Environmental-
 - a. Wetland delineation- additional funding approved by CDBG, project Engineer contracting this work, should begin ASAP.
 - b. Cultural Resources Survey- City Manager applying for grant funding with USDA Rural Development, awaiting USDA review of current comments to determine required scope. After that, the city will pursue contractors using a Request for Proposals.
 - c. Endangered Species Work- City's contract grant administrator consulting NOAA to determine required scope of work. More to come once that determination has been made.
4. Construction Financing

- a. One Stop meeting held 7/7/20 with several funding options.
- b. Council work session held 7/28/20 to discuss funding packages.
- c. Council to vote on proposed funding package at 8/10/20 Council Meeting.

Code Services (Council Goal #2)

1. Municipal Court
 - a. IGA in work with City of Dallas, draft contract complete and awaiting Dallas City Manager review.
2. Code Services Program
 - a. City Staff completed database creation and file organization
 - b. Nearly prepared to hire a Code Officer, communicating with other cities on the possibility
3. Most Improved Yard
 - a. Contest underway 8/1/20-9/11/20, advertised on website, flyers disseminated in water bill, and posted around town.

Greenway Project

1. 2020 Small City Allotment Awarded for 3rd St. improvements (\$50k match for SRTS)
2. 2021 Small City Allotment Applied for N. Main/Mitchell/Bridge St. intersection improvements, including a pedestrian island and cross walks (\$100k match for SRTS)
3. 2020 Safe Routes to School Application final draft complete, final review forthcoming and application will be submitted before end of August.

Historic Digitization Project

1. CLG Grant Awarded, new high output scanner and media organization software purchased
2. Working to scan, label, and organize, then will be posted on Historical Page of city website.

Luckiamute Clinic & Pocket Park Project

1. Pocket Park is moving along on the steam of an Oregon Community Foundation Grant, Donated Pavers, and Volunteer Labor from our very own Falls City Thrives!
2. Clinic renovations under way, Council to select a paint scheme at the 8/10/20 meeting!

Backflow Repairs

1. This initiative was placed on the back burner when COVID-19 hit, staff would like to take a second look at the available options before we proceed.
 - a. Staff resources may be an issue if the city resolves to proceed with citizen reimbursement of repair costs rather than a direct reading of the City Ordinance.

Chamberlain Rd. Repair

1. Timber companies provided approximately \$70,000 in pledge funds
2. Polk County pledged \$28,000 in-kind match
3. Immediate Opportunity Fund application submitted to ODOT

Sincerely,

Macahan "Mac" Corthell, JD
City Manager
Falls City, OR

City of Falls City
City Council Special Meeting Minutes
Monday June 22, 2020 6:00 PM
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Council Present: Lori Jean Sickles, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

Staff Present: Mac Corthell, City Manager; Jamie Ward, City Clerk

Others Present: Steve Donovan, Donovan Enterprises

Present Via Conference Call: Jennifer Drill, City Councilor; Chris Brugato, Westech Engineering; Renata Wakeley, Mid-Willamette Valley Council of Governments.

1. Call to Order and Roll Call

Mayor Gordon called the meeting to order at 6:03PM. Clerk Ward took roll call.

2. Pledge of Allegiance

Mayor Gordon led the pledge.

3. Motion to adopt the entire Agenda

A motion was made by Councilor T. Meier and seconded by Councilor T. Bailey to adopt the entire agenda. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

4. New Business

- a. City Manager Corthell introduced Steve Donovan who will begin a PowerPoint Presentation (See Exhibit A).

Councilor D. Sickles asked who was listening to the meeting on the phone.

Corthell stated that Councilor Drill, Chris Brugato the City Engineer and Renata Wakeley were.

Mr. Donovan introduced himself and went over his PowerPoint presentation (see exhibit A). Mr. Donovan explained that although we are still are working with unknown facts the city and engineers have a plan that he feels will work well with both existing and new residents. Mr. Donovan went on to state that if the City wants to complete the sewer project by the 2023, they need to start increasing rates now. The longer the city delays the higher the cost could go.

Public Hearing on Rate Increase opened at 7:05 PM

No Public Comments

Public Hearing on Rate Increase Closed at 7:06 PM

b. Resolution 16-2020

A motion made by Councilor C. Lauder and Seconded by Councilor T. Meier to move that the City Council of Falls City adopt Resolution 16-2020, A RESOLUTION PARTIALLY RESCINDING EXHIBIT 2 OF RESOLUTION 12-2017, AND ADOPTING NEW MONTHLY SEWER RATES ON JULY 1, 2020. Motion carried 5-1-0-0. Ayes: Lori Jean Sickles, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey. Nays: Jennifer Drill

Recess taken at 6:49P
Recess ended at 6:53PM

- c. City Manager Corthell read his staff report explaining that the owners of Frinks General Store Kathy Frink have approached city staff about a proposed "Friday Market" hosted on their commercial property each Friday between April first (01) and September first (01) from 9 am to 3 pm. Looking into this Corthell found that the current temporary business license rules will not allow for operation throughout the proposed date range due to a ninety (90) day continuous licensure, and up to one hundred and eighty (180) days of total licensure with a required thirty (30) consecutive day break. This gap in the temporary business license ordinance would require vendors to obtain a full business license with council review and associated fees to operate throughout the Friday Market season. Forcing those vendors to pay the extra costs for a shorter season could stunt the potential success of the Friday Market. The vendor license would include the following fees ten dollars (\$10.00) for Falls City Residents, Fifteen dollars (\$15.00) for Polk County Residents, and twenty dollars (\$20.00) for Outside Polk County Vendors.

Mayor Gordon stated he really likes this idea and would like to the days of operation to include Saturday but would need someone to amend the proposed motion to include Saturdays.

Councilor L. Sickles asked if she need to abstain since she was a local business owner and would possibly use the market for her own business.

Corthell answered Councilor Sickles by saying he did not think she would need to abstain but could if she felt obligated to.

Councilor L. Sickles opted to abstain form this vote.

A motion made by Councilor D. Sickles and Seconded by Councilor T. Meier to move that the City Council of Falls City adopt Resolution 17-2020, A RESOLUTION CREATING A "FRIDAY AND SATURDAY MARKET VENDOR LICENSE". Motion carried 5-1-0-0. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey. Abstain: Lori Jean Sickles.

- d. City Staff is requesting the approval of alcohol to be allowed at the George Kitchin' Park (Upper Park) for the duration of Don Poe's retirement party. Corthell added that the City reservation application required city council permission, but that City staff could not find any resolution stating those rules. Corthell is asking City Staff to prepare a staff report directing Parks and Recreation Committee create and recommend a set of rules for council approval to limit future park confusion.

A motion made by Councilor L. Sickles and Seconded by Councilor D. Sickles to move that the City Council of Falls City approve the Upper Park Reservation to allow alcohol consumption at Don Poe's Retirement Party. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

5. Adjourn

A motion made by Councilor T. Meier and Seconded by Councilor L. Sickles to move that the City Council of Falls City Adjourn. Motion carried 6-0-0-0. Ayes: Lori Jean Sickles, Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

The meeting adjourned at 7:30pm.

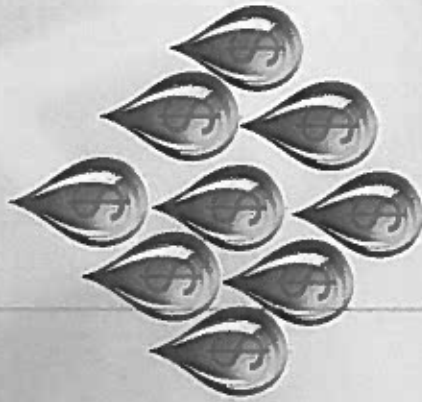
Attested: _____ Mayor, Jeremy Gordon
 _____ City Clerk, Jamie Ward

DRAFT

Falls City Wastewater Rate Study City Council Briefing

June 8, 2020

Prepared by:



Today's Agenda



- **Why we are here today**
- **What we want from you**
- **Draft financing plan for the new facultative wastewater treatment lagoon system**
- **Neighboring communities' utility rates**
- **Next steps**
- **Questions & comments**

Why We are Here Today



- The STEP/STEG system was built in the mid 1980's (35+ years old). Current plan is to replace the existing RGF/drain field system with a facultative lagoon treatment system.

- Sources and uses of project funding:

Sources of Fund:

Balance of CDBG award not yet spent	\$ 2,100,000
Local community match funding (loan proceeds)	<u>2,000,000</u>
Total sources of funds	4,100,000

Uses of Funds:

Facultative lagoon WW Treatment project	\$ 4,100,000
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- Estimated project completion date is June 30, 2023
- We have formulated a financing and rate strategy to fund the new lagoon system. We will share that analysis with you today.
- This rate study is funded from CDBG funds; a requirement of the grant.

