



Falls City Oregon City Council Meeting

Monday, July 6, 2026 at 6:00 pm

Meeting Location

320 N Main St • Falls City, OR 97344

How to Attend and/or Participate

1. In Person: 320 N Main St. Falls City, OR 97344
2. Call-in: a. 1-253-215-8782 b. Meeting ID: 878 7406 4319 You will be muted but may “raise your hand” to indicate you wish to comment.
3. Web Application: Zoom Webinar <https://us06web.zoom.us/j/87874064319> You will be muted but may “raise your hand” to indicate you wish to comment during Public Comments.
4. Write-In: Using regular mail or email. a. info@fallscityoregon.gov; 299 Mill St. Falls City, OR 97344

The City of Falls City does not discriminate in providing access to its programs, services, and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

1. CALL TO ORDER & ROLL CALL

Mayor TJ Bailey, Council President Houghtaling, Councilor Nick Backus, Councilor Tony Meier, Councilor Tia Scruton, Councilor Dennis Sickles, Councilor Lori Jean Sickles

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS, APPOINTMENTS, APPRECIATIONS, & PROCLAMATIONS

4. PUBLIC COMMENTS & LETTER COMMUNICATIONS

In order to encourage an environment of openness, courtesy and respect for differing points of view, please refrain from behavior that is disruptive to the meeting such as making loud noises, clapping, shouting, booing, or any other activity that disrupts the orderly conduct of the meeting. Abusive language will not be tolerated.

Please limit your commentary to 3 minutes or less.

5. CONSENT AGENDA

a. June 1, 2026 Minutes

Attachments:

- **Minutes** (2026.06.01_Council_Minutes.pdf)

b. June 30, 2026 Minutes

Attachments:

- **Minutes** (2026.06.30_Council_Minutes.pdf)

c. PRIDE Street Closure

Attachments:

- **Street Closure** (PRIDE_Street_Closure.pdf)

6. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS

a. Mayor's Report

b. Councilor Comments

c. Park & Rec Committee Report

Attachments:

- **Minutes** (Park_Minutes.pdf)

d. Public Works Committee Report

Attachments:

- **Minutes** (PW_Minutes.pdf)

e. Historic Landmark Committee Report

Attachments:

- **Minutes** (HLC_Minutes.pdf)

7. REPORTS FROM CITY MANAGER & STAFF

a. Falls City Fire Report

Attachments:

- **May Report** (Fire_May_Report.pdf)
- **June Report** (Fire_June_Report.pdf)

b. Code Report

Attachments:

- **Report** (Code_Report_June.pdf)

c. City Manager's Report

Attachments:

- **Report** (2026.07.06_Monthly_Manager's_Report.pdf)

d. LDS Service Project

Attachments:

- **Staff Report** (2026.07.06_Staff_Report_LDS_Service_Project.pdf)
- **Exhibit A** (2026.07.06_X_LDS_SERVICE_PROJECT_for_FALLS_CITY_(EXHIBIT_1).pdf)

8. GOOD OF THE ORDER

9. ADJOURN

Posted for Public at the City Hall Bulletin Board, Community Center, Falls City Website, Falls City Market, LCB Bulletin Board, and City Facebook page

Contact: Jeremy Teal, City Recorder (jteal@fallscityoregon.gov 503.787.3631) | Agenda published on 07/01/2026 at 2:07 PM

FALLS CITY CITY COUNCIL		MONDAY, JUNE 1, 2026
Mayor Bailey called the Falls City City Council into regular session on Monday, June 1, 2026 at 6:00 p.m. in the Community Center located at 320 N. Main Street.		
Council Members Present: Council President Amy Houghtaling via Speaker Phone, Councilor Nick Backus, Councilor Tony Meier, Councilor Tia Scruton, Councilor Dennis Sickles and Councilor Lori Jean Sickles.		
Staff Present: City Manager AJ Foscoli and City Recorder Jeremy Teal		
AGENDA		ACTION
Announcements, Appointments, Appreciations & Proclamations		Mayor Bailey thanked everyone that helped with the annual clean up on May 30 including Jon Gilbert David & Jennen Drake and their kids, Jim Miner, Tracy Young, Guy Mack, Brian Burchfield and his 2 Boys, Will Cleek, and Joe Schmuker and his brother Robert. He noted the pickups the volunteers made, were with the use of their personal vehicles and gas. He thanked the July 4 th committee for their hard work so far.
Public Comment		<p>Mayor Bailey opened the public comments at 6:05 p.m.</p> <p>Jim Miner asked for an update on the trees on Mitchell. He noted the lot needed gravel by baseball field and the lawn needed mowing.</p> <p>Tracy Young stated the people that cut the trees down in the park left huge chunks of wood around the park with a pile of brush from the trees.</p> <p>Mr. Miner commented the horseshoe pits were awesome.</p> <p>Ms. Young noted the blackberries on Prospect had been removed and sprayed. She mentioned the maple tree limbs were so low they were hitting large trucks. Mr. Foscoli asked which trees. Ms. Young stated the trees were on Fair Oaks to Boundary. She asked about a possible brush cutter for the easements from the County. She asked if the upper ball field could get watered and mowed before the 4th event. Mr. Foscoli noted there was a certain portion of the field that could be irrigated.</p>

