



Falls City Oregon City Council Meeting

Monday, May 9, 2022 at 6:00 pm

Meeting Location

320 N Main St • Falls City, OR 97344



How to Attend and/or Participate

1. In Person: 320 N Main St. Falls City, OR 97344
2. Call-in: a. 1-253-215-8782 b. 878 7406 4319
You will be muted but may “raise your hand” to indicate you wish to comment.
3. Web Application: Zoom Webinar <https://us06web.zoom.us/j/87874064319>
You will be muted but may “raise your hand” to indicate you wish to comment during Public Comments.
4. Write-In: Using regular mail or email. a. info@fallscityoregon.gov; 299 Mill St. Falls City, OR 97344

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1. CALL TO ORDER & ROLL CALL

Mayor TJ Bailey, Council President Houghtaling, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles, Councilor Lori Jean Sickles

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS, APPOINTMENTS, APPRECIATIONS, & PROCLAMATIONS

a. Polk County Tourism Month Proclamation

Attachments:

- **Proclamation** (National_Tourism_Month_Proclamation_Polk.pdf)

4. PUBLIC COMMENTS & LETTER COMMUNICATIONS

In order to encourage an environment of openness, courtesy and respect for differing points of view, please refrain from behavior that is disruptive to the meeting such as making loud noises, clapping, shouting, booing, or any other activity that disrupts the orderly conduct of the meeting. Abusive language will not be tolerated.

Please limit your commentary to 3 minutes or less.

5. PUBLIC HEARINGS

Public comment will be allowed in items appearing on the section of the agenda following a brief staff report representing the item and action requested.

6. CONSENT AGENDA

a. April 11, 2022 Minutes

Attachments:

- **Minutes** (2022.04.11_Council_Minutes.pdf)

b. Bread Board Business License

Attachments:

- **Business License** (Bread_Board_Business_License.pdf)

c. Jet Industries Business License

Attachments:

- **Business License** (Jet_Industries_Business_License.pdf)

d. Budget Committee Reappointments

Attachments:

- **Reappointments** (Budget_Committee_Reappointments.pdf)

7. REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS

a. Mayor's Report

b. Councilor Comments

c. Park & Rec Committee Report

d. Public Works Committee Report

Attachments:

- **Minutes** (Public_Works_UAB04-28-22_Minutes.pdf)

e. Historic Landmark Committee Report

8. REPORTS FROM CITY MANAGER & STAFF

a. Falls City Fire Report

Attachments:

- **Monthly Stats** (Fire_Dept_-_Council_report_5-9-22_meeting.pdf)

b. Polk County Sheriff's Report

c. Falls City Public Works Report

Attachments:

- **Report** (Public_Works_Report_for_April_2022.pdf)

d. City Manager's Report

Attachments:

- **Report** (2022.5.9_Monthly_Manager_s_Report.pdf)

9. GOOD OF THE ORDER

10. ADJOURN

Posted for Public at Frink's Hardware, City Hall Bulletin Board, Community Center, & Falls City Website

Contact: Jeremy Teal, City Recorder (jteal@fallscityoregon.gov 503.787.3631) | Agenda published on 05/05/2022 at 12:24 PM



**POLK COUNTY TOURISM MONTH
P R O C L A M A T I O N**

WHEREAS, *the travel and tourism industry supports the vital interests of the city of Falls City and the United States, contributing to employment, economic prosperity, international trade, understanding and goodwill; and*

WHEREAS, *travel and tourism ranks as one of Oregon's largest industries, generating \$10.9 billion into the state's economy; and*

WHEREAS, *visitors to Polk County contributed \$191.7 million to the local economy last year; and*

WHEREAS, *those travelers provided jobs for 2,500 tourism and hospitality professionals in Polk County; and*

WHEREAS, *as people throughout the world become more aware of the outstanding cultural and recreational resources available in Oregon and the Polk County area, travel and tourism will become an increasingly important aspect in the lives of our residents; and*

WHEREAS, *given these significant contributions to the economic, social, and cultural well-being of the residents of Polk County, it is fitting that we recognize the importance of travel and tourism; and*

NOW, THEREFORE, I, TJ Bailey, Mayor of the City of Falls City, do hereby proclaim May 2022, as

POLK COUNTY TOURISM MONTH

and encourage all residents to support the spirit of travel.