What We Want From You



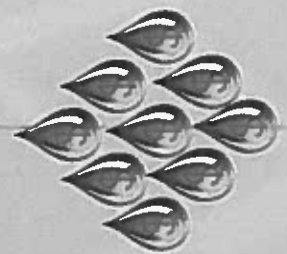
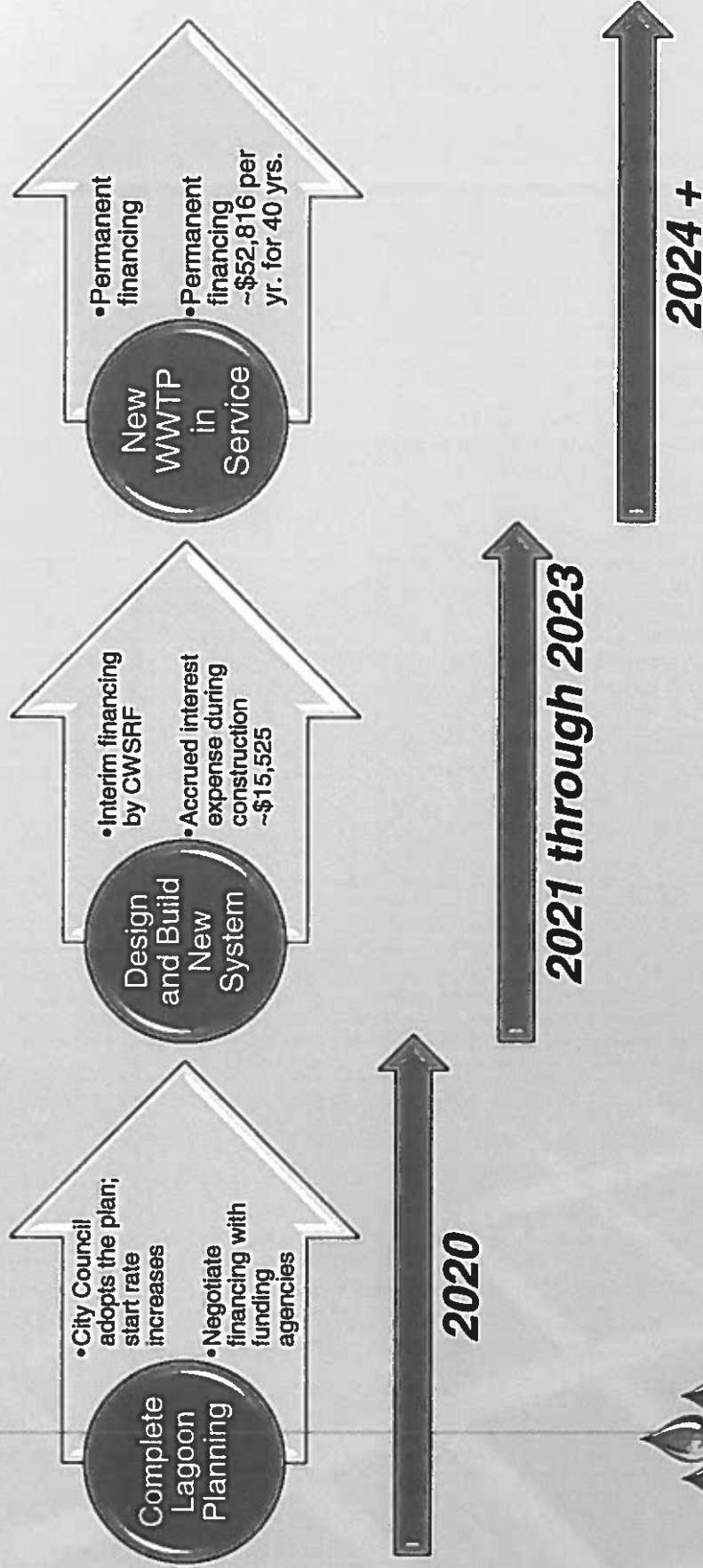
- No legislative action is needed now, but, at the end of this presentation, we will ask you for direction.
- A key element of our funding strategy is “levelized” annual wastewater rate increases. We are recommending a start date for this strategy on July 1, 2020.
- We want feedback from you on our draft financing and wastewater rates strategy



- Assumptions:
 - ✓ Three (3) year design/build schedule for lagoon location and construction starting late 2020. Construction completed by June 30, 2023.
 - ✓ For the loan, interim financing provided the Oregon DEQ's Cleanwater State Revolving Loan Program. Current terms are 0.69% APR, no administration fees. At end of construction, principal outstanding is "taken out" by permanent financing.
 - ✓ Permanent financing provided by USDA Rural Utility Service 40-year water/wastewater loan. Current terms are 2.25% APR.
 - ✓ For this analysis, we have assumed no new grants.

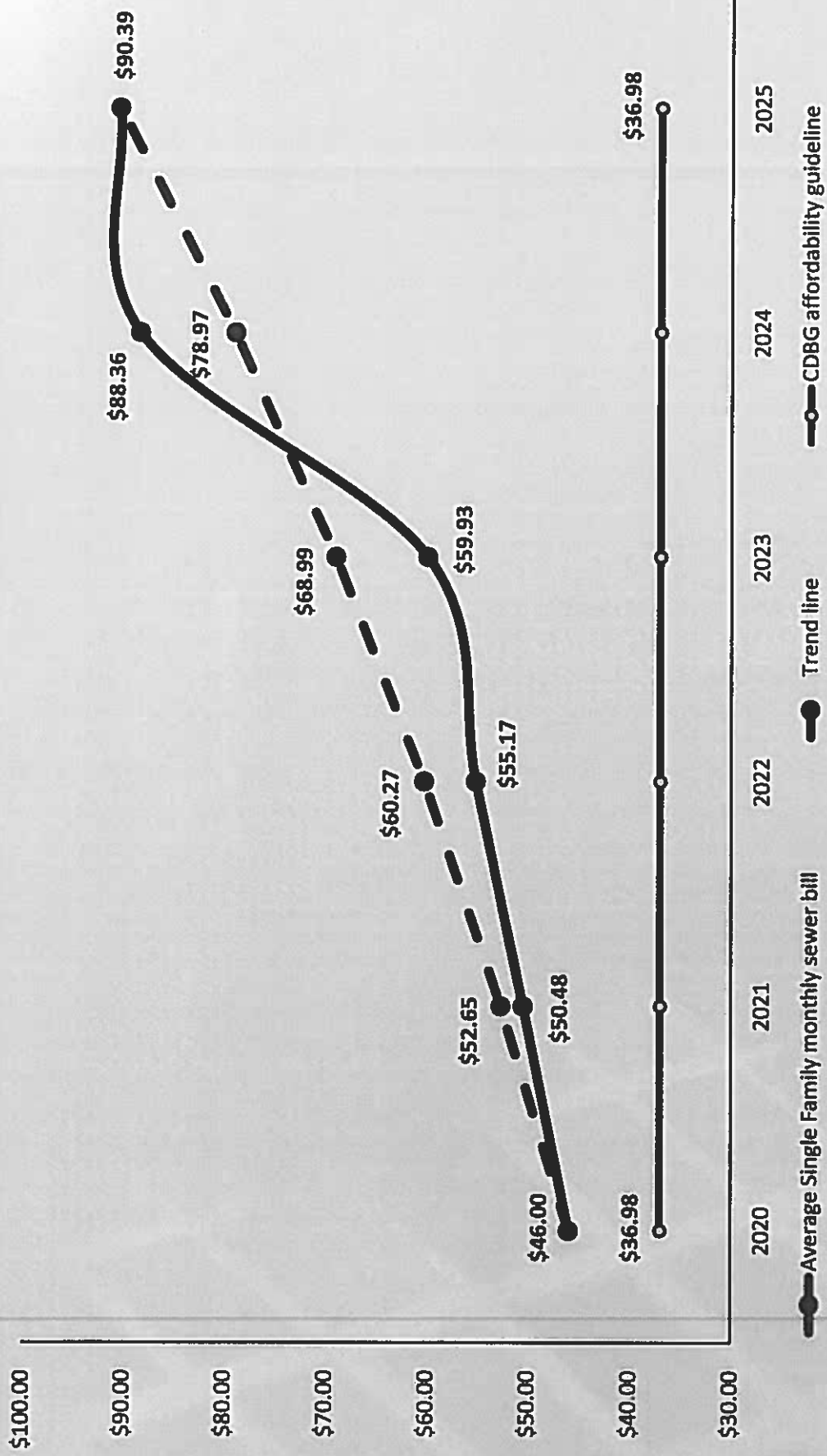
17

Draft Schedule for the Project





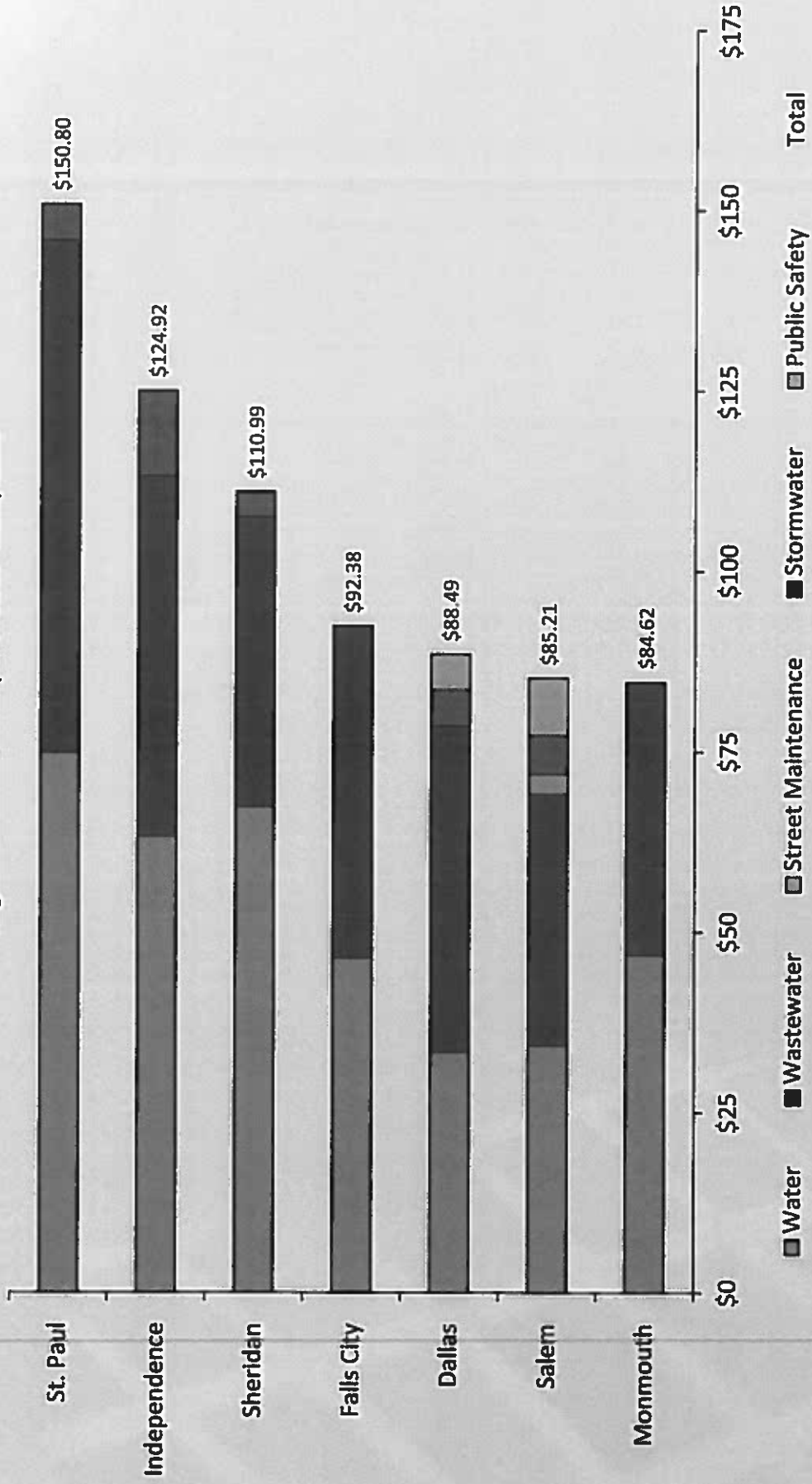
Rate Implications of the WWTP Financing Plan