Reports from City Manager & Staff

a) Falls City Fire Report

Mayor Bailey stated the trainings had been excellent and worked on wildland fires, Polk 1 training on rigs for possible fires in Falls City, and EMR training. He thanked Deputy Chief Sharon for the training.

Councilor D Sickles asked if the SW Polk levy failing would affect Falls City. Mayor Bailey noted SW Polk had certain areas to cover that Falls City can't. He noted Bridgeport station would no longer be manned.

b) City Manager's Report

Mr. Foscoli reported on the wastewater treatment plant, code enforcement working with Ellis street and took some stuff to the cleanup day, grant writing going well since the City paid \$6000 and would hopefully get \$120,000, town hall meeting July 20, and the July 4th event was coming along with planning.

c) Budget Approval

Public Hearings

This public hearing is an opportunity for any member of the public to comment on or make requests regarding how State Revenue Sharing Funds will be spent in the 2026-2027 Fiscal Year beginning July 1, 2026. State Revenue Sharing funds are a share of certain revenues of the State of Oregon that shall be apportioned among and distributed to the cities of this state for general purposes.

Mayor Bailey opened the public hearing at 6:31 pm.

Public Comments:

There were no comments.

Chair Houghtaling closed the public hearing at 6:32 pm

Mr. Foscoli gave a brief overview of the budget fund by fund for the audience.

Chris Martin asked if an additional public works employee could be hired. Mr. Foscoli noted that

with the health benefits and PERS he was more inclined to institute a work experience for high school juniors and seniors possibly help out. He noted the City didn't have money for a full time, or a part time employee.

Boyd Lamprecht asked if a new shop would be built. Mr. Foscoli stated that would be the plan depending on how quickly we can sell city hall.

Tina Thompson asked about the waterline project phase 2. Mr. Foscoli noted Parry, Cameron, Fairview, Terrace, Mill, and 1st. Ms. Thompson asked if everyone would pay for water since only half paid for sewer. Mr. Foscoli stated not everyone has a sewer connection, so a smaller increase was needed with a much larger group.

Chris Martin noted that new pipes would eliminate the leaking of 30% of our water. Mr. Foscoli stated this would go a long way to fix and prevent leaks.

Don Schecker asked about the lagoon capacity and if there was enough capacity for the whole town in the future. Councilor Backus noted the south part of town would not be hooked to sewer in his lifetime. Mr. Foscoli advised the original funding with CDBG was to strictly replace the failing infrastructure. He noted there was some buffer built in, but not for 574 homes. He mentioned the cost right now would be \$27 million to get everyone connected to sewer.

Mr. Foscoli noted there was a small library at City Hall and with plans to improve the bookshelves and connect with CCRLS for pickup and drop off.

Mr. Lamprecht asked how much would be spent

	<p>from the library annually. Mr. Foscoli stated \$10,000 a year.</p> <p>Mr. Foscoli noted the school district had vacated and that allowed more room for tenants. He mentioned the rental revenue covered the utilities' costs.</p> <p>Tina Thompson suggested to make it a holistic health center. Mr. Foscoli noted there was room for community events or any small business.</p> <p>It was moved by Councilor D Sickles that the City Council of the City of Falls City approve property taxes for the 2026-2027 Fiscal year at the rate of \$2.9202 per \$1,000 of assessed value for operating purposes in the General Fund. The motion was duly seconded by Councilor LJ Sickles and CARRIED with a unanimous vote of 6-0.</p> <p>It was moved by Councilor D Sickles that the City Council of the City of Falls City approve the Fire Department equipment/operations levy of \$1.00 per \$1,000.00 of assessed value if approved by the voters. The motion was duly seconded by Councilor Meier and CARRIED with a unanimous vote of 6-0.</p> <p>It was moved by Councilor D Sickles that the City Council for the City of Falls City approve the proposed budget for the 2026-2027 Fiscal year in the amount of \$3,616,575 The motion was duly seconded by Councilor LJ Sickles and CARRIED with a unanimous vote of 6-0.</p>
<p>Resolutions</p> <p>a) Resolution 05-2026 – Budget Approval</p>	<p>It was moved by Councilor D Sickles to approve the Resolution adopting the budget, making appropriations, levying taxes, and electing to receive state revenues for fiscal year 2026-2027. The motion was duly seconded by Councilor LJ Sickles and CARRIED with a ROLL CALL vote of 6-0 with Councilors Backus, Meier, Scruton, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p>

