

Notice of Parks and Recreation Committee Meeting

City of Falls City, Oregon

Meeting Location: 320 N Main Street, Falls City
Wednesday, August 19, 2020 at 11:00 AM
Posted on June 17, 2020

Committee Members

Lori Jean Sickles

Janet Propp

Dennis Sickles Dani Haviland Rosie Brownell

T.J Bailey

Vacant

AGENDA

- 1. Call to order
- 2. Pledge of Allegiance
- 3. Motion to adopt the entire agenda
- 4. Consent Agenda: Motion Action Approving Consent Agenda Items
 - a. Meeting Minutes July 15, 2020 (pg. 1-2)
- 5. Public Comments: Citizens may address the Committee or introduce items for Committee consideration on any matter. The Committee may not be able to provide an immediate answer or response but may direct staff to follow up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.
- 6. Old Business
 - a. SR- Most Improved Yard Contest Update (pg. 3)
- 7. New Business
 - a. SR-Date for SOLVE Event and Parks and Recreation Lead of Event (pg. 4-5)
 - b. Falls City Cemetery Board- Discussion
 - c. SR- Posts installed at both foot bridges (pg. 6)
- 8. Correspondence, Comments and Ex-Officio Reports
- 9. Committee Announcements
- 10. Adjourn

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City of Falls City

Parks and Recreation Committee Meeting Minutes

Wednesday July 15, 2020 11:00 am

Meeting Location: 320 N Main Street, Falls City, Oregon

Committee Members Present: Lori Jean Sickles, Dani Haviland, Janet Propp, Dennis Sickles, T.J Bailey, Rosie Brownell via phone call.

Staff Present: Jamie Ward, City Clerk

Committee Chair L. Sickles called the meeting to order at 11:05 AM

1. Roll Call

One (1) spot on Parks and Recreation Committee available to fill.

2. Pledge of Allegiance

None

3. Motion to adopt the entire agenda

A motion was made by Committee Member D. Sickles and seconded by Committee Member D. Haviland to adopt the entire agenda approving the meeting minutes from February 19, 2020 Meeting. Motion Passed 6-0-0-0, Lori Jean Sickles, Janet Propp, Dennis Sickles, Dani Haviland, T. J Bailey, Rosie Brownell.

4. Public Comments

- a. Falls City Resident Laura Britton wanted to bring to Parks and Recreation Committees' attention the lack of signage for the Falls City Falls Park. She stated she would love to see one in town directing traffic to the Falls and one at the Falls.
- b. Falls City Resident Bruce Sickles would like Parks and Recreations recommendation to proceed with creating the Riverwalk by using his tractor to remove blackberries and invasive ivy from City owned property along the riverbank. Mr. Sickles would also like permission to remove fallen trees surrounding the Falls Park.

Committee Chair L. Sickles would like to see this come before City Council at the August 10, 2020 Meeting.

No vote was held but Committee all agreed in their recommendation.

5. Old Business

a. Arbor Day follow-up

Informational only deadline had passed due to COVID-19 cancellations.

b. Clinic Pocket Park

Informational only deadline had passed due to COVID-19 cancellations. Committee fully supports the approval of the Pocket Park by the City Council.

c. Falls City Logo

Informational only deadline had passed due to COVID-19 cancellations.

6. New Business

- a. City Park Rules and Regulations
 - Committee held discussion regarding ideas involving the current lack of a park rules resolutions. Parks and Recreation Committee would like City Staff to create a resolution to have go before City Council with unified regulations at all City owned parks except for camping which is currently only available at the George Kitchin Park. Parks and Recreation Committee would also like to have see that the City Administrator can approve applications over having them wait to go before City Council.
- b. Spring Clean Informational only.

7. Correspondence, Comments and Ex-Officio Reports

- a. Rosie Brownell stated that the Little Library her partner Martin is constructing is almost complete and would like to know if they could use a few of the red bricks Falls City Thrives removed from the Dr. Clinic wall demolition to use as a base for the Little Library. Incorporating the new with the old.
- b. T.J Bailey informed Parks and Recreation Committee that he has been in contact with a group of local youths regarding building a Skate Park in the Fay Wilson Park. Committee Member Bailey stated that he has been researching some funding sources and may have found a few leads on some grants. One specific one is the Tony Hawk Grant. He will investigate it more, with the help of Falls City Thrives get back to Parks and Recreation Committee as he learns more information. Committee Member Bailey stated that this was one of City Councils goals and is hopeful to see this project through.

Committee Member Bailey also stated that he was at the Falls Park and noticed the fence protecting people from the cliffs has been torn down. Bailey stated that unsupervised young children were playing close to the edge and he fears that one could potentially fall or be injured. He would like to see some better protection put in there.

8. Committee Announcements

Adjourn

9.

- a. Parks and Recreation committee meeting will be August 19, 2020 at 11:00 am.
- No motion was made

 Meeting adjourned at 12:00 PM

 Parks Committee Chair L. Sickles

 Attested: _______ Parks Committee Member

STAFF REPORT

TO:

PARK AND RECREATIONS COMMITTEE

FROM:

JAMIE WARD, CITY CLERK

SUBJECT:

MOST IMPROVED YARD UPDATE

DATE:

AUGUST 17, 2020

SUMMARY

The Most Improved Yard is progressing along but as of today August 17, 2020, we have two submissions. City Staff would like Committee to continue to promote the event to residents and answer questions if needed.

PROCESS

The Most Improved Yard Contest runs from August 01, 2020 – September 11, 2020. Winners will be announced at the Monday October 12, 2020 City Council Meeting.

First prize will be given the 1996 Chevy Tahoe, second prize is a \$250.00 Gift Card, third prize is a \$150.00 Gift Card and last place is 4 Hours of Public Works Help in your yard.

BACKGROUND

N/A

PREVIOUS COMMITTEE ACTION

N/A

ALTERNATIVES/FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

N/A

PROPOSED MOTION

N/A

STAFF REPORT

TO:

PARK AND RECREATIONS COMMITTEE

FROM:

JAMIE WARD, CITY CLERK

SUBJECT: SOLVE EVENT DATE AND COMMITTEE LEAD

DATE: AUGUST 17, 2020

SUMMARY

The City would like Parks and Recreation Committee to Pick a Day to hold this year SOLVE Event and Choose a lead to work with City Staff.

BACKGROUND

This year is the 5th annual SOLVE River and Beach clean-up. The Solve event has been held on different days in September in prior years.

PREVIOUS COMMITTEE ACTION

N/A

ALTERNATIVES/FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Let Staff know what day you would like to hold this event so we can begin working on lunch donations and gathering supplies. If you want staff to apply for a small SOLVE grant we need to hold the event between September 19- October 04 (See exhibit A)

PROPOSED MOTION

N/A

Exhibits

A- SOLVe Small Grant Information

Exhibit A

ABOUT WHYWE CARE

Please be sure to review and agree to SOLVE's Volunteer Safety Guidelines (https://www.solveoregon/org/volunteer-safety-guidelines-covid-19) before attending an event.

DONATE! (/donate)

Small Grant Application Form

Hello, Jamie

Due to financial restraints around COVID-19, small grants will only be available to Beach & Riverside Cleanup leaders with projects happening September 19.

October 4. SOLVE will update this page as soon as more become available. To help with event related costs, many SOLVE leaders have had luck asking the beautiful of the leaders have had luck asking the beautiful or large the leaders have had luck asking the beautiful or large the large that the large the large that the large tha

(https://solveoregon.my.salesforce.com/sfc/p/#1/000002vkol/a/1/000000TZpw/MW9w8FE9pKPE3O5h3R2bV6DaFe9zmYZP_FwzwDZBow)when inquiring so they can use our tax-id number and we can send them a thank you!

Purpose

SOLVE provides reimbursable small grants of up to \$100 to support grass roots and community efforts. A limited number of grants are available to supplement project material and supplies costs, assisting in creating successful and sustainable projects. See the list below for some of the things SOLVE small grants pay for. Individuals must apply for support prior to the deadline in order to be eligible for a small grant.

What's Free

Approved SOLVE projects are eligible to receive free SOLVE supplies. These include bags, sharps containers, vinyl gloves, safety vests and volunteer coordinator handbooks. SOLVE staff are available to provide training and support to make sure you have a successful event.

Eligibility

SOLVE small grants for volunteer projects are limited. Approval for these grants is based on economic need, scope of project, geographic diversity and the sustainability of the project over time.

Each volunteer event coordinator or community group may receive one grant per calendar year.

Grant Use

SOLVE Small Grants are designed to help offset some of the on-the-ground costs for a project.

Examples of how grants can be used:

- Work gloves
- Tools (must be made available for future SOLVE projects)
- · Native trees and shrubs
- Mulch
- Plant cages
- Waste disposal fees

Examples of how grants cannot be used:

- Wages
- Volunteer transportation expenses (i.e. fuel, car/bus rental, etc.)
- · Food, gifts or parties for volunteers
- Personal equipment, phone bills
- · Fundraising activities
- · Pesticides or herbicides
- Publication and distribution of promotional items (posters, signs, flyers) we will update this page if this item is covered again through our small grants.
- Supplies used for activities outside SOLVE's focus areas. SOLVE's focus areas are: cleanup of litter and illegal dumpsites, non-native
 invasive plant removal, planting of native trees and shrubs, and monitoring and maintenance of restoration sites.

STAFF REPORT

TO:

PARK AND RECREATIONS COMMITTEE

FROM:

JAMIE WARD, CITY CLERK

SUBJECT:

POSTS INSTALLED AT BOTH FOOT BRIDGES

DATE:

AUGUST 17, 2020

SUMMARY

During the week of August 10, 2020 through August 14, 2020 Falls City Public Works Director Jon Creekmore, and Public Works employee Michael Creekmore installed one barrier pole at each end of the walking bridges to prevent motorized vehicles from driving over them causing damage to the structure of the bridges. Falls City Public Works also installed nine (9) safety bollard posts along with a chain preventing cars from parking on the edge of the Falls Park (North Side).

PROCESS

In total the job took Public Works a total of 16 hours and roughly \$1935.00 in parts and supplies.

BACKGROUND

N/A

PREVIOUS COMMITTEE ACTION

N/A

ALTERNATIVES/FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

N/A

PROPOSED MOTION

N/A