Neighboring Communities' Utility Rates



Regional Utilities Rates per Month - June, 2020

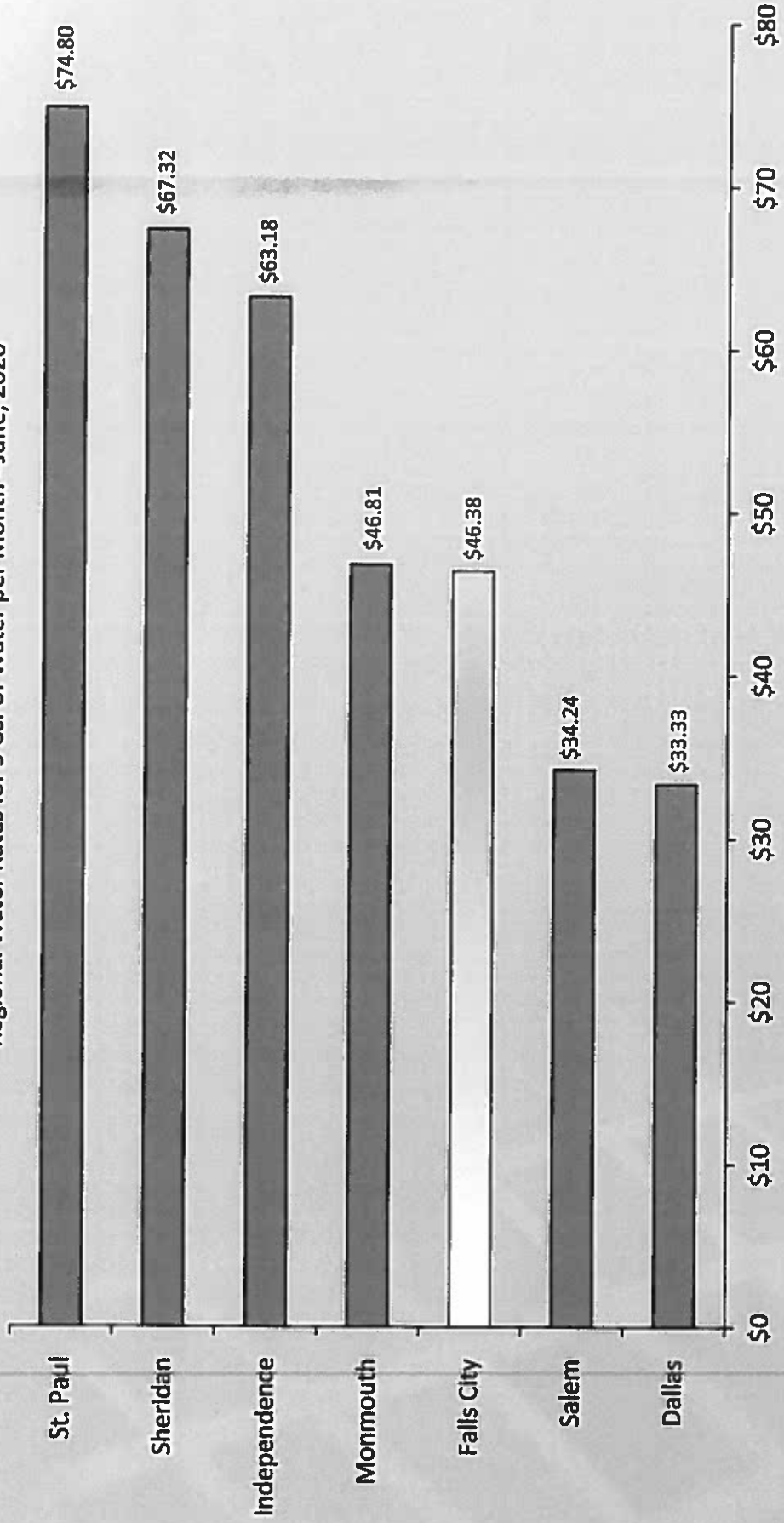


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Neighboring Communities' Utility Rates



Regional Water Rates for 9 Ccf of Water per Month - June, 2020

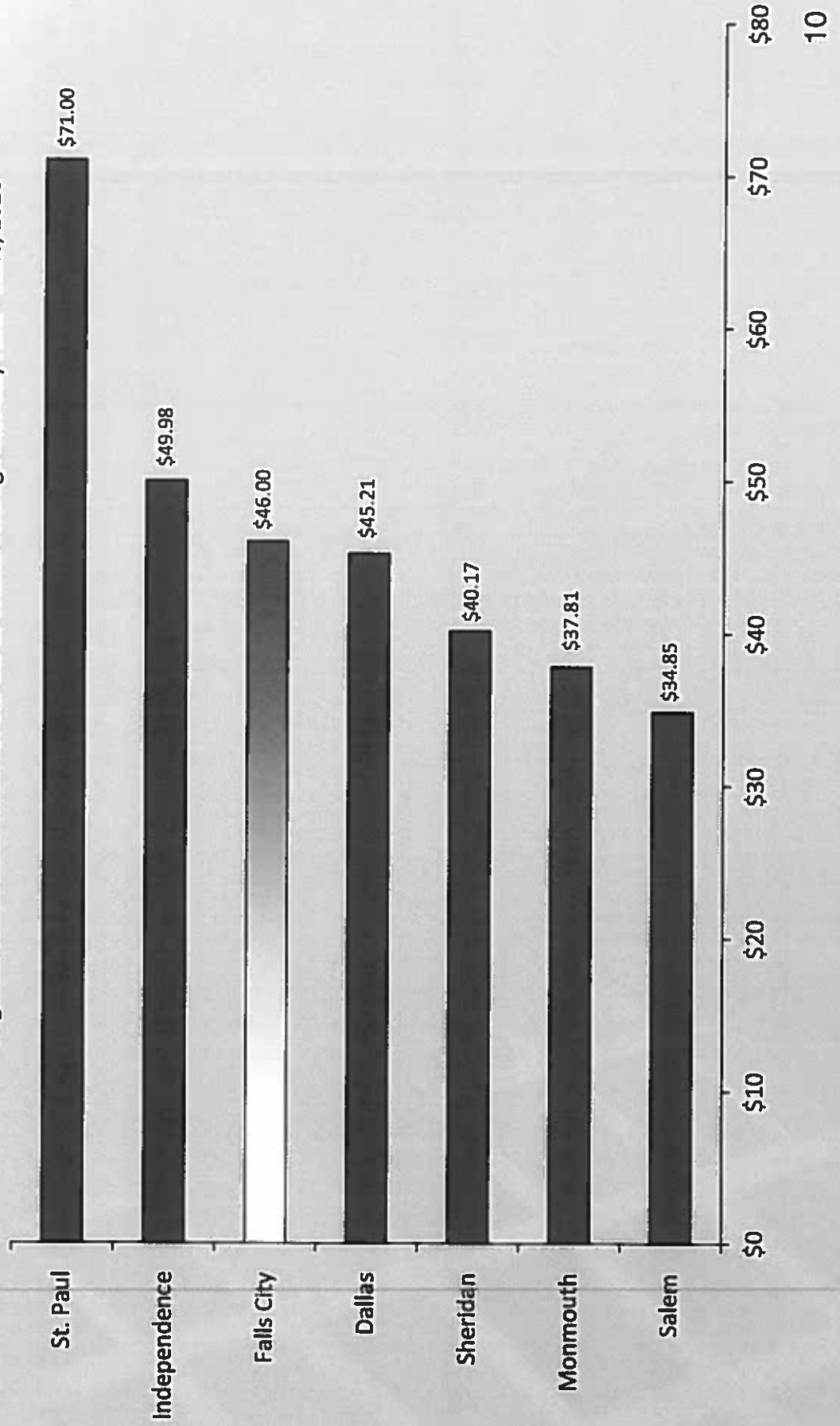


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Neighboring Communities' Utility Rates

Regional Wastewater Rates for 5.5 Ccf of Winter Average Monthly Flow - June, 2020



Next Steps



- Continue work on the lagoon plan and advise the Council on progress.
- Continue work on the wastewater rate study; should be completed by the end of August 2020.
- Recommendations:
 1. Program in a general wastewater rate increase for July 1, 2020; raise the current rate from \$46.00 to \$52.65 per month.



Questions



City of Falls City
City Council Regular Meeting Minutes
Monday July 13, 2020 6:00 PM
Meeting Location: 320 N Main Street, Falls City, Oregon 97344

Council Present Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

Staff Present: Mac Corthell, City Manager; William Sullivan, Community Development & Outreach Coordinator; Jamie Ward, City Clerk

1. Call to Order and Roll Call

Mayor Gordon called the meeting to order at 6:00PM. Clerk Ward took roll call. Councilor L. Sickles was absent.

2. Pledge of Allegiance

Mayor Gordon led the pledge.