<p>b) Resolution 06-2026 – Water Rate Increase</p> <p>This public Hearing is an opportunity for any member of the public to comment on or make requests regarding the proposed resolution increasing user rates for water service.</p> <p>Chair Houghtaling opened the public hearing at pm.</p> <p>Public Comments:</p> <p>Chair Houghtaling closed the public hearing at 7:04 pm</p>	<p>Mr. Foscoli noted that Steve Donovan had done a water rate study last year and the city needed to payback a \$1 Million loan at 1% interest for the next 30 years.</p> <p>Tracy Young asked what the annual payment would be. Mr. Foscoli stated roughly \$45,000.</p> <p>Tina Thompson asked if the sewer would go up. Mr. Foscoli noted the sewer rates were raised the past 5 years. Mayor Bailey stated the sewer and water pipes were so outdated they could burst and these projects would alleviate the breaks and provide clean water. Mr. Foscoli reported the city had 6 water main breaks this year costing roughly \$12,000 to repair old pipes.</p> <p>Ms. Thompson the whole town wasn't done. Mr. Foscoli stated after the project was done the city would have almost all new pipes.</p> <p>Councilor D Sickles noted it was an ongoing process over the years and it cost money for progress. He mentioned fixing leaks was more time consuming than anything.</p> <p>It was moved by Councilor D Sickles to adopt Resolution 06-2026 a resolution adopting new monthly water and stormwater rates on July 1, 2026 through July 1 2030. The motion was duly seconded by Councilor LJ Sickles and CARRIED with a ROLL CALL vote of 6-0 with Councilors Backus, Meier, Scruton, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p>
<p>Good of the Order</p>	<p>Mr. Foscoli noted he had spoken about a potential resolution with renter down payments for water and found the city already had that on</p>

	<p>the books. He stated from now on the utility biller would be adding a 2-month fee to new water accounts for deposits.</p> <p>Mayor Bailey asked Councilor Scruton about movies in the park, Councilor Scruton noted there maybe 1 or 2.</p> <p>Council President Houghtaling asked about the supplemental budget resolution. Mr. Foscoli stated the city was waiting for payments from projects and would have a virtual meeting on Tuesday, June 30.</p>
Adjourn	There being no further business, the meeting was adjourned at 7:11 p.m.
<p>Read and approved this ____ day of _____ 2026.</p> <p>Mayor: _____</p> <p>ATTEST:</p> <p>City Recorder: _____</p>	

SPECIAL FALLS CITY CITY COUNCIL		TUESDAY, JUNE 30, 2026
<p>Mayor Bailey called the Falls City City Council into special session on Tuesday, June 30, 2026 at 6:00 p.m. in the Community Center located at 320 N. Main Street.</p>		
<p>Council Members Present: Council President Amy Houghtaling via Speaker Phone, Councilor Nick Backus, Councilor Tony Meier, Councilor Tia Scruton, Councilor Dennis Sickles and Councilor Lori Jean Sickles.</p>		
<p>Staff Present: City Manager AJ Foscoli and City Recorder Jeremy Teal</p>		
AGENDA	ACTION	
<p>Consent Agenda a) May 20, 2026 Budget Minutes</p>	<p>It was moved by Council President Houghtaling to approve the Consent Agenda as presented. The motion was duly seconded by Councilor Meier and CARRIED with a vote of 6-0 with Councilors Backus, Meier, Scruton, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p>	
<p>Resolutions a) Resolution 07-2025 – Supplemental Budget 2</p>	<p>Mr. Foscoli advised there were a few changes to tidy up some of the budgets. He noted the FEMA beginning number was off and only have \$11,000 left. He mentioned the LGIP interest was lower than it had been in previous years and a lot of the overages equate to increase in prices across all departments.</p> <p>Mayor Bailey asked about the \$815,150 contingency. Mr. Foscoli noted that contingency balanced out the general fund and sub budgets. He noted streets budget had the biggest decrease of \$125,000 which the city had not received the money from ODOT. He mentioned the sewer increased \$30,000. Councilor D Sickles asked why the increase. Council President Houghtaling stated it was due to the sewer rate increase.</p> <p>Mr. Foscoli explained the a specified grant from IFA and Business Oregon helped pay for the water rate study. Mayor Bailey stated the \$14,000. Mr. Foscoli noted the rate study grant was \$25,000, but the total water construction grant was \$1.4 million.</p>	