DATED *this 9 day of May 2022.*

TJ Bailey
Mayor of Falls City

FALLS CITY CITY COUNCIL		MONDAY, APRIL 11, 2022
The Falls City City Council met in regular session on Monday, April 11, 2022 at 6:01 p.m. in the Community Center located at 320 N. Main Street		
Council Members Present: Council President Amy Houghtaling, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles, Councilor Lori Jean Sickles.		
Staff Present: City Manager AJ Foscoli, City Recorder Jeremy Teal		
AGENDA		ACTION
Announcements, Appointments, Appreciations & Proclamations		
Anna Scharf Appreciation		Mayor Bailey presented State Representative Anna Scharf with a certificate of Recognition for her diligent work in securing 2.5 Million for Falls City's wastewater project. Commissioner Gordon noted that Representative Scharf understood small communities and would work for us.
Public Comment		Commissioner Gordon thanked Mayor Bailey, Council President Houghtaling and City Manager Foscoli for participating in the homeless awareness meeting.
Public Hearing		There were none.
Consent Agenda		
a) March 14, 2022 Minutes		
b) Old Timer's Picnic Application		Council President Houghtaling asked for clarification on the Old Timer's park application. Mr. Teal noted the events would be the first Saturday and the following Thursday-Saturday.
c) Thorsted Park Rental Application		Mr. Foscoli noted the Thorsted event was a new event for the city and would be good event for the community. He noted that Thorsted just wanted to be in the community and encourage people to visit our community.
d) Business License – Kristi Amant		Mr. Foscoli reported the business license was for a new art gallery space on Main Street.
		It was moved by Councilor Houghtaling to approve the Consent Agenda as presented. The motion was duly seconded by Councilor Meier and CARRIED with a vote of 4-0 with Councilors Jirovec, Meier, Sickles, and Council President Houghtaling voting YES.
Reports or Comments from Mayor and Council Members		
a) Mayor's Report		Mayor Bailey reported his River's Edge Skatepark on April 6 had all 11 people that signed up. He noted they discussed fundraising, communication,

<p>b) Councilor Comment</p> <p>c) Parks & Rec Committee Report</p> <p>d) Public Works Committee Report</p> <p>e) Historic Landmark Committee Report</p>	<p>and marketing. He mentioned the website was in development for donations, a logo and t-shirt contest was in full swing, and the freshman class worked on logos for the park.</p> <p>Council LJ Sickles easter egg hunt on Saturday. Meet at Boondocks and then head to upper park.</p> <p>Council President Houghtaling reported the Health Fair would be April 15 in the Community Center. She noted that along with May being a month-long mental health awareness month, the Happy Dance would take place on May 21.</p> <p>Councilor LJ Sickles asked the amount of money is the park budget for community projects. Mayor Bailey reported \$1900.</p> <p>Councilor Meier reported there were no decisions to make.</p> <p>Council President Houghtaling noted the committee had not met yet.</p>
<p>Reports from City Manager & Staff</p> <p>a) Falls City Fire Report</p> <p>b) Polk County Sherriff Report</p> <p>c) Falls City Public Works Report</p> <p>d) City Manager</p>	<p>Councilor Jirovec asked about the SW Polk conversations. Mr. Foscoli stated that conversations had been one way and SW Polk was not very responsive. He noted he had been in contact with Dallas regarding the same issue with SW Polk, but there had been no movement.</p> <p>No one from the Sheriff’s Office was in attendance to report.</p> <p>Mr. Foscoli reported operations were normal. He noted public works was operating with 1 full time and 2 part time employees which was working well and lower stress levels for the whole crew.</p> <p>Mr. Foscoli gave his City Manager’s Report covering the clinic building, code enforcement, TextMyGov, CUSI, the audit, and the air filtration grant.</p> <p>Mayor Bailey thanked Mr. Foscoli and his staff for their hard work on the audit.</p> <p>Council President Houghtaling suggested an MOU be drawn up between Thrives and the City to help</p>

	<p>clarify the responsibilities of the clinic building.</p> <p>Mr. Foscoli noted the solar speed signs were \$2500-\$3500 and there were different styles that could be utilized. He reported that ARPA money could be used for the speed signs.</p> <p>Council President Houghtaling asked about budget increases for salaries for staff. He noted there were big limitations, but the staff needs to be happy.</p> <p>Council President Houghtaling stated the clinic sunroom needed to be used and the remaining medical equipment could be disposed of.</p> <p>Mr. Foscoli presented the Council with three options for replacing Councilor Drill. He noted Option A would be a May 2nd deadline, Option B would be a May 13th deadline, and Option C would be a June 3rd deadline.</p> <p>It was moved by Council Jirovec to accept Option C for a June 3, 2022 deadline for applications. The motion was duly seconded by Lori Jean Sickles and CARRIED with a vote of 4-0 with Councilors Jirovec, Meier, Sickles, and Council President Houghtaling voting YES.</p>
<p>Good of the Order</p>	<p>Councilor Jirovec mentioned that Dallas was forming a park district with taxes being pulled from Falls City and Perrydale to run it. Council President Houghtaling asked if a Dallas representative could come present the district to the Council. Councilor Meier noted the proposed \$1.90 per thousand was not cheap.</p> <p>Mayor Bailey thanked the council and staff for their diligent hard work in this community.</p>
<p>Adjourn</p>	<p>There being no further business the meeting was adjourned at 7:11 p.m.</p>
<p>Read and approved this ____ day of _____ 2022.</p> <p style="text-align: right;">Mayor: _____</p> <p>ATTEST:</p> <p>City Recorder: _____</p>	



2022-2023 OFFICIAL USE:
BUSINESS LICENSE NUMBER:
2022- 2003

299 Mill Street, Falls City, Oregon 97344
Phone: 503.787.3631 Fax: 503.787.3023
www.fallscityoregon.gov

APPLICATION FOR CITY BUSINESS LICENSE

TERM OF LICENSE
JULY 1, 2022 – June 30, 2023

Check one:

First Time License: Renewal:

Falls City Municipal Code 110.01- First time business licenses shall be reviewed and approved by City Council prior to a license being issued to a business for the first time.

Business Name: The Bread Board Zoning: Commercial

Owner(s): John Volkmann / Keith Zinn

Location of Business: 404 N. Main St.

Mailing address (if different): P.O. Box 66 Falls City, OR 97344

Business Phone: 503 787 5000 Business Fax: N/A

Email Address: info @ thebreadboard.net

Website: thebreadboard.net

Number of Employees: Self-only _____ Part-Time 6 Full-Time _____

Home-Based Business: (Circle one) YES **(NO)**

Please review the list of business types below and circle the most appropriate classification.

- | | |
|--|--|
| 110000 Ag, Forestry, Fishing & Hunting | 440000 Retail |
| 210000 Mining | 480000 Transportation Warehousing |
| 220000 Utilities | 510000 Information |
| 230000 Construction | 520000 Finance & Insurance |
| 310000 Manufacturing | 530000 Real Estate/Rental & leasing |
| 420000 Wholesale Trade | 540000 Professional, Scientific, Technical |

Services
550000 Management of Company & Enterprises
560000 Admin Support/Waste Management & Remediation
610000 Education Services
620000 Health Care & Social Assistance

710000 Arts, Entertainment & Recreation
720000 Accommodation & Food Services
810000 Other Services (excluding Public Admin)
920000 Public Administration

PRODUCTS SOLD OR SERVICES RENDERED

Bakery Items / Restaurant

DESCRIBE AVAILABLE PARKING

On Street / Handicap

IMPACT ON LOCAL TRAFFIC

None

ENVIRONMENTAL IMPACTS (i.e. noise, waste products, odors, storage of hazardous materials)

None

DOES THE BUSINESS COMPLY WITH REQUIRED BUSINESS RECYCLING AS DEFINED IN FALLS CITY MUNICIPAL CODE SECTION CHAPTER 53.04.150: BUSINESS RECYCLING (See Attached)

YES NO

OREGON STATE LIQUOR CONTROL COