



# Parks and Recreation Committee

Wednesday, December 15, 2021 at 6:00 pm

## Committee Members

Lori Jean Sickles - Dennis Sickles - Dani Haviland - TJ Bailey - Laura Britton - Georgia Griffith - Laura Evans

## Agenda

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Motion to Adopt the Entire Agenda**
4. **Consent Agenda - Motion Action Approving Consent Agenda Items**
  - a. **P&R Meeting Minutes October 20, 2021**
  - b. **P&R Meeting Minutes November 17, 2021**

5. **Public Comments**

Citizens may address the Committee or introduce items for Committee consideration on any matter. The Committee may not be able to provide an immediate answer or response but may direct staff to follow up on any questions raised. Out of respect to the Committee and others in attendance, please limit your comment to five (5) minutes. Please state your name and city of residence for the record.

6. **Old Business**

7. **New Business**

- a. **SR-Jamie Ward**

Staff Report Jamie Ward

8. **Correspondence, Comments and Ex-Officio Reports**

9. **Committee Announcements**

10. **Adjourn**

---

Contact: Jamie L Ward (jward@fallscityoregon.gov 5037873631) | Agenda published on 12/14/2021 at 5:15 PM

**City of Falls City**  
**Parks and Recreation Committee Meeting Minutes**  
 Wednesday October 20, 2021, 6:00 p.m.  
 Meeting Location: 320 N Main Street, Falls City, Oregon

**Committee Members Present:** Lori Jean Sickles, Dani Haviland, Dennis Sickles, Georgia Griffith, Laura Britton

**Staff Present:** Jamie Ward

**Committee Chair D. Haviland called the meeting to order at 6:03 p.m.** Committee Members TJ Bailey and Laura Evans were absent

**1. Pledge of Allegiance**  
None

**2. Motion to adopt the entire agenda**

A motion was made by Committee Member L. Sickles and seconded by Committee Member D. Sickles to adopt the entire agenda approving the meeting minutes from September 16, 2020, and October 21, 2020. Motion Passed 4-0-0, Lori Jean Sickles, TJ Bailey, Dennis Sickles, Dani Haviland.

**3. Old Business**  
None

**4. New Business**

- a. Committee went over the new hire and contract with the City of Dallas for a Code Enforcement Officer Mark Lapinskas. Starting on October 1<sup>st</sup>, 2021, Mr. Lapinskas has been touring the city aloin with staff to familiarize himself with the various levels of code non-compliance that ore occurring in the community. His focus will be on health and safety issues as well as engaging with community. To fulfill the city's goal to help educate residents on the health and safety of our municipal code. His other duties will include scheduling mitigating efforts with city assistance for those in non-compliance with in 2021.
- b. Letter correspondence from Committee Member T. Bailey (See exhibit A)
- c. City Recorder asked Committee Members make a recommendation for what day and time the Wreaths Across America Event should be held.

Committee decided that Saturday December 18, 2021, at 11:00 a.m. will work.

Committee Chair D. Haviland asked if something could be posted online regarding the "Trunk or Treat" event being held at Mt. Gospel Fellowship Church on Halloween.

**5. Committee Announcements**

- a. Committee Chair D. Haviland stated that she was going to be picking up one hundred and twenty (120) loafs of bread on the last Friday of the month to be given away at the Friday produce giveaway.
- b. The next Parks and Receptions Meeting will be Wednesday November 20, 2021, at 6:00 p.m.

**6. Adjourn**

No Motion was made.

Meeting adjourned at 6:21 p.m.

\_\_\_\_\_ Parks Committee Chair D. Haviland

Attested: \_\_\_\_\_ Parks Committee Member \_\_\_\_\_

**Parks and Recreation Committee****October 20, 2021**

Dear Committee Members-

I apologize for not being in attendance. I am currently at my middle school football game coaching. November 3, 2021 is my last game and will be able to fully commit to our committee once again.