<p>b) Resolution 08-2026 – Interfund Loan Repayment</p>	<p>Mr. Foscoli stated he had mistakenly started the fire levy with a \$36,000 beginning balance, but should have been \$24,000. He noted he estimated on the trend of the taxes increases annually, but actual taxes received were much lower. Council President Houghtaling mentioned they had stopped taxing manufactured homes. Mr. Foscoli mentioned everything on the land should be valued.</p> <p>It was moved by Councilor D Sickles that the Falls City Council adopt Resolution 07-2026 Fiscal Year 2025-2026 Supplemental Budget 2. The motion was duly seconded by Councilor Backus and CARRIED with a ROLL CALL vote of 6-0 with Councilors Backus, Meier, Scruton, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p> <p>Mr. Foscoli stated that with the 25-26 budget approval through the budget committee and the city and council there needed to be a repayment schedule from streets fund to utility reserve fund.</p> <p>It was moved by Council President Houghtaling that the Falls City Council adopt Resolution 08-2026 authorizing the Interfund Loan from Utility Reserve Fund to Streets Fund. The motion was duly seconded by Councilor D Sickles and CARRIED with a ROLL CALL vote of 6-0 with Councilors Backus, Meier, Scruton, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p>
<p>Adjourn</p>	<p>There being no further business, the meeting was adjourned at 6:18 p.m.</p>
<p>Read and approved this ____ day of _____ 2026.</p> <p>Mayor: _____</p> <p>ATTEST:</p> <p>City Recorder: _____</p>	



STREET CLOSURE REQUEST FORM

FALLS CITY MUNICIPAL CODE

Sections 91.02 and 91.03 of the Falls City Municipal Code govern street closures. City Council approval is required for all street closures not part of an emergency response, public works, or utility job.

Requirements:

1. Provide this form to City Hall for review no later than one week prior to the regular City Council Meeting preceding your requested closure.
2. Provide a non-refundable fee of \$25 per day the street will be closed.
3. Provide a certificate of liability insurance in an amount to be determined based on the nature of your event, but typically not less than \$1 million per occurrence, and \$2 million aggregate. The certificate of liability MUST name the City of Falls City as an additional insured.
4. Agree to maintain a clear passage for emergency vehicles.
5. Provide adequate sanitation facilities and evidence thereof to the city.

BASIC INFORMATION

Applicant Name: Falls City Thrives (Amy Houghtaling)

Applicant Address: P.O. Box 174 Falls City OR

Applicant Phone: (503) 437-4799

Date(s) of Requested Closure: Saturday August 1st 2020

Reason for Closure & Activity to be Conducted: Pride 2020

Description of the street area to be closed: N. Main St from Third st. to the beginning of 420 N. Main driveway. Third St both sides

Request Closure Starting: 9:00 AM/PM; Ending: 9:00 AM/PM

REPRESENTATIONS BY APPLICANT

AH Initials: It is my responsibility to ensure emergency vehicles have a clear passage and immediate access to and through the area approved for street closure.

AH Initials: It is my responsibility, and I agree to place and remove sufficient barricades and signs to ensure the safety of the area approved for street closure and all those within it.

The barricades I will use to block the street are described as follows: cones and caution tape & signs

AK Initials: I understand that if I require assistance to barricade or remove barricades to the streets, I will be charged for that service and agree to pay the costs enumerated in the City Fee Schedule.

AK Initials: I understand that it is my responsibility to ensure the area approved for closure is free of all tangible materials that were not there prior to the closure (i.e. clean up after yourself).

By signing below, I agree to abide by all provisions of the Falls City Municipal Code and this application. I further agree to hold harmless and indemnify the City of Falls City, its Officers, Agents, and Assigns for any and all liability associated with the street closure herein and the event for which it was sought.

Applicant Signature  Date 6/11/20

INTERNAL USE ONLY

\$25/day Fee- Cash Check ; Date _____; Amount _____; Receipt # _____; Received by _____.

Fire Review

AK Initial: I have reviewed the request and DO have concerns DO NOT have concerns.

Concern Fire + EMS could be effected by this, I will send out an active 911 message to let all responders know of the situation.

Public Works Review

AK Initial: I have reviewed the request and DO have concerns DO NOT have concerns.

Concern _____

City Manager Review

AK Initial: I have reviewed the request and DO have concerns DO NOT have concerns.

Concern _____

City Council:

Vote Tally- Ayes _____ Nays _____ Abstain _____

Approved Yes No (approval effective on date of signature by Presiding Official)

Signature of Presiding Official _____ Date _____

City Staff:

Notification of Approval

- Falls City Fire
- Public Works
- City Manager
- Sheriff's Office
- Willamette Valley Communications (dispatch)

Name of Staff Completing Notifications _____ Date _____

Parks and Recreation Committee Thursday
June 25, 2026 at 6:00 pm

Call to Order at 6:05PM by vice-chairman, Chris Martin.