3. Motion to adopt the entire Agenda

A motion was made by Councilor J. Drill and seconded by Councilor T. Meier to adopt the entire agenda with the addition of the USDA Grant and Falls City Burning Ordinance to new business. Motion carried 5-0-0-1. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

4. Announcements, Appointments and Appreciations

- a. Certificate of Appreciation given to City Clerk, Jamie Ward.
- b. Falls City Awarded Oregon Community Foundation Grant for the pocket park at the Clinic. The next volunteer day is Saturday 18, 2020
- c. Falls City was also awarded a Certified Local Government Grant to digitize historical photos to be added to the website. Anyone with photos can submit them to City Hall and staff will scan them and give them back.

5. Community & Government Organizations

- a. Public Works-TMDL
Clerk Ward explained the annual Total Maximum Daily Load (TMDL).
- b. Fire
None
- c. Polk County Sheriff
None

6. Reports

- a. Council
 - Councilor T. Bailey has been working on building relationships with local kids who are eager to build the skate park. Councilor Bailey stated that he has been

looking into funding sources and may have found on Tony Hawk Foundation. Bailey believes that Falls City meets the criteria for it.

➤ C. Lauder

Would like to know when the Gates are open for people to get to the Valley of the Giants. He would also like to see some signage directing people how to get there.

➤ J. Drill

Was wondering if we could post when the gates are open on the website?

City Manager Corthell stated that there is really no rime or reason to when they have the gates open or closed.

Councilor Drill wanted to also check and see what the Plans were for the North Side of the Falls Park.

Corthell stated that there were no other plans as of yet other then the parks master plan.

Council Drill would also like to have a section of next month's newsletter dedicated to summer safety tips.

- b. Mayor Gordon has been working with Oregon Solutions on access to Valley of the Giants. He is getting proposal to submit to Oregon Solutions and he is partnering with Polk County Commissioners, Polk County Sheriff's, Bureau of Land Management, Senator Jeff Merkley, Travel Salem, Weyerhaeuser, Hancock to get funding to fix the road, post signage and maintain facilities at Valley of the Giants.
- c. William Sullivan read his staff report (see exhibit A) touching on the Pocket Park at the Luckiamute Clinic. Sullivan stated that the City was awarded two thousand seven hundred and sixty-five dollars (\$2,765.00) to fund the improvements to the front yard.
- d. City Manager Corthell read his staff report (See exhibit B) touching on the CBDG wastewater and stating that we will need to hold a special meeting later in this month. Corthell explained that the City contracted with Willamette Valley Council of Governments to do our environmental survey and they are far more in-depth then we have seen before. The Cultural Resources Survey because Falls City in an area that anytime we build anything we are going to have to do a cultural resources survey because we are close to the water and close to the tribe. We are looking at Twenty-five to Thirty Thousand dollars (\$25,000.00 to \$30,000.00) to pay for the Survey. He is asking council for permission to apply for a USDA grant

A motion made by Councilor D. Sickles and Seconded by Councilor T. Bailey to move that the City Council of Falls City give City Manager Corthell to apply for and accept the USDA Grant in the amount of Thirty Thousand Dollars. Motion carried 5-0-0-1. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

7. Consent Agenda

A motion made by Councilor T. Meier and Seconded by Councilor C. Lauder to adopt the consent agenda. Motion carried 5-0-0-1. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

8. Public Comments

- a. Bo Johnson sent in a letter to Council (See exhibit C) regarding the City holding the Spring Clean and the City-Wide Garages Sale on the same weekend.
- b. Jon Schwarz Sr. wrote a letter (see exhibit D) regarding the backflow devices.
- c. Bria Smith wrote a letter to City Manager Corthell (see exhibit E) regarding the article he commented on regarding the timber executives.

9. New Business

- a. USDA Grant see above in City Manager Corthell's reports.
- b. Resolution 18-2020 FY 20-21 Supplemental Budget 1 to amend the account for an awarded Grant from Oregon Community Foundation.

A motion made by Councilor D. Sickles and Seconded by Councilor C. Lauder to move that the City Council of Falls City adopt RESOLUTION 18-2020, SUPPLEMENTAL BUDGET 1. Motion carried 5-0-0-1. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

- c. Ordinance 559-2020 was noticed to the public at City Hall, in writing, on July 09, 2020. Ordinance 559-2020 will amend the Ordinance pertaining to Budget Committee allowing it to become compliant with state law.

Adopted at the first reading by unanimous vote of quorum of the City council on July 13, 2020

A motion made by Councilor J. Drill and Seconded by Councilor C. Lauder moved that the City Council of the City of Falls City adopt Ordinance 559-2020 AMENDING FALLS CITY MUNICIPAL CODE SECTIOS 32.04.030 AND 32.04.040. Motion carried 5-0-0-1. Ayes: Jennifer Drill, Cliff Lauder, Dennis Sickles.

- d. Mayor Gordon wanted to touch briefly on the City's current open burning ordinance. Gordon handed out section 93.01 Open Burning (see exhibit F).

Councilor Drill asked if council could take some time to read the ordinance over and come back with solutions in the August Meeting.

City Manager Corthell said that council could make a recommendation to direct Staff to get a legal opinion from the city's attorney.

Councilor Drill asked how much it would cost to have the city attorney give a written opinion?

City Manager Corthell stated it would be around Two to Four Hundred Dollars (\$200.00-\$400.00).

A motion made by Councilor t. Bailey and Seconded by Councilor D. Sickles to move that the City Council of Falls City direct staff to get a written legal opinion from the City Attorney regarding the Open Burning Ordinance and not exceed \$200.00. Motion carried 5-0-0-1. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

10. Old Business

- a. Councilor Drill wanted to apologize to Council for not doing more for the Most Improved Yard Contest but would still like to see the city move forward with it. Drill would like to possibly get one member from each committee and form a smaller committee dedicated to this event. Councilor Drill would like to have something in the Committee's packet asking for volunteers to help brainstorm ideas.

City Manager Corthell stated that he would meet up with Councilor Drill and go over the details.

11. Citizen Committees

Citizen Committees resume this month P&R, PW.

12. Adjourn

A motion made by Councilor D. Sickles and Seconded by Councilor T. Meier to move that the City Council of Falls City Adjourn. Motion carried 5-0-0-1. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

The meeting adjourned at 7:35pm.

13. Meeting reopened at 7:40

- a. Dennis Sickles needed council approval for alcohol use at his family reunion on Saturday July 25, 2020.

A motion made by Councilor T. Meier and Seconded by Councilor J. Drill to move that the City Council of Falls City allow alcohol at the George Kitchin' park for the Sickles family reunion. Motion carried 5-0-0-1. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

14. Adjourn

A motion made by Councilor T. Bailey and Seconded by Councilor J. Drill to move that the City Council of Falls City Adjourn. Motion carried 5-0-0-1. Ayes: Jennifer Drill, Tony Meier, Cliff Lauder, Dennis Sickles, T.J. Bailey

The meeting adjourned at 7:45pm

_____ Mayor, Jeremy Gordon

Attested: _____ City Clerk, Jamie Ward



Community Development & Outreach Coordinator Report
July 13, 2020

Dear Honorable Mayor and City Council,

I hope that you are all doing well, enjoying the outdoors responsibly, and staying healthy! Before updating you on other recent work, I'd like to take a moment to review the progress that has been made on the Luckiamute Clinic project:

One of the main themes that emerged from the 2019 Community Visioning process was the public's desire for downtown revitalization. At the beginning of my tenure, I was introduced to a landscape architect here in Polk County who agreed to meet with Falls City Thrives and business owners to help beautify the North Main Street business area. City Councilors were also invited. The meeting was held on October 15, 2019 at 6pm at the Community Center. Much of the discussion centered around the opportunity presented by the front yard of the Clinic, which had been neglected and fell into disrepair. The group felt that it was a perfect spot to center our beautification efforts and hoped to, by doing some work there, create a central gathering place on North Main Street. We planned a follow-up meeting for January 29, 2020 at 5:30pm, held up at Falls City High School, to further design that space. It was decided at that meeting to open the space up by removing the brick wall and cutting back overgrown trees and shrubs. In their stead, the following would be installed: cross-cut log seating (harkening to Falls City's timber roots), a dry river bed (to represent the Falls), pavers, a bicycle rack, a bicycle repair station, signage pointing visitors to our parks and landmarks, and a community bulletin board. This space will provide an "outdoor living room" to welcome and orient visitors to Falls City and where residents can congregate centrally. The City Council approved use of funds to renovate the building structure and approved Falls City Thrives to recruit community volunteers to create the outdoor living room pocket park in front of the main building. To fund improvements to the front yard, I applied to a nonprofit foundation fund and we were awarded \$2,765 at the end of May. Falls City Thrives has held one volunteer day on June 28, 2020 so far and we had a great, positive group of community members volunteer their time. The group met with other community members to discuss which trees and plants should stay and which needed to be removed. Those that needed to be removed were removed, along with the crumbling brick wall. At the next volunteer day, we'll level some of the front yard off to pave roughly 100ft² of it with the pavers and install the dry river bed. The remaining tasks will take a few more volunteer days, but we're on our way to make the space a more inviting place and hope to complete construction around the end of the Summer.





City of Falls City
 299 Mill St • Falls City, Oregon • 97344
 Ph. (503) 787-3631 • www.fallscityoregon.gov

Manager's Monthly Report

Dear City Council,

Welcome to another edition of the City Manager's monthly report. These reports are focused on keeping the council updated as to the status of projects and initiatives, preparing them for what is to come, and looking back on what we've accomplished. Thank you for taking the time to stay informed as to the goings on in your city, please read on to learn more!

FY 2020-2021 Budget

1. Budget passed at June 8, 2020 Council Meeting.
 - a. Highlights – Total Budget doubled through projected grant receipts driven by infrastructure improvements and restoration.

COVID-19

1. Current Restrictions
 - a. City Hall- Operating on a full schedule, but access remains limited to the foyer door.
 - i. Hours M-Th 10am-5pm
 - ii. Meetings by appointment only
 - b. City Facilities- Closed for non-city use
 - i. Case by case exceptions for social service organizations
 - c. City Parks- Green space OPEN. Social Distancing required
 - i. Park structures (e.g. playgrounds, restrooms, etc...) CLOSED until further notice
 - d. City Events- Have resumed on a case by case basis
 - e. Utilities (Water/Sewer)
 - i. Shut-Offs & Penalties Reinstated
 - f. City Committees – Resume meeting in July, 2020.
2. Masks Required in Public Places Statewide

CDBG Wastewater (Council Goal #1)

1. Property Acquisition-
 - a. 2 Purchase options entirely complete
 - b. 2 purchase options on final stages of completion
2. Design, Engineering, and Permitting-
 - a. NPDES permit approved, maximum discharge allowance increased.
 - b. Preliminary Design submitted to DEQ, awaiting comments
3. Environmental-
 - a. Wetland Delineation – Budget Amendment Submitted to CDBG for this work
 - b. Endangered Species Biological opinion will be required, funding an issue
 - c. Cultural Resources Survey and Mitigation is required, funding an issue
4. Rate Study-
 - a. Draft Final Report Complete and disseminated for Council Review
5. Construction Financing
 - a. One Stop meeting held 7/7/20 with several funding options

- i. Awaiting follow-up documentation and will discuss with Council at next meeting.

Code Services (Council Goal #2)

1. Municipal Court
 - a. IGA in work with City of Dallas. draft contract complete and awaiting Dallas City Manager review.
2. Code Services Program
 - a. City Staff completed database creation and file organization
 - b. Nearly prepared to hire a Code Officer. communicating with other cities on the possibility
3. Most Improved Yard
 - a. Councilor Drill organizing as time allows

Community Development Coordinator Projects

1. Falls City Thrives Non-Profit – Earned tax free status, begun work on Clinic building
2. Old Clinic – Contract in place and work beginning to restore
3. Pocket Park – Volunteers from FC thrives and the steering committee working on this
4. Safe Routes to School – Application draft reviewed, final product to be complete by July 30
5. Committee Handbooks – Prototypes complete, need to duplicate and disseminate
6. Website Overhaul – Complete, but adding a historical documents page through CLG grant

Backflows

1. Testing- Standard Operations
2. Beginning planning process to pursue appropriate repair options after July 1.

Chamberlain Rd. Repair

1. Timber companies provided approximately \$70,000 in pledge funds
2. Polk County pledged \$28,000 in-kind match
3. Immediate Opportunity Fund application submitted to ODOT

Currently on Back Burner

1. Valley of the Giants Access – Mayor and RARE working on this
2. Business Outreach for old Dump Site
3. Lower Park Skate Park
4. Surplus Vehicles/Equipment – will resume in July/August timeframe

Please advise if you have additional inquiries. Thank you!

Sincerely,

Macahan "Mac" Corthell, JD
City Manager
Falls City, OR

TO CITY COUNSEL

HAVING CLEAN UP DAY AND YARD SALE ON THE SAME WEEKEND IS JUST PLAIN STUPID.

IF YOU WANT TO PARTICIPATE IN CLEAN UP YOU CAN'T HAVE A YARD SALE. IF YOU WANT TO HAVE A YARD SALE YOU CAN'T HELP WITH CLEAN UP.

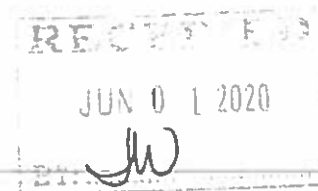
YOU HAVE TO HAVE THE YARD SALE A WEEK OR 2 BEFORE CLEAN UP DAY. SO THE JUNK YOU CAN'T SELL OR GIVE AWAY CAN GO TO THE DUMP.

IF YARD SALE DAY IS AFTER JUNK DAY YOU KEEP STUFF YOU THINK YOU CAN SELL. IF IT DON'T SELL YOUR STUCK WITH IT A WHOLE YEAR.

YOU HAVE TO PUT A NOTICE IN THE WATER BILL OF WHAT YOUR GOING TO DO. IT IS NOW TO LATE TO HAVE IT IN JUNE IT HAS TO BE IN JULY SO YOU CAN NOTIFY PEOPLE WHAT IS HAPPENING.

IF YOU DON'T PUT AN AD IN THE PAPER YOU WON'T GET PEOPLE FROM SALEM AT THE YARD SALE. THE HALF DOZEN PEOPLE YOU GET FROM SALEM WILL BUY MORE STUFF THAN ALL THE LOCAL PEOPLE COMBINED.

ITS NOT ROCKET SCIENCE ITS JUST COMMON SENSE



Jamie Ward

From: jonandstacischwarz@yahoo.com
Sent: Friday, July 3, 2020 6:44 PM
To: Jamie Ward
Subject: Backflow devices

Greetings,

My name is Jon Schwarz and we live behind the fire dept.

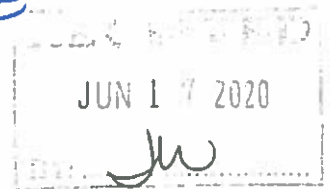
My question is this, I have been really struggling with the idea of even having a backflow device on my side of the meter. I believe it should not be the homeowners responsibility if the city uses it for preventative maintenance. There are too many people that do not need to be saddled with such a device and overall maintenance of such device. I have worked in landscaping and have called our surrounding cities and have recieved the same answers from dallas and salem and independence and monmouth, any house that does not have an active irrigation line installed in line with a city water source does not require a backflow device. There are other stipulations such as factories or buildings that use caustic chemicals. We do not have any irrigation that requires a backflow and I am sure, more people besides myself agree that it is overkill. The water supplied to homes is under pressure and on gate valves. Which means that when the faucet or valve is shut there is no way for water to backflow into the drinking water. I would like the ordinance for mandatory backflow on dwellings without irrigation please.? Since this is required by all falls city residents I believe we should have some sort of rights when it comes to forced maintenance on a device we don't really need. Thank you for your time

Best Regards;

Jon Schwarz Sr.
154 3rd st
Falls city OR. 97344

Sent from my LG Mobile

Exhibit E



June 14, 2020

Dear Mayor Macahan CortHELL,

I read the article in ProPublica and thought I might reach out to you. It seems from the article you struggled for a long time trying to get a meeting with the Timber executives about the road you wanted to improve in Falls City, but they were only willing to meet with you when you said you would close the road. It seemed like they came to the table to try to strong arm you by demanding you get a grant and that they would only pay for half of it. Might I remind you that you have all the power in this situation? They are trying to push a small town mayor around when they have millions upon millions of dollars in the bank. Making money off your citizens, your roads, your land, and your community. I dare say you have much more leverage than what you think, but you need to believe in yourself when you come to the table to negotiate. These tactics have been perfected by executives and people in power for centuries, and playing their game is what allows you to take back control. I can see you are concerned about not getting the grant money, but they are using that to their advantage. They love that you are ringing your hands wondering how you're going to get the money, wasting your time, which buys them more time, all while making money in the process. Meanwhile, they are sitting on piles of cash. You can use the road as leverage to get what it is you want. Will they then use their lobbyists to try to limit your power? Possibly. But isn't it better to be respected by the citizens of your community as someone who is truly fighting for their best interests by taking a hard stand against a bully. All they care about is money, and you care about something so much more, which gives you leverage.

I would urge you to take a harder stand against them and make them pay for what your community is entitled to. Lead the way. If you have success other mayors and communities in the area will be knocking at your door asking how you did it. Create a community led coalition to fight for what you deserve, which means writing to the state legislators, your representative, the governor etc... get the community involved by having post cards available during community events. Work the PR side of things by getting community involvement and education the community of how the timber industry to ravaging your resources without paying taxes to build better schools, homes, and roads. The approach should be nice and polite, but stand your ground and don't budge. I'm happy to jump on the phone if you want to talk more. You have the power and I know this is a job you took because you care, now just take on the powerful interests.

Bria Smith
971-401-3874

Falls City, OR Code of Ordinances

Section	
93.01	Open burning
93.02	Use of fire equipment
93.99	Penalty

§ 93.01 OPEN BURNING.

(A) No trash, grass, brush, or waste material of any kind shall be openly burned within the city in an unguarded manner and without the attendance of some competent person in actual attendance at the burning, and in control thereof.

(B) During any season when a burning permit is required, no person shall openly burn any trash, grass, brush, or waste material of any kind without first obtaining a permit from the Fire Chief for the burning, as herein prescribed.

(C) Each person desiring to openly burn any material herein referred to shall first apply for and receive from the Fire Chief a permit for the fire, the issuance of which shall be discretionary with the Fire Chief with due regard to existing fire hazards. The Fire Chief shall make any rules and regulations for burning with a permit as he or she shall deem appropriate. Each person obtaining a permit shall be given notice of the rules and regulations under which the permit is issued, and any violations of the regulations shall be deemed a violation of this section.

(D) The Fire Chief shall establish the seasons during which a permit shall be necessary and may delegate the function of issuing permits hereby imposed upon him or her to any city official as he or she may designate. The Fire Chief may waive the requirement of obtaining a permit during nonhazardous seasons.

(E) The Chief of the Fire Department may, at all reasonable hours, enter any building, except a private dwelling, for the purpose of providing for fire prevention and protection in connection with hazardous materials, processes, and situations. Upon finding any fire hazards existing, he or she may require the removal or correction of the hazards. Any person failing to take the measures as may be required in order to eliminate a fire hazard within 30 days after he or she is served with a written notice by the Fire Chief, containing a detailed statement of the corrections to be made, shall be deemed in violation of this section and, upon conviction, punished as herein provided.

(F) The Fire Chief is hereby appointed as a Deputy City Marshal for the purpose of enforcing this section and other fire protection ordinances and, in connection therewith, shall have all the powers and obligations incidental thereto, including the power and authority of the City Marshal to make and affect arrests.

(Ord. 285, passed 11-5-1962) Penalty, see § 93.99

§ 93.02 USE OF FIRE EQUIPMENT.

(A) No person shall deface, molest, or injure any property now belonging to or hereafter to be owned by the city.

