

RESOLUTION 21-2017

A RESOLUTION OF THE CITY COUNCIL OF FALLS CITY, SCHEDULE OF FEES FOR CITY SERVICES AND REPEALING PAST RESOLUTIONS ADOPTING FEE SCHEDULES ADOPTED.

Findings:

1. The City of Falls City Council has in the past approved charges for city services; and
2. Certain Fees charged by the City are intended to cover the cost of providing specific services and products to the public without being subsidized by and depleting the city's resources; and
3. The adoption of Ordinance 528-2017 introduced new Land Use Application types for Property Line Adjustment, Property Line Adjustment with Discretion, Historic Landmark Certificates of Appropriateness (COA), Designation of a Historic Resource to the Local Landmark Register, Removal of a Historic Resource from the Local Landmark Register; and
4. Building permit fees were specified with additional text added for clarity; and
5. Certain fees were added for clarity and visibility: billable hourly rate for administration, public works and city manager; and
6. Site Design Review fees were categorized for clarity and visibility; and
7. Certain fees were increased to reflect the cost of providing the service: Home Occupation Permit, Subdivision, Planned Unit Development, Manufactured Home Park, Right of Way Encroachment Permit; and
8. There was a need to standardize administrative billing rates for the City Manager, Administration, and Public Works; and
9. Fence Permit fee removed to reflect current practices; and
10. Pursuant to ORS 294.160, the Council held a public hearing on November 9, 2017 to consider public comment on the proposed procedural changes and the fee increases; and
11. The Falls City Council has determined that the rates and charges set forth in this resolution are appropriate and in the best interest of the City.

NOW THEREFORE, THE CITY OF FALLS CITY RESOLVES AS FOLLOWS:

Section 1. The City Council adopts the fee schedule as outlined in "Exhibit B" Falls City General Fee Schedule.

Section 2. Resolution 2013-06 and all other conflicting fee schedules are repealed on the effective date of this resolution. All other resolutions and parts of resolutions relating to land use and administration related charges not repealed or amended expressly or by implication by resolution shall continue in full force and effect.

Section 3. This Resolution was duly PASSED and ADOPTED by the Falls City Council and takes effect upon signature of Mayor.

ADOPTED BY THE FALLS CITY COUNCIL ON THIS 9 DAY OF November 2017.

VOTE: AYE 6 NAY 0 ABSTAIN 0 ABSENT 0

Approved:

11/10/2017
Date


Terry Ungricht, Mayor

Attest:
11/10/2017
Date


Domenica Protheroe, City Clerk

**City of Falls City General Fee Schedule
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General Fees

Administrative

Photocopies - black & White	\$	0.25	per page (20 plus pages \$.15 per page)
Photocopies - color	\$	0.75	per page
Faxes - Incoming and outgoing	\$	2.00	first page, \$1.00 each additional page
Audio or video media	\$	5.00	or actual cost if greater
Lien Search fee	\$	35.00	
Utility Account Payment Report	\$	5.00	
Centennial Coins - Silver	\$	20.00	
Centennial Coins - Bronze	\$	10.00	
Returned Check Fee	\$	35.00	

* Vehicle Towing - administration fee	\$	100.00	Does not include fees charged by the towing agency
* Administration Hourly Billing Rate	\$	28.00	or actual cost if greater
* Public Works Hourly Billing Rate	\$	32.00	or actual cost if greater
* City Manager Hourly Billing Rate	\$	40.00	or actual cost if greater
* added cost to reflect code			

Business License

Home occupation, no employees	\$	50.00	
Home occupation, with employees	\$	75.00	
Commercial	\$	100.00	
Temporary			*** Same fee as business licenses categories

Public Records Requests

Research and compilation or supervision of inspection for requests exceeding 15 minutes. Includes level 2 and level 3 records requests.	\$	25.00	Per hour or actual cost if greater, plus cost of materials and postage.
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Cemetery Plots

Plot Purchase	\$	500.00	
After Hours Grave Marking	\$	250.00	

Park Fees

Gazebo Rental	\$	20.00	
Booth Space - Individual/ Non Profit	\$	15.00	
Booth Space - Commercial Business/For Profit	\$	60.00	

Community Center Fees

Deposit	\$	100.00	
Community Center Room	\$	50.00	
Community Center Room With Kitchen	\$	75.00	
Chair Rental	\$	1.00	each
Table Rental	\$	5.00	each

Liquor License Applications

New License	\$	25.00	
Renewal	\$	25.00	
Temporary or Change of Operation	\$	25.00	

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Building Permt Plans Check

(*) Residential addition, remodel or

* accessory structure	\$ 75.00	or actual cost if greater
* (*) Residential Zone Construction	\$ 150.00	or actual cost if greater
* (*) Commercial Zone Construction	\$ 250.00	or actual cost if greater
* Manufactured Home Installation	\$ 150.00	or actual cost if greater

* Triplex, apartment, townhouse and condominium
* require a Site Plan Review
* moved from Miscellaneous

Land Use

Group 1: Type 1-A (Administrative Ministerial Action)

Access Permit	\$ 50.00	or actual cost if greater
Home Occupation Permit		
Type A	\$ 75.00	or actual cost if greater (Raised \$25.00)
Type B	\$ 100.00	or actual cost if greater (New for commercial)
Property Line Adjustment	\$ 250.00	or actual cost if greater
Sign Permit	\$ 50.00	or actual cost if greater
Certificate of Appropriateness (COA) (Historic Preservation Officer)	\$ 50.00	or actual cost if greater (New per Land use decision)

Group 1: Type I-B (Planning Commission Ministerial Action)

Partition	\$ 800.00	or actual cost if greater
Site Design Review		
A. Residential Structure	\$ 400.00	or actual cost if greater (updated to reflect code)
B. Commercial Structure	\$ 800.00	or actual cost if greater (updated to reflect code)
C. Public Structure	\$ 600.00	or actual cost if greater
D. Severe Development Limitation Area	\$ 600.00	or actual cost if greater
Temporary Hardship Dwelling Application	\$ 250.00	or actual cost if greater
Flood Plain Development Permit	\$ 500.00	or actual cost if greater
Property Line Adjustment with discretion	\$ 250.00	or actual cost if greater (New requested by COG will monitor for cost)

Group 1: Type II (Procedure/Administrative)

Code interpretation (standalone applicaion)	\$ 300.00	or actual cost if greater
Modificaion to approval of a land use action	\$ 300.00	or actual cost if greater
Partition Plat Modification	\$ 300.00	or actual cost if greater

Group 1: Type III (Procedure/Quasi-Judicial Planning Commission or Historic Landmarks Commission)

Conditional Use Permit	\$ 850.00	or actual cost if greater
Variance		
A. Setback	\$ 250.00	or actual cost if greater
B. Standards	\$ 800.00	or actual cost if greater
Subdivision	\$ 2,000.00	plus \$100 per additional lot over 4 or actual cost whichever is greater
Manufactured Home Park	\$ 2,000.00	plus \$100 per additional lot over 4 or actual cost whichever is greater (Raised \$500.00)
Planned Unit Development	\$ 2,000.00	plus \$100 per additional lot over 4 or actual cost whichever is greater (Raised \$500.00)

**City of Falls City General Fee Schedule
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Comprehensive Plan Map Amendment involving five (5) or fewer adjacent land owners	\$ 1,000.00	or actual cost if greater
Any Type II application referred by staff due to determination of Type II criteria not met	\$ 800.00	or actual cost if greater
Certificate of Appropriateness (COA) Historical Landmark Commission)	\$ 150.00	or actual cost if greater (landuse Decision)
Designation of a Historic Resource to the Local Landmark Register (Historic Landmark Commission)	\$ 150.00	or actual cost if greater (landuse Decision)
Removal of a Historic Resource from the Local Landmark Register (Historic Landmark Commission)	\$ 100.00	or actual cost if greater (landuse Decision)

Group 1: Type IV (Action Procedure/Legislative)

Text amendments to the Comprehensive Plan	\$ 1,000.00	or actual cost if greater
Text amendments to the Zoning and Development Code (ordinance)	\$ 1,000.00	or actual cost if greater
Enactment of a New Comprehensive Plan or Zoning and Development Text	\$ 1,000.00	or actual cost if greater
Comprehensive Plan Map Amendment (involving more than 5 adjacent landowners or non-adjacent land owners)	\$ 1,000.00	or actual cost if greater
Zone Change	\$ 1,000.00	or actual cost if greater
Annexation	\$ 2,000.00	or actual cost if greater

Group 2: Miscellaneous Fees

Pre-Application Conference	\$ 300.00	or actual cost if greater
Vacation or Dedication	\$ 1,000.00	or actual cost if greater
Land Use Verification Letter	\$ 150.00	or actual cost if greater
Guest RV Permit	\$ 25.00	per 30 day period or portion thereof, limit of 90 days administrator may also require surity bond/insurance
Right of Way Permit (Encroachment)	\$ 200.00	riders (Raised \$50.00)
Parking Permit (City Property)	\$ 10.00	per day
Temporary Hardship Annual Renewal	\$ 25.00	or actual cost if greater (Added per code)
Transcripts	\$ 150.00	or actual cost if greater
Appeal of Administrative Decision (no hearing)	\$ 150.00	or actual cost if greater
Appeal of Administrative Decision (hearing required)	\$ 400.00	or actual cost if greater
Appeal of Planning Commission	\$ 400.00	or actual cost if greater
Appeal of Historic Landmarks Commission	\$ 400.00	or actual cost if greater