

| <b>FALLS CITY CITY COUNCIL</b>   |  | <b>MONDAY, DECEMBER 4, 2023</b>   |  |
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| The Falls City City Council met in regular session on Monday, December 4, 2023 at 6:02 p.m. in the Community Center located at 320 N. Main Street  |  |   |  |
| <b>Council Members Present:</b><br>Council President Amy Houghtaling, Councilor Nick Backus, Councilor Martha Jirovec via Zoom, Councilor Tony Meier, Councilor Dennis Sickles arrived at 6:59 p.m., and Councilor Lori Jean Sickles |  |   |  |
| <b>Staff Present:</b><br>City Manager AJ Foscoli, City Recorder Jeremy Teal  |  |   |  |
| <b>AGENDA</b>  |  | <b>ACTION</b>   |  |
| <b>Announcements, Appointments, Appreciations &amp; Proclamations</b>  |  | Tracy Young reported the Toys for Tots took in \$1,500 and 32 sacks of toys from Wal Mart.<br><br>Mayor Bailey thanked the volunteers with the Thanksgiving Dinner.   |  |
| <b>Public Comment</b>  |  | Mayor Bailey opened the public comments at 6:04 pm<br><br>Tracy Young, 68 Prospect, asked if the dangerous building ordinance was up and running. Mr. Foscoli noted that it was and it was complaint driven.<br><br>Ms. Young reported that Todd Rancore was arrested for theft and burglary at the high school and was trespassed from any school property.<br><br>Jim Miner, 68 Prospect, noted that in front of 72 N. Main Street, parked small trucks were not a problem with sight distance, but the bigger trucks were much worse and the school speed sign was completely blocked.<br><br>Mayor Bailey noted as soon as there was better weather the No-Parking signs would go up.<br><br>Mayor Bailey closed the public comments at 6:10 pm |  |
| <b>Public Hearing</b><br>a) CUP 23-01 & VAR 23-04 - 7 Star Gas Station<br><br><b>Staff Report</b>  |  | Mayor Bailey opened the Public Hearing at 6:13 p.m.<br><br>Scott Whyte, Staff Planner, with Mid-Willamette Council of Governments gave a brief staff report regarding the scope of the gas station project at the 7 Star Convenience Store.   |  |

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| <p><b>Council Questions</b></p>  | <p>Councilor Jirovec asked to respect the dark sky rule and have the lights off at night. Mr. Whyte noted the lights did not need to be turned off at night, just pointed away from the street and residents. Councilor Jirovec asked the lights be turned off at night to respect the residents. Mr. Whyte noted the Conditional Use permit allowed for rules to be imposed rules and would have the applicant address issue.</p>  |
| <p><b>Applicant Report</b></p>   | <p>Sunny Singh, 7 Star Convenience Store, stated the lights would be under the canopy and would light the roof of the canopy and would emit minimum lighting onto the neighboring properties.</p>   |
| <p><b>Council Questions</b></p>  | <p>Council President Houghtaling asked if the lights needed to be on all the time for safety. Mr. Singh noted the pumps would be on 24 hours and the lights would run all night for the security of the self-service customers.</p> <p>Councilor Jirovec asked for clarity on parking and entrances to the property. Mr. Singh stated that both driveways would remain the same, but all new paving and striping, light poles, and a nice flower bed for landscaping.</p>   |
| <p><b>Public Comments</b></p>    | <p>Jim Miner, 68 Prospect, stated the gas station wouldn't be a big fancy outfit, but would accommodate our little town. He mentioned being open all night with a credit card would really help some people. He noted this was great for our town.</p> <p>Tracy Young, 68 Prospect, noted this was a landmark thing we need in this town.</p> <p>Jessica Haines, 200 Church St, noted she worked at the store for 8 years under 3 different owners and in the middle of the night or in the dead of winter people come to town and need gas. She stated we need this in our town.</p> |
| <p><b>Applicant Rebuttal</b></p> | <p>There were none.</p> <p>Mayor Bailey closed the Public Hearing at 6:35 p.m.</p>  |

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| <p><b>Councilor Comments</b></p>  | <p>Council President Houghtaling stated the report was great and everything provided was helpful and thanked 7 Star for the community help.</p> <p>Mr. Singh noted that most of their stores were in small towns, and they do everything they can to help the city. He stated that whatever the city needed, it “could come to us and we will help.”</p> <p>It was moved by Councilor Backus to adopt the staff report findings and approve Conditional Use Permit 23-01 and Variance 23-04, subject to the conditions of approval set forth in the staff report. The motion was duly seconded by Councilor Meier and CARRIED with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p> |
| <p><b>Consent Agenda</b><br/>a) November 6, 2023 Minutes</p>  | <p>It was moved by Council President Houghtaling to approve the Consent Agenda as presented. The motion was duly seconded by Councilor LJ Sickles and CARRIED with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p>   |
| <p><b>Reports or Comments from Mayor and Council Members</b><br/>a) Mayor’s Report<br/><br/>b) Councilor Comments</p> | <p>Mayor Bailey provided a Mayor’s Report that will be included in these minutes.</p> <p>Council President Houghtaling reported the Willamette Health Council secured the funds for the \$700,000 resource center at the Mill Lot. She noted the Council would like to hold an open house and get residents’ feedback on the services needed for the resource center.</p> <p>Mr. Foscoli noted a “save the date” could be put in the December newsletter.</p> <p>Council President Houghtaling reported that PATHS finished their 5-year strategic plan and submitted it to the State. She noted she would like them to come present to Council.</p> <p>Councilor Meier stated the Public Works discussed a 4-way stop at Parry, Bridge and S</p>                |

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| <p>c) Public Works Report</p> | <p>Main streets and found it to be unnecessary at this time. He noted the log trucks wouldn't stop and it would be another thing for people to run.</p> <p>Councilor Jirovec reported the grant committee would get going in January and bring in the school, Thrives, and the City to decide what grants should be looked at and to set priorities. She asked if the gas station was going to repaint parking spaces and asked if the school crosswalks could be repainted. She mentioned she was working on volunteers for the LCB events. She asked if the Ordinance regarding parking for RVs could be looked at regarding parking on private property only.</p> <p>There was discussion regarding the RV parking on Main Street. Mr. Foscoli reported that everything that could be done was being done. He noted the legislation regarding homelessness was hindering the City's ability to enforce Ordinances.</p> <p>Councilor D Sickles asked about the burned-out houses and vacant homes in the city.</p> <p>Mayor Bailey explained that once the City fields the complaints then they would come to Council to make a decision.</p> <p>Mr. Foscoli advised that any resident making a formal complaint outlining what makes it a dangerous building would be investigated. He stated that the City had the authority to rectify the issues, but on the City's dime. He noted that the property owners weren't scared of liens or bills, as they just won't pay them. He stated it seriously hinders what the City can realistically do.</p> <p>Councilor Meier stated dangerous buildings should be condemned and torn down. Mr. Foscoli noted that without a certificate of occupancy there was nothing that could be done, but for newer properties that have an occupancy certificate that could be rescinded, there would be an enforceable action.</p> <p>There were none.</p> |
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| <p>d) Historic Landmark Committee Report</p>   | <p>Council President Houghtaling noted the committee would be applying for grants to do oral history on Falls City residents.</p>   |
| <p><b>Reports from City Manager &amp; Staff</b><br/> a) Public Works Reports<br/> b) City Manager’s Report</p> | <p>There were no comments.<br/> Mr. Foscoli gave his report regarding the wastewater treatment plant, towing services, and a visit from Congresswoman Salina’s staff.</p>   |
| <p><b>Resolutions</b><br/> a) Resolution 10-2023 – Falls City 2023-2024 Budget Adjustment 1</p>                | <p>Mr. Foscoli reported this was the first supplemental budget of 23-24. He noted the first quarter numbers were looked at and list was formed with minor changes and combining line items.<br/> <br/> Councilor D Sickles asked if there were any items that stood out. Mr. Foscoli noted line 36 regarding the CDBG grant. He mentioned the lagoons were built but because of the rain and the liners the project would spill into the next fiscal year.<br/> <br/> Councilor Jirovec asked to table the supplemental resolution due to her questions and concerns.<br/> <br/> It was moved by Councilor D Sickles to table Resolution 10-2023. The motion was duly seconded by Councilor Meier. The motion was carried with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles, and Council President Houghtaling voting YES.</p> |
| <p><b>Ordinances</b><br/> ORDINANCE 564-2023 – No Parking on North Main Street – South Side</p>                | <p>Mr. Foscoli reported this was the 2<sup>nd</sup> reading for the ordinance. This would conclude the North Main No-Parking on either side.<br/> <br/> It was moved by Council President Houghtaling to adopt Ordinance 564-2023. The motion was duly seconded by Councilor Backus and carried with a ROLL CALL vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles, and Council President Houghtaling voting YES.</p>   |
| <p>City Manager Evaluation</p>   | <p>Mayor Bailey outlined the process for the City Manager evaluation. He noted January 8<sup>th</sup> Mr. Foscoli would present his self-evaluation and</p>   |



## **OFFICE OF THE MAYOR**

**TJ Bailey**

**December 4, 2023 Mayor's Report**

The purpose of this report is to brief the Council, City Staff, and Falls City residents on meetings and activities in my capacity as Mayor that occur outside of Council meetings. I take very seriously the official role as political head of the City and consider it an honor to broaden the City's relationships and partnerships with other government, nonprofit, and private entities and stakeholders. I welcome any advice or direction to help strengthen these efforts and feel it is important to inform the council of these efforts. I will try to do so with more regularity. We are all ambassadors of Falls City and I encourage the Council to pursue passion projects, outreach efforts, event organizing and other activities that broaden and enhance the visibility and community strength of Falls City.

### **Community Thanksgiving Dinner**

On November 18, 2023, Falls City volunteers, led by the efforts of Dana Schowalter, put on our annual Community Thanksgiving Dinner. With the effort of many volunteers, including council members Amy Houghtaling, Martha Jirovec as well as members of Falls City Thrives, this year saw a record number of over 525 meals served.

The goal of the dinner is to create an environment and opportunity for all our residents to come together across all differences to enjoy not only a delicious meal, but to take time to meet new and old friends. This year was a huge success. We had people taking meals to neighbors and family members, people new to town meeting people who have been in Falls City for generations, and so many volunteers who gave their time and resources in order to feed our amazing residents.

I want to thank the Bread Board for the use of their kitchen, Falls City Thrives for helping organize the event and the countless volunteers that gave their time, money and donated to the dinner.

### **Public Safety**

Public safety has always been a huge concern for me being a father to a child who attends Falls City Elementary School and who is regularly riding her bike around our city. My daughter is one of hundreds of children in our city who deserve a safe place to explore and play.

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|   | goals and then the Council would evaluate the goals on February 5 <sup>th</sup> .   |
| Good of the Order   | <p>Councilor D Sickles reported that basketball was starting and encouraged everyone to come watch.</p> <p>Councilor Jirovec noted that she would post the basketball schedule on the LCB bulletin board. She asked if a possible community board could be put at the 7 Star convenience store.</p> |
| Adjourn   | There being no further business the meeting was adjourned at 7:35 p.m.  |
| <p>Read and approved this <u>8</u> day of <u>January</u> 2024.</p> <p>Mayor: <u><i>Bay</i></u></p> <p>ATTEST:</p> <p>City Recorder: <u><i>[Signature]</i></u></p> |   |