(B) The bell now in place on the tower located on Block T in the First Addition to the city, or any bell hereafter to be placed in this tower by order of the City Council, shall be known

City of Falls City
Paid Bills Report
 As of July 13, 2020

Date	Memo	Account	Class	Amount
Edge Analytical				
06/30/2020	June '20 Statement	Accounts Payable		-557.00
06/30/2020	Water Labs June '20	Professional Services	SHARED SERVICES	75.00
06/30/2020	Sewer Labs June '20	Professional Services	SHARED SERVICES	482.00
	Total Edge Analytical			0.00
Frink's General Store				
06/30/2020	07072020	Accounts Payable		-31.92
06/30/2020	Small Tools/Supplies	Facilities O & M	SHARED SERVICES	31.92
	Total Frink's General Store			0.00
King's Pumping Service				
06/30/2020	17982, 17983, 17984	Accounts Payable		-1,400.00
06/30/2020	380 Boundary St	Professional Services	13 SEWER FUND	535.00
06/30/2020	498 Fairoaks St	Professional Services	13 SEWER FUND	395.00
06/30/2020	381 Boundary St. Pump an...	Professional Services	13 SEWER FUND	470.00
	Total King's Pumping Service			0.00
L & L Equipment				
07/13/2020	Inv 25036	Accounts Payable		-11.98
07/13/2020	Mandrel Pulley	Equipment O & M	20 WATER OPERATING ...	11.98
	Total L & L Equipment			0.00
Les Schwab				
07/13/2020	Inv 21600419993	Accounts Payable		-437.96
07/13/2020	Trailer Tires	Equipment O & M	20 WATER OPERATING ...	437.96
	Total Les Schwab			0.00
Oregon Department of Justice				
06/30/2020	Form CT-12, Registration ...	Accounts Payable		-20.00
06/30/2020	Falls City Thrives Filing Fee	RARE Project	01 GENERAL FUND:01.0...	20.00
	Total Oregon Department of Justice			0.00

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City of Falls City
Paid Bills Report
 As of July 13, 2020

Date	Memo	Account	Class	Amount
Pacific Power				
07/13/2020	multiple accounts, 210915...	Accounts Payable		-1,626.87
07/13/2020	6/20 Parks Power	UTILITIES	01 GENERAL FUND:01.0...	124.61
07/13/2020	6/20 Sewer Power	UTILITIES	13 SEWER FUND	274.27
07/13/2020	6/20 Fire Power	UTILITIES	82 FIRE EQUIPMENT/OP...	344.05
07/13/2020	6/20 Street Power	UTILITIES	11 STREET FUND	623.60
07/13/2020	6/20 Water Power	UTILITIES	20 WATER OPERATING ...	53.69
07/13/2020	6/20 City Hall & Dr Ofc Po...	UTILITIES	SHARED SERVICES	206.65
Total Pacific Power				0.00
Petro Card				
07/13/2020	C600387	Accounts Payable		-300.09
07/13/2020	PW Fuel	Equipment O & M	SHARED SERVICES	300.09
Total Petro Card				0.00
Rugged Wear				
06/30/2020	Inv 1021	Accounts Payable		-439.88
06/30/2020	Michael Cooper Initial Issue	Operational Expenses	SHARED SERVICES	439.88
Total Rugged Wear				0.00
Speer Hoyt LLC				
06/30/2020	Inv 56267	Accounts Payable		-722.00
06/30/2020	Budget Committee Ordina...	Professional Services	01 GENERAL FUND:01.0...	228.00
06/30/2020	School District Easement	Sewer Capital	19 CITY UTILITY RESER...	494.00
Total Speer Hoyt LLC				0.00
Westech Engineering				
06/30/2020	246915, 246926	Accounts Payable		-25,658.39
06/30/2020	CDBG Wastewater	'17 CDBG Wastewater ...	13 SEWER FUND	25,283.39
06/30/2020	SRTS Design	RARE Project	01 GENERAL FUND:01.0...	375.00
Total Westech Engineering				0.00
TOTAL				0.00

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City of Falls City
Paid Bills Report
As of July 20, 2020

Date	Memo	Account	Class	Amount
Annas Consultants				
07/20/2020	Inv 1017, 1020	Accounts Payable		-9,895.45
07/20/2020	Retrofit Compressor (1017)	'18 & '19 AFG (Fire)	01 GENERAL FUND:01.0...	9,499.85
07/20/2020	Retrofit Compressor (1020)	AFG Match	01 GENERAL FUND:01.0...	395.60
Total Annas Consultants				0.00
CenturyLink				
06/30/2020	Acct 5037874719562B	Accounts Payable		-86.25
06/30/2020	6/20 Telephone-WTP	UTILITIES	20 WATER OPERATING ...	86.25
Total CenturyLink				0.00
Consumers Power Inc				
06/30/2020	Account # 1155301; June '...	Accounts Payable		-155.48
06/30/2020	6/20 Power- WTP	Power	20 WATER OPERATING ...	155.48
Total Consumers Power Inc				0.00
Dallas Auto Parts				
06/30/2020	Acct 3020; June '20 State...	Accounts Payable		-206.44
06/30/2020	PW Truck Servicing Suppli...	Equipment O & M	20 WATER OPERATING ...	124.59
06/30/2020	Fire Department	Operational Expenses	01 GENERAL FUND:01.0...	81.85
Total Dallas Auto Parts				0.00
Jeremy Gordon				
07/20/2020	Reimburse General Rental...	Accounts Payable		-270.00
07/20/2020	Reimburse Pocket Park R...	RARE Project	01 GENERAL FUND:01.0...	270.00
Total Jeremy Gordon				0.00
King's Pumping Service				
07/20/2020	18034	Accounts Payable		-612.50
07/20/2020	161 3rd St. and Bread Boa...	Professional Services	13 SEWER FUND	612.50
Total King's Pumping Service				0.00
L.N. Curtis & sons				
06/30/2020	Falls City - INV355796, IN...	Accounts Payable		-794.00
06/30/2020	AFG Grant SCBA	'18 & '19 AFG (Fire)	01 GENERAL FUND:01.0...	794.00
Total L.N. Curtis & sons				0.00
MNOP				
07/20/2020	Acct: 01-0012589 Inv: CL4...	Accounts Payable		-64.32
07/20/2020	Fire Fuel	Equipment O & M	01 GENERAL FUND:01.0...	64.32
Total MNOP				0.00
Petty Cash'				
06/30/2020	Petty Cash Refill 6/30/20	Accounts Payable		-69.32
06/30/2020	Office Supplies	Operational Expenses	20 WATER OPERATING ...	32.23
06/30/2020	Event Supplies	City Events	01 GENERAL FUND:01.0...	26.29
06/30/2020	Lunch on Training	Travel/Training/Dues/St...	13 SEWER FUND	10.80
Total Petty Cash'				0.00

City of Falls City
Paid Bills Report
 As of July 20, 2020

<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Amount</u>
Royal Flush Portables, Inc				
06/30/2020	A-27311	Accounts Payable		-144.00
06/30/2020	Porta Potty, delivery, hand ...	City Events	01 GENERAL FUND:01.0...	144.00
Total Royal Flush Portables, Inc				0.00
US Bank Visa				
06/30/2020	Account: 47985312149811...	Accounts Payable		-1,461.57
06/30/2020	Officesupply.com x2 - pen...	Operational Expenses	SHARED SERVICES	219.10
06/30/2020	Ebay- replacement camera...	Facilities O & M	SHARED SERVICES	50.13
06/30/2020	Handbook Supplies	RARE Project	01 GENERAL FUND:01.0...	270.63
06/30/2020	ULINE- Bike Rack and sig...	RARE Project	01 GENERAL FUND:01.0...	921.71
Total US Bank Visa				0.00
TOTAL				0.00

City of Falls City
Paid Bills Report
As of July 27, 2020

Date	Memo	Account	Class	Amount
City of Dallas				
07/27/2020	Inv 02987	Accounts Payable		-300.00
07/27/2020	July Street Sweeping	Equipment O & M	11 STREET FUND	300.00
Total City of Dallas				0.00
Falls City Thrives				
07/27/2020	Inv 7/24/2020	Accounts Payable		-1,500.00
07/27/2020	Community Development ...	RARE Project	01 GENERAL FUND:01.0...	1,500.00
Total Falls City Thrives				0.00
L & L Equipment				
07/27/2020	Inv 25823	Accounts Payable		-61.60
07/27/2020	Jetter Pump Starter	Equipment O & M	13 SEWER FUND	61.60
Total L & L Equipment				0.00
Petro Card				
07/27/2020	C607143	Accounts Payable		-106.96
07/27/2020	PW Fuel	Equipment O & M	SHARED SERVICES	106.96
Total Petro Card				0.00
Polk County Emergency Management				
07/27/2020	Inv 200720-03	Accounts Payable		-277.25
07/27/2020	Qtr 1 Radio Communicatio...	Professional Services	82 FIRE EQUIPMENT/OP...	277.25
Total Polk County Emergency Management				0.00
Polk County Public Works				
07/27/2020	BLM Agreement L15AC00...	Accounts Payable		-95,000.00
07/27/2020	BLM Cooperative Agmt L1...	'16 Dutch Crk Grant (St...	11 STREET FUND	95,000.00
Total Polk County Public Works				0.00
Royal Flush Portables, Inc				
06/30/2020	A-27215	Accounts Payable		-60.00
06/30/2020	PSQ Cleaner	City Events	01 GENERAL FUND:01.0...	60.00
Total Royal Flush Portables, Inc				0.00
Spectrum Business				
07/27/2020	Inv 019088071020	Accounts Payable		-184.95
07/27/2020	City Hall Phone/Net	UTILITIES	SHARED SERVICES	184.95
Total Spectrum Business				0.00
Van Well Building Supply				
07/27/2020	Inv 65184/6	Accounts Payable		-24.44
07/27/2020	Wasp/Hornet Killer	Operational Expenses	01 GENERAL FUND:01.0...	3.50
07/27/2020	4-6" hose clamps x 6	Operational Expenses	01 GENERAL FUND:01.0...	20.94
Total Van Well Building Supply				0.00
TOTAL				0.00

City of Falls City
Paid Bills Report
As of August 3, 2020

<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Class</u>	<u>Amount</u>
Ferguson Waterworks				
08/03/2020	Account: 50936 Invoice: 0...	Accounts Payable		-794.38
08/03/2020	Estell Rd. Waterline Repai...	Operational Expenses	20 WATER OPERATING ...	794.38
Total Ferguson Waterworks				0.00
Great American Financial Services				
08/03/2020	Inv 27458545	Accounts Payable		-189.00
08/03/2020	Copier Lease Payment 07/...	Professional Services	SHARED SERVICES	189.00
Total Great American Financial Services				0.00
Quadient				
08/03/2020	Acct: 7900 0440 8064 7419	Accounts Payable		-300.00
08/03/2020	Postage & Machine 7/20	Operational Expenses	SHARED SERVICES	300.00
Total Quadient				0.00
Spectrum Business				
08/03/2020	iNV 0019641072320	Accounts Payable		-79.97
08/03/2020	Firehall Phone/Net 7/20	Internet/Phone	82 FIRE EQUIPMENT/OP...	79.97
Total Spectrum Business				0.00
Verizon Wireless				
08/03/2020	Inv 9859368703	Accounts Payable		-51.37
08/03/2020	PW Duty Phone 7/20	Internet/Phone	SHARED SERVICES	51.37
Total Verizon Wireless				0.00
Xerox Financial Services				
08/03/2020	Inv 2196287	Accounts Payable		-180.75
08/03/2020	Xerox Buyot (reimbursable...	Professional Services	SHARED SERVICES	180.75
Total Xerox Financial Services				0.00
TOTAL				0.00

City of Falls City
Paid Bills Report
As of August 3, 2020

Date	Memo	Account	Class	Amount
TerryByte Computer Repair				
08/03/2020	Inv 561	Accounts Payable		-343.75
08/03/2020	Monthly IT Support + 365 ...	Professional Services	SHARED SERVICES	343.75
Total TerryByte Computer Repair				0.00
West Coast Cross Connection				
08/03/2020	Inv 14	Accounts Payable		-1,980.00
08/03/2020	Backflow Testing (88)	Professional Services	20 WATER OPERATING ...	1,980.00
Total West Coast Cross Connection				0.00
TOTAL				0.00

STAFF REPORT

TO: HONORABLE MAYOR, AND CITY COUNCIL
FROM: CITY ATTORNEY, ROSS WILLIAMSON VIA CITY MANAGER, MAC CORTHELL
SUBJECT: FALLS CITY OPEN BURNING ORDINANCE
DATE: 8/10/20

SUMMARY

Legal review of Falls City's Open Burning Ordinance.

BACKGROUND

At the July 2020 Council Meeting staff was directed to get a basic legal review from the City Attorney regarding Falls City Municipal Code section 93 which is the City's burning ordinance.

STAFF RECCOMENDATION

Set work session(s) to discuss the portions of the ordinance that must be amended to be legally compliant and any other portion the council determines to amend.

EXHIBIT

A- Legal Memo from City Attorney

Memo

CONFIDENTIAL

To: Mac Corthell, City Administrator
From: Ross Williamson, City Attorney
Date: July 16, 2020
Re: Regulation of Open Burning

This memo is a confidential communication between attorney and client and as such, it is not subject to disclosure. Discussion of this communication should only take place in an executive session called under ORS 192.660(2)(f) for the consideration of information or records that are exempt by law from public inspection.

Question

In the regulation of residential open burning, does Falls City Code Chapter 93 conflict with state law?

Short Answer

Yes, it appears that the Falls City regulations related to burn permits need to be cleaned-up in relation to current DEQ regulation.

Discussion

The City asked for a quick review of Code Chapter 93 and whether it may conflict with current state regulations related to open burning. The specific areas of conflict or the solutions for those conflicts are beyond the scope of this memo.

A City Fire Chief plays a role in implementing and enforcing fire regulations. See ORS 476.060 (providing that local fire chiefs are assistant fire marshals). But, since the adoption of the City's local burn permit regulations found in Code Chapter 93, the Oregon Department of Environmental Quality has taken on a much more active role in open burning issues. Some of these DEQ regulations are to the exclusion of local regulations.

Mac Corthell
July 16, 2020
Page 2

ORS 468A.085 is the primary statute at issue when comparing local regulation of open burning with the regulations that DEQ now imposes on air quality. The statute leaves open the possibility that a city may impose greater regulations on certain open burning. DEQ regulations on the subject are also found in OAR Division 340-264. In particular, OAR 340-264-0110 sets out regulations related to Polk County and Falls City. From a quick review of the DEQ administrative rules, it appears that Polk County residents needs to consult with DEQ before burning domestic waste (household paper products) and can burn yard debris during "burn days." But the burning of wet garbage, plastic, and other types of domestic waste is never allowed.

While there is still room for local regulation of open burning, the City's current regulations appear to overstate the City's authority. For example, it is DEQ that establishes burning periods, not the City. Also, if DEQ prohibits the burning of certain materials, the City would not have the authority to issue a burn permit to allow such burning.

Attached is a DEQ "fact sheet" about opening burning in Oregon. The fact sheet provides some additional information on the control exercised by DEQ in this regulatory area.

Oregon Outdoor Burning Guide



State of Oregon
Department of
Environmental
Quality

A source of air pollution

In parts of urban and rural Oregon, burning waste continues to be the disposal method of choice for a significant part of the population. Besides smoke created by an outdoor burn, the activity emits a number of air pollutants that can adversely affect public health.

Each day, DEQ analyzes air quality and weather data to determine if ventilation is sufficient to allow open burning in the Willamette Valley, and notifies the State Fire Marshal. The Fire Marshal forwards this information to all fire districts in the valley. This notice applies to the Willamette Valley only.



This guide outlines DEQ's burning regulations for debris from land clearing, agricultural, commercial, construction and demolition, and domestic (residential household) activities. Since some Oregon cities and counties have local burning ordinances, there may be additional restrictions in your area.

Materials that cannot be burned

DEQ regulations prohibit open burning of the following materials at anytime, anywhere in Oregon:

- Rubber and plastic products
- Tires (includes burning tires to start an approved agricultural waste fire)
- Wet garbage
- Petroleum and petroleum-treated materials
- Asphalt or industrial waste
- Any material that creates dense smoke or noxious odors.

It is against the law to conduct any open burning that:

- Unreasonably interferes with enjoyment of life or property;
- Creates a public or private nuisance; or
- Creates a hazard to public safety.

Check before you burn

It may be illegal to burn certain types of waste in the area where you live, or you may need a permit to burn your waste. **Caution:** Always check with [your local fire](#) department before you burn. DEQ does not issue burn permits. Do not risk a fine! Within special control areas, the following materials are prohibited from being burned:

- Waste from commercial establishments
- Forest slash
- Construction and demolition debris
- Land clearing
- **Material moved off the property of origin cannot be burned without a permit.**

Contact [your local DEQ office](#) to confirm whether your area has any specific restrictions.

Alternatives to open burning

- Compost or chip plant materials on-site
- Organize Community Cleanup Days
- Curb-side pick up
- Take materials to a local recycling center or landfill
- Reclaim used lumber
- Utilize construction site recycling programs
- Use debris as fuel for a municipal steam generator

Backyard burning (Household and yard debris)

Open burning associated with a residence "backyard burning" is prohibited in and around the Portland metropolitan area, unless a hardship is demonstrated and DEQ has issued a "hardship permit". Contact [your local fire district](#) or the Portland office of DEQ to find out if you are in this prohibited area.

In most of the Willamette Valley where backyard burning is not prohibited, open burning of yard debris is only allowed on a seasonal basis. The seasonal restrictions include whole fire districts near Portland and the Eugene-Springfield area of Lane County.

Restrictions also apply in Oakridge, West Fir, and up to six miles beyond the city limits in the Corvallis and Salem-Keizer areas. In and around other Willamette Valley communities of 1,000 or more population, seasonal restrictions apply out to three miles beyond the city limits.

Seasonal burning in most of the Willamette Valley is limited to "burn days" authorized by DEQ during the spring (March 1-June 15) and fall (October 1-December 15) seasons. In central Lane County, the Lane Regional Air Protection Agency (LRAPA) authorizes open burning from **October 1 through**

Portland
700 NE Multnomah St
Suite 600
Portland, OR 97232
Phone: 503-229-5696
800-452-4011
Fax: 503-229-6762

Bend
475 NE Bellevue Drive
Suite 110
Bend, OR 97701
541-388-6146

Pendleton
800 SE Emigrant Ave
Suite 330
Pendleton, OR 97801
541-276-4063

The Dalles
400 E Scenic Drive
Suite 307
The Dalles, OR 97058
541-298-7255

Salem
4026 Fairview Industrial
Drive SE
Salem, OR 97302
503-378-8240

Medford
221 Stewart Avenue
Suite 201
Medford, OR 97501
541-776-6010

www.oregon.gov/DEQ

DEQ is a leader in restoring, maintaining and enhancing the quality of Oregon's air, land and water.

Last updated: 3/21/2019

June 15. Open burning is prohibited in the Ashland, Medford, and Grants Pass areas from November through February.

Slash burning

Slash burning (burning debris from logging) is limited to burning on forestlands for forest management and is usually managed by the Oregon Department of Forestry. It is **not** the clearing of forestland for any other purpose.

Agricultural burning

Open burning for agricultural purposes is usually allowed anywhere in the state, unless fire safety concerns restrict or prohibit burning on a given day. Agricultural burning is limited to genuine agricultural waste. Agricultural waste is material generated by an agricultural operation that uses, or intends to use, land *primarily* for the purpose of obtaining a profit in money by raising, harvesting and selling crops or raising and selling animals (including poultry), or the products of animal husbandry. Prohibited materials can't be burned, even in an agricultural setting.