With help the amazing help of Boondocks, we have been collecting countless bags of cans for River's Edge Skate Park. I am currently taking those bags and transferring them to the blue bags the recycling center wants them in and transporting them to the recycling center. As of the date of this letter, over 250 bags have been turned into the recycling center with an estimated 250 more to go. I am disappointed in the lack of commitment from our youth with helping bag the cans and participating in this fundraising effort. In all honesty, I take most of the blame for their lack of participation. With the transition back to school for both myself and our youth group, it has been very difficult to coordinate all of our schedules. However, when I have made the attempt to get assistance with bagging the cans I get a lot of replies stating they will be at my house to help but then they don't show up. The lack of participation will soon change.

I am in the process of coordinating our first "River's Edge Skate Park" Town Hall. This will occur either mid to late November or early December. The purpose of this town hall is to begin phase 1 of making our vision a reality. I will be forming an official skate park advocacy group. The team will form after our first town hall. The first meeting will focus on understanding the development process and identifying areas that the group members will be involved in. Some of the topics will include:

- What is the long-term goal?
- What are the short-term goals, and what can we be doing now?
- What people, organizations, and agencies should be informed about the skate park project?
- What are some of the benefits of public skate parks?
- What are reasonable recommendations for size, costs, and location?
- What are some effective fundraising models and strategies?
- Who will commit to doing what before the next meeting?

I am looking forward to really diving into getting our skate park developed as well as coordinate with local businesses to either sponsor or help in the construction of the skate park.

It is my goal that by the end of the summer of 2022 we have secured enough funds to begin building the skate park. I look forward to seeing you all in person at the conclusion of the football season.

Best Regards,

Mayor Bailey

---

**City of Falls City**  
**Parks and Recreation Committee Meeting Minutes**  
Wednesday November 17, 2021, 6:00 p.m.  
Meeting Location: 320 N Main Street, Falls City, Oregon

---

**Committee Members Present:** Lori Jean Sickles, Dennis Sickles, TJ Bailey, Laura Britton, Laura Evans

**Staff Present:** None

Committee called the meeting to order at 6:03 p.m.

**1. Pledge of Allegiance**

None

**2. Motion to adopt the entire agenda**

A motion was made by Committee Member L. Sickles and seconded by Committee Member D. Sickles to adopt the entire agenda. Motion Passed 5-0-0-2, Lori Jean Sickles, TJ Bailey, Dennis Sickles, Laura Britton, Laura Evans.

**3. Consent Agenda**

A motion was made by Committee Member D. Sickles and seconded by Committee Member L. Sickles to adopt the consent agenda approving the meeting minutes from June 16, 2021, July 21, 2021, August 18, 2021, and September 15, 2021. Motion Passed 5-0-0-2, Lori Jean Sickles, TJ Bailey, Dennis Sickles, Laura Britton, Laura Evans.

**4. Public Comments**

None

**5. Old Business**

**a. Discussion on the Christmas Tree Lighting**

Committee Chair Haviland talked about flyer placement. Committee members decided that they should be placed at the Schools, Stores, Boondocks, and at the Church.

There will also be the band "Phoenix" playing that night.

**6. New Business**

None

**7. Committee Announcements**

- a. Mayor Bailey added that there will be a Skate Park Public Meeting after Thanksgiving, but the date has not been determined.

Bailey added that there has been \$1065.00 in bottle returns as of today.

Committee members discussed if there would be a warming center this year and that answer is yes.

- b. The next Parks and Recreation Committee meeting will be December 15, 2021, at 6:00 p.m.

**8. Adjourn**

No motion was made

Meeting adjourned at 6:29 p.m.

\_\_\_\_\_ Parks Committee Chair D. Haviland

Attested: \_\_\_\_\_ Parks Committee Member \_\_\_\_\_

---

---

**AGENDA REPORT**

---

---

**TO:** Parks and Recreation Committee Meeting  
**FROM:** Jamie Ward, City Recorder  
**SUBJECT:** Thank you!  
**DATE:** 12/15/2021

---

**SUMMARY**

I wanted to reach out and let you know that this is my last month with the City of Falls City. I have taken a job with the City of Molalla and will start there on January 03, 2021. It was not an easy decision or one that I took lightly, each one of you have played some part of my education, career, and life here in Falls City. I will forever be grateful for you continued patience with me as we navigated the many changes that came across our paths over the past three years and I would not be in the position I am with out you all. So, with all the love in my heart I say thank you! These past three years will leave a lasting memory in my life, and I know I will always value the lifelong relationships I have formed as I open the next chapter in my life.