In attendance: Dani Haviland, TJ Bailey, Will Cleek, Chris Martin, Dennis Sickles.

Pledge of Allegiance.

Consent Agenda and Minutes–

- a. Motion Action Approving Consent Agenda Items. Motion to Adopt the Entire Agenda was made by TJ Bailey, seconded by Dennis Sickles. Pass unanimously.
- b. July 16, 2025 Minutes Attachments: Minutes from last meeting, July 16, 2025, were approved.

Public Comments: none

Old Business: Skate Park Discussion: After discussion about the history of this project, it was decided to change gears and check out other options than working with American Ramp. TJ will call a meeting to discuss.

New Business: There is a conflict with our currently scheduled meeting time for members Laura Britton and Lori Jean Sickles. After discussion of options, Dani Haviland moved and TJ seconded a motion to hold our meetings on the second Tuesday of each month at 6PM. Passed unanimously.

Summer Events: Summer Solstice Music on June 27th at the Upper Park, 250th Anniversary of Independence Day on July 4th, and Pride on August 1st.

Correspondence, Comments and Ex-Officio Reports: none

Committee Announcements: The LDS Church is seeking a scope of work for their volunteers to come help Falls City on September 19. Suggestions to be given to City Hall by July 8th. Suggestions: upgrade/repair ball park, create/enhance a walking path around the Upper Park, crosswalks at various places in town.

Adjourned at 6:50PM

Respectfully submitted,

Dani Haviland, secretary

**City of Falls City
Public Works Committee Meeting**

Thursday June 16, 2026 6:00PM
Meeting Location: 320 N. Main Street

Committee Members Present

Mike McConnell, Tony Meier, Marty Haviland, Cliff Lauder (6:13), Guy Mack.

1) Call to Order

Chair McConnell called the meeting to order at 6:03 PM, took roll call.

2) Pledge of Allegiance

Chair McConnell led the Committee in the Pledge of Allegiance.

3) Motion to Adopt the entire Agenda

Member Meier moved and member Haviland seconded: **that we approve the entire agenda.** Motion carried 4-0-0. Ayes: Mike McConnell, Tony Meier, Marty Haviland, Guy Mack.

4) Consent Agenda: Motion Action Approving Consent Agenda Items

Member Meier moved and member Haviland seconded: **that we approve Consent Agenda Items, PWC Minutes May 21, 2026.** Motion carried. 5-0-0. Ayes: Mike McConnell, Tony Meier, Marty Haviland, Cliff Lauder, Guy Mack.

5) Public Comments - None

6) New Business – Committee Updates

a. Safe Routes to School Pedestrian Island and ADA Sidewalk Project - FYI

b. Water Mainline Replacement Project - FYI

c. Dayton Street Pedestrian/Infrastructure Bridge - FYI

Chair McConnell informed Committee that City Manager said the preliminary report would cost approximately \$600k and he inquired if funding (\$2.3 million) would come in steps.

d. City Hall Sale

PWC suggests the following realtors also be considered: Gordon Hanson, Donna Graham, Jacob Espericueta along with Sarah Cole and Phillip Scott. Chair McConnell informed PWC that the City is thinking of using the proceeds from the sale be used for light infrastructure (new City maintenance shed and fencing, equipment) with the remainder to possibly be reserved for grant matching.

e. Parking Citations/Code Enforcement

Chair McConnell informed PWC that City Code Enforcer, Stefani Burchfield can now issue parking citations with court dates set three weeks out. He suggested she take a photo of citation for future reference. Chair McConnell also suggested that City Staff can research the owners illegally parked Rvs through Oregon DMV to pursue legal owners for remedy.

f. Water Capacity – FYI

g. Water Management and Conservation Plan

PWC would like to request a one to two page summary of the Water Management and Conservation Plan, if possible and the water sources attached to Permit Numbers. I have researched these permits and can provide PWC with this information if wanted.

h. Public Works Committee Vacancy

Candidate was unable to attend meeting.

I. LDS Service Area Project

PWC suggests Lagoons vegetation screening and possible trail clearing to Berry Creek so future Water Rights projects can be researched.

7) Old Business - None

8) Correspondence, Comments and Ex-Officio Reports

Chair McConnell mentioned that a C-2 work Crew is currently installing a link from Century Link Station along North Main then along 5th and Prospect Street to the Elementary School and a Verizon cell transponder will be added to the current antenna.

Member Mack suggested that future important or critical information not be formatted with red over black text. This made it difficult if not impossible to read. Would suggest yellow over black.

PWC recommends that the City and City Council consider modifying the retaining wall near the Main Entrance to the Community Center. PWC suggests the removal of a portion of the retaining wall and hedge and installing steps/stairs from the sidewalk to the main entrance. Many people have been and are currently stepping over the retaining wall while attending meetings or events with the possibility of a serious fall and/or injury. PWC believes this should be accomplished as soon as possible when funding and construction time is available.

9) Committee Announcements - Tentative next meeting July 16, 2026 at 6:pm. Agenda items, to fill vacant PWC seat and Falls City Water Rights discussion (Berry Creek).

10) Adjourn

Member Mack moved and Chair McConnell seconded: **that we adjourn.** Motion carried 5-0-0. Ayes: Mike McConnell, Tony Meier, Marty Haviland, Cliff Lauder, Guy Mack. Meeting adjourned at 6:58.

_____ Public Works Committee Chair McConnell

Attested: _____ Public Works Committee Member

**City of Falls City
Historic Landmark Commission**

Wednesday June 11, 2025 at 7:00 pm

Meeting Location: 320 N Main Street Falls City

Commission Members Present

Amy Houghtaling, Nick Backus, Mike McConnell, Natascha Adams Guy Mack.

1) Roll Call

Chair Houghtaling called the meeting to order at 6:00 PM, took roll call.

2) Pledge of Allegiance

Chair Houghtaling led the Commission in the Pledge of Allegiance.

3) Motion to Adopt the entire Agenda

Member Backus moved and member Adams seconded **to adopt the Entire Agenda**. Motion passed 5-0-0 Ayes. Amy Houghtaling, Mike McConnell, Nick Backus, Natascha Adams. Guy Mack.

4) Consent Agenda Motion

Member Backus moved and member Houghtaling seconded **to approve minutes for 06/22/25**. Motion passed 5-0-0 Ayes. Amy Houghtaling, Mike McConnell, Nick Backus, Natascha Adams, Guy Mack.

5) Public Comment - None

6) Old Business

- a. Chair Houghtaling gave member Adams a box of requested photographic storage supplies.
- b. Member McConnell inquired about the selling of the old City Hall property and whether the buyer would be required to maintain the **Pink Pokey** (former jail building) as is or if the property could be split and the City retain ownership. Chair Houghtaling informed the Commission that the City has as yet not determined what action is to be taken.

7) New Business – Future Projects

- a. To insure proper storage of historical photographs/materials. Sorting through additional boxes of photographs in the attic at old City Hall and where to safely store such materials for the future.
- b. Determine if the memoir/history by Ila Estelle, Pioneering Steps of Falls City, that member McConnell provided City Clerk, Jeremy Teal and requested to be scanned and posted to City website has been accomplished and if not when it might be and to offer the City any needed assistance in completing this project.
- c. Assist the City in removing website photographs which are not germane to Falls City.
- d. Member Adams to prepare Pop Up Exhibits of Falls City history which can be displayed at various events/locations. Research Grant funding for this project.
- e. Chair Houghtaling will bring documents/information pertaining to Grant funding to next meeting.

8) Correspondence, Comments and Ex-Officio Report - None

Josh Wagner has some old photographs of Falls City and Valsetz that he will bring to and display at the 4th of July Celebration. These photographs will be given to member Adams for safe storage.

9) Committee Announcements

Next meeting scheduled July 29, 2026 at 6:00pm. Community Center.

10) Adjourn

Member Mack moved and member Backus seconded: **we adjourn**. Motion carried 5-0-0 Ayes. Amy Houghtaling, Nick Backus, Mike McConnell, Natascha Adams, Guy Mack. Meeting adjourned at 6:44.p.m.

_____ Historic Landmark Commissioner Chair Houghtaling

Attested: _____ Historic Landmark Commission Member

Call Volume for Falls City Volunteer Fire Dept. JAN-DEC. 2026

“The best exercise for the heart...

Is to bend down and help someone up”



FOR THE MONTH OF MAY, 2026

MONTH	MEDICAL	PUBLIC ASSIST	MVA	STRUCTURE FIRE / Chimney fire	GRASS BRUSH TREE / BURN CO.	POWER LINE	SW ASSISTED FCFD CALLS	FALSE ALARM UTL	CONFLA G FIRES	MO. TOTAL CALLS
JAN	20	1	0	1-Sup 1 Chm	1	0	0	1	0	25
FEB	10	1	0	0	0	0	0	2	0	13
MAR	14	2	0	0	0	0	0	2	0	18
APR	10	0	0	0	2	0	0	1	0	13
MAY	12	0	0	0	1	0	0	1	0	14
JUNE										
JULY										
AUG										
SEPT										
OCT										
NOV										
DEC										
YR TOTALS To Date	66	4	0	2	4	0	0	7	0	83

The FD booth for the Community Happy Dance had lots of visitors. We Ruffled off fire extinguishers, first aid kits and smoke detectors, plus handed out lots of fire safety education.

The volunteers have been busy with Engineer classes. They are ready to finish up this month. We have been practicing firefighting techniques with our neighboring fire depts. This helps broaden our skills plus build strong team work with our mutual aid depts.

We have 7 volunteers who just completed and passed their state exams who soon will be licensed EMRs on our dept.! TJ Bailey, Brian Burchfield, Will Cleek, Billie Scott, Wyatt Dennis, and two Jr EMR's, Nola Schwarz and Aireona Scott! Once licensed, this will give the fire dept. 21 Medics! Also, Shellby Gilbert who has been an EMR, will soon have her license as an EMT. Your Volunteers have been working extra hard!

FIRE SEASON IS HERE! Please help spread the word. Check your home and property to make sure it is free of burnable items. Be defensible. Clear dry grass, brush and debris away from your home & trees. Thank you all for the support and hard work you do for our department and community!

Call Volume for Falls City Volunteer Fire Dept. JAN-DEC. 2026



FOR THE MONTH OF JUNE, 2026

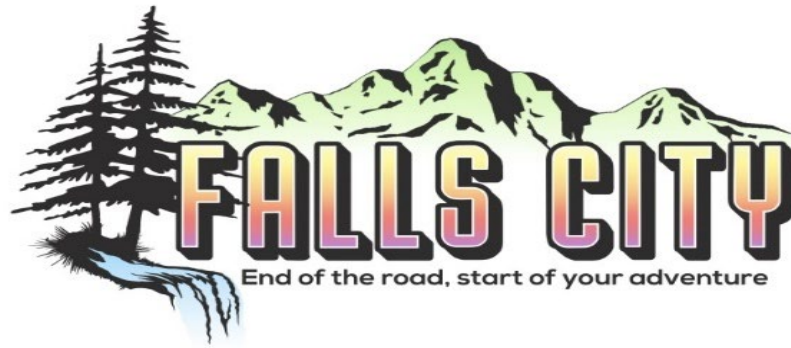
MONTH	MEDICAL	PUBLIC ASSIST	MVA	STRUCTURE FIRE / Chimney fire	GRASS BRUSH TREE / BURN CO.	POWER LINE	SW ASSISTED FCFD CALLS	FALSE ALARM UTL	CONFLA G FIRES	MO. TOTAL CALLS
JAN	20	1	0	1-Sup 1 Chm	1	0	0	1	0	25
FEB	10	1	0	0	0	0	0	2	0	13
MAR	14	2	0	0	0	0	0	2	0	18
APR	10	0	0	0	2	0	0	1	0	13
MAY	12	0	0	0	1	0	0	1	0	14
JUNE	18	0	0	1 RV. 1VEH	3	0	0	0	0	23
JULY										
AUG										
SEPT										
OCT										
NOV										
DEC										
YR TOTALS To Date	84	4	0	4	7	0	0	7	0	106

FIRE SEASON IS HERE! Please help spread the word. Check your home and property to make sure it is free of burnable items. Be defensible. Clear dry grass, brush and debris away from your home & trees. Extra precautions this month in using fire works! Grass fires can start quickly! Encourage areas where it is all gravel, concrete or pavement. Have a charged garden hose near by and a bucket of water.

Happy 4th of July! The FD will lead the parade on the 4th, and have a booth for the festivities. A raffle and drawing for a Weyerhaeuser recreational annual permit, and a little house that the kids can play firefighter and put out the flames. We also have some fire safety tips to pass out to the community. Come visit us!

We have had some grass fires, an RV fire and a motor vehicle fire already this year. The volunteers are busy practicing firefighting and wild land training and have been doing some off- site live fire training as well. We are fortunate to be able to train with some of our neighboring fire departments to share in our training. Many, many hours of training and work!

Thank you all for the support and hard work you do for our department and community!



Code Service Report June 2026

- Progress is being made at 171 Ellis St. We have not received any more complaints about burning. A residential trash can is now on site and I have been told that a dumpster should be on site soon. Home owner has been in hospital and unable to keep up with communication
- RV hold storage at the lagoon site.
- Was approached by a resident who offered to help move trailers or RV's with his available equipment
- Resident who offered to help with RV removal says that the city owned backhoe would be a better fit for the size of RV's that need moved, but he is more than willing to help out and move them.
- Vehicles tagged for tow on Sheldon Ave, one vehicle towed from right away. Was contacted by owner of property and asked for a little more time before towing the last car to tow from right of way. Will be tagging again for FINAL TOW NOTICE and will be towed on Monday if not moved before then
- Have been working with numerous residents in a neighborhood about dogs running at large. Video and photo evidence has been received. Have reached out to PC animal control. Was told that numerous citations have already been written to owners of dogs who don't seem to care. Animal control says they can not take the dogs from the home unless someone else traps them off their home property.
- Training with Kim (Court Clerk) from Dallas Muni Court as well as the Judge and Prosecutor will happen on Thursday at 10Am. This will set a procedure and better understanding of what the court needs for citation and prosecution.



City of Falls City
299 Mill Street
Falls City, OR 97344
Ph 503.787.3631

City Manager's Report July 6, 2026

Introduction

Summer is in full swing as our Public Works staff has been working steadily to get the community spruced up for the July 4th festivities. Maintenance work has been done at the upper park, its gravel lot, and the baseball field to get it ready for the town's guests. On a less positive note, water use numbers are higher than we would prefer for this time of year, so discussions about water curtailment will have to be had if usage trends do not decrease.

Wastewater Project – The city is continuing to work with the funding agencies to administratively close out the project.

Code Enforcement – Our Code Enforcement Officer continues to coordinate with the Polk County Sheriff's Office Deputy to address several code compliance instances. In particular, a lot of progress has occurred in getting the Ellis Street non-compliance issue of accumulating garbage under control. The property owners have been working on mitigation to avoid having to go to Municipal Court, including resuming garbage service at the site. Thanks to the City of Dallas for municipal court services, the Code Enforcement Officer will issue citations to ongoing non-compliance cases, especially on Ellis Street if progress stalls. Other non-compliance cases will be adjudicated in future court proceedings.

Grant Writing and Research Proposal – Our contract grant research and writing company has already made progress in assisting the city with our main projects by connecting with some of the larger funding organizations in the state. One major development is the application for a law-enforcement grant that will yield \$120,000 over 3 years for enhanced coverage.

Town Hall Meeting – Next Town Hall Meeting is planned for Monday, July 20 at 6:00pm. The possible topics include continuing the discussion on 2026's Water Rate increases, how current Federal & State funding cuts affect city services, funding for the Dayton Street Bridge repair/reconstruction, funding for Code Enforcement/Compliance, continued funding for Falls City Fire Department.

July 4th Event – The city is supporting the resident volunteers that are organizing a parade and festivities on the Fourth of July.

LDS Service Project – The city has been approached by the regional LDS Church volunteer group to organize a large-scale service project. A staff report will outline the details of the project and its execution.

Note: If you have questions/concerns, please respond to me individually by email, phone, or in person. This way we avoid violating any public meetings laws with a "reply all" response, or multiple councilors discussing on the same thread.

2025/2026 Infrastructure Construction Projects –

Water Mainline Replacement Project:

- Business Oregon & OHA have approved additional water lines for replacement, therefore work will occur between July and September at the following locations: Cameron, Parry Road, Fairview & Terrace Street, Mill Street, Pine Street and 1st/2nd Street connection

Sincerely,



AGENDA REPORT

TO: CITY COUNCIL
FROM: CITY MANAGER FOSCOLI
SUBJECT: LDS VOLUNTEER SERVICE PROJECT
DATE: JULY 6, 2026

BACKGROUND

The Church of Jesus Christ of Latter-day Saints volunteer group in the regional area that includes Falls City would like to do a large-scale service project in the community on September 19. This group is able bring up to 300 volunteers to help a community with whatever project(s) would provide the most benefit.

SUMMARY

As the Church of Jesus Christ of Latter-day Saints volunteer group has performed large-scale service projects in the neighboring communities in previous years, it has been decided that this year, Falls City would be the beneficiary of their volunteers' time. Projects range from property to park clean-ups, to minor construction projects to painting and finally general maintenance tasks. Communities are consulted in the months prior to the service day, and project tasks are negotiated based on actual needs and the availability of volunteers that can attend on the day. Community committees have been asked to submit their priority lists for potential projects, and those will be shared with the volunteer coordinator by mid-July. The city council is encouraged to share in the brainstorming to facilitate the planning of this project.

FINANCIAL IMPLICATIONS

Minimal, depending on the scope of the projects. The volunteer group usually brings some of their own equipment and tools, but they do not bring building materials, which would have to be provided by the city or local donations.

STAFF RECOMMENDATION

Staff recommends accepting this service project offer and make materials available for worthwhile projects.

PROPOSED MOTION

I move the City Council of the City of Falls City approve funding for building materials and staff time to assist the proposed large-scale service project.

ATTACHMENTS

Exhibit A Photos from previous service projects

LDS SERVICE PROJECT for FALLS CITY



LDS SERVICE PROJECT for FALLS CITY



LDS SERVICE PROJECT for FALLS CITY



LDS SERVICE PROJECT for FALLS CITY



LDS SERVICE PROJECT for FALLS CITY



LDS SERVICE PROJECT for FALLS CITY