Agricultural burning must be an integral and necessary part of the agricultural activity. The agricultural activity might include clearing of land, but does not include the construction and use of dwellings. Burning associated with a dwelling is considered to be domestic burning, backyard burning, or burning of yard debris and is not part of the farming operation.

Agricultural open field burning, the burning of residue left from the harvest of a grass seed crop, is regulated in the Willamette Valley under a separate program operated by the Oregon Department of Agriculture. Questions about field burning should be directed to the Oregon Department of Agriculture.

DEQ approval is not required for agricultural permits. Contact your local fire department to inquire if an agricultural burn permit is otherwise needed.

Contact information

Individual fire districts may issue fire permits and may prohibit open burning based on local fire safety or air quality concerns. **Always contact your local fire department to find out if burning is authorized on a particular day.**

For more information, contact:

- Lane Regional Air Protection Agency
<http://www.lrapa.org>
541-736-1056 or 877-285-7272
LRAPA 24-hr line: 541-726-3976
- Office of State Fire Marshal
<https://www.oregon.gov/osp/programs/sfm>

Alternative formats

DEQ can provide documents in an alternate format or in a language other than English upon request. Call DEQ at 800-452-4011 or email deqinfo@deq.state.or.us.

STAFF REPORT

TO: HONORABLE MAYOR, AND CITY COUNCIL
FROM: CITY MANAGER, MAC CORTHELL
SUBJECT: CONSTRUCTION FUNDING FOR WASTEWATER FACILITY
DATE: 7/28/2020

SUMMARY

Council Approval of USDA Rural Development for partial funding of the City's new wastewater facility.

BACKGROUND

The City was awarded HUD funds in the form of a Consumer Development Block Grant (CDBG) for approximately \$330,000 to complete the design, engineer, and environmental on a new wastewater treatment facility.

The new facility is projected to cost an additional \$4.1 million (on top of the \$330,000 mentioned), and the remaining HUD/CDBG funds available to the city total approximately \$2.17 million. This leaves a gap of approximately \$1.9 million that the city must account for in order to build the new facility.

In June the City Manager, Mayor, the City's contract engineer, and contract environmental specialist attended a "one stop" meeting to discuss and lay out the available funding packages.

At the July special meeting, the funding scenarios were presented to the City Council who then directed staff to draft this resolution naming the USDA Rural Development program as the preferred funding source.

FINANCIAL IMPLICATIONS

This resolution 20-20 would give the City Manager the authority to apply for and accept USDA Rural Development funding of \$2 million, with approximately \$850k of that coming by way of grant funds and \$1.15 million coming by way of a 40 year, 1.5% fixed rate loan.

STAFF RECCOMENDATION

Adopt.

EXHIBIT

A- Resolution 20-2020

PROPOSED MOTIONS

I move that the City Council of Falls City adopt Resolution 20-2020, A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR, RECIEVE AND ADMINISTER A USDA RURAL DEVELOPMENT LOAN AND GRANT PACKAGE TO FUND CONSTRUCTION OF A NEW CITY WASTEWATER FACILITY.

RESOLUTION 20-2020

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR, RECIEVE AND ADMINISTER A USDA RURAL DEVELOPMENT LOAN AND GRANT PACKAGE TO FUND CONSTRUCTION OF A NEW CITY WASTEWATER FACILITY

Whereas:

1. The City's new wastewater facility is estimated at \$4.1 million to construct; and
2. The City is only eligible for approximately \$2.17 million in CDBG/HUD grant funding; and
3. USDA Rural Development has a grant and loan program that could cover the approximately \$2 million gap in funding; and
4. The City Council reviewed the various funding options and determined USDA Rural Development to be the most advantageous to the City; and
5. In order to apply for and accept the loan/grant, the City Council must approve city staff applying, by resolution.

NOW THEREFORE, THE CITY OF FALLS CITY RESOLVES AS FOLLOWS:

Section 1. The City Manager is authorized to apply for, take award, and administer all portions of a United States Department of Agriculture – Rural Development grant purposed to fund the gap in construction funding for the city's new wastewater facility.

- a. The City Manager shall have signature authority for all portions of the grant application, award, and expenditure.

Section 2. Effective Date.

1. This resolution becomes effective upon passage.

ADOPTED BY THE FALLS CITY COUNCIL ON THIS 10th DAY OF AUGUST, 2020.

VOTE: AYE____ NAY____ ABSTAIN____ ABSENT____

Signed:

Jeremy Gordon, Mayor

Date

Attest:

Jamie Ward, City Clerk

Date

STAFF REPORT

TO: HONORABLE MAYOR, AND CITY COUNCIL
FROM: CITY MANAGER, MAC CORTHELL
SUBJECT: SAFE ROUTES TO SCHOOL GRANT
DATE: 8/10/20

SUMMARY

Requesting council approval of an application for a Safe Routes to School Grant to fund the Falls City Greenway Project.

BACKGROUND

For several months the City's RARE participant has been keeping the council apprised of the status of the Falls City Greenway project, which received designation as a Regional Solutions Project.

The project consists of those areas seen on the map and would ultimately reconfigure the N. Main/Bridge St./Mitchell St. intersection to enhance pedestrian safety and traffic control, add flashing pedestrian lights at that intersection and the high school crosswalk, develop a multi-use path on the undeveloped Boundary St. right of way to lead between the High School and Elementary School, provide a sidewalk from the elementary school to the pathway, and provide sidewalks from N. Main to City Hall on 3rd Street.

FINANCIAL IMPLICATIONS

- The City Engineer has determined the totality of this work will cost approximately \$700k.
- The City has secured a '20 Small City Allotment grant for \$100k to improve 3rd Street, approximately \$50k of this money will be considered match.
- The City has applied for a '21 Small City Allotment grant for \$100k to improve the intersection at N. Main/Mitchell/Bridge; if awarded \$100k of this money will be considered match.
- The Safe Routes to School Grant would be applied for approximately \$700k with the \$150k coming in the form of match from the mentioned grants, for approximately \$550k in Safe Routes money.
- If the '21 Small City Allotment is not awarded, the city would either determine a separate match source, modify the project, or scrub the project; but the odds of being denied for the '21 SCAG are very low.

STAFF RECCOMENDATION

Adopt.

EXHIBIT

- A- Resolution 21-2020
- B- Greenway Project Map

PROPOSED MOTIONS

I move that the City Council of Falls City adopt Resolution 21-2020, A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR, RECIEVE AND ADMINISTER A SAFE ROUTES TO SCHOOL GRANT TO FUND THE FALLS CITY GREENWAY PROJECT.

RESOLUTION 21-2020

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR, RECIEVE AND ADMINISTER A SAFE ROUTES TO SCHOOL GRANT TO FUND THE FALLS CITY GREENWAY PROJECT

Whereas:

1. The City transportation plan and parks and recreation plan call for reconfiguring the intersection of Mitchell St., N. Main St., and Bridge St.; and
2. The undeveloped portion of Boundary St. is currently used as a throughway for kids attending the high school and elementary school; and
3. The undeveloped pathway causes a great deal of danger due to its undeveloped and secluded nature, along with the common knowledge that it is frequented by school kids; and
4. The City Council has consistently reviewed and approved of this project throughout the planning stages; and
5. The project received special status as a Regional Solutions Project; and
6. The funding source for this project has consistently been a combination of Special City Allotments and Safe Routes to School grants.

NOW THEREFORE, THE CITY OF FALLS CITY RESOLVES AS FOLLOWS:

Section 1. The City Manager is authorized to apply for, take award, and administer all portions of an Oregon Department of Transportation – Safe Routes to School Grant purposed to fund the city’s greenway project.

- a. The City Manager shall have signature authority for all portions of the grant application, award, and expenditure.

Section 2. Effective Date.

1. This resolution becomes effective upon passage.

ADOPTED BY THE FALLS CITY COUNCIL ON THIS 10th DAY OF AUGUST, 2020.

VOTE: AYE ____ NAY ____ ABSTAIN ____ ABSENT ____

Signed:

Jeremy Gordon, Mayor

Date

Attest:

Jamie Ward, City Clerk

Date

FallsCitySD/PedIslandandPath/0720



Sources: Esri, HERE, Garmin, Intermap, Increment P Corp., GEBCO, USGS, Bureau of Land Management, State of Oregon, State of Oregon DOT, State of Oregon GEO, Esri Canada, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA | NRCS, USDA, Polk County | Polk County Assessor, Polk County GIS | Polk County GIS

STAFF REPORT

To: Honorable Mayor and City Council
From: William Sullivan, Community Development & Outreach Coordinator
Subject: Paint Color for Clinic Building
Date: August 10, 2020

Summary

As part of the Clinic renovations, paint colors need to be chosen for the exterior of the building. Through public outreach, City Hall staff and Falls City Thrives have narrowed the options to three different color schemes. Since the copier will not copy the colors exactly, the one sheet of paint swatches will be passed around to Council members. A decision should be reached this evening so that City Hall staff can inform the contractor and he can begin his work. The final color scheme should have a main color for the body of the house and one or two accent colors.

Background

Since the exterior of the building has lead paint that is peeling, the contractor needs to remove flaking and peeling paint (in compliance with Oregon state law) and then will be able to paint over what remains.

Falls City Thrives selected a few paint colors for the Clinic. At the pocket park volunteer day, members of the public voted on their favorite color scheme. Each of the three options earned 2-3 votes.

Previous Council Action

At the April 13, 2020 meeting, Falls City City Council approved initial renovations to the property at 304 North Main Street. City Council has not previously discussed exterior paint colors.

Alternatives/financial implications

Removal of lead paint needs to be conducted by a lead-certified contractor in accordance with Oregon state law. The cost of removing lead paint and repainting the exterior was included in the agreement with the contractor. There is no additional cost beyond what City Council has previously approved.

Staff recommendation

All of the three color schemes have been popular. The consensus has been that a darker color should be used as the main paint color with one or two lighter colors used as accents. The decision is City Council's, but a decision needs to be made so that the contractor can begin his work.

Exhibits

Exhibit A- Paint Swatches

Proposed Motions

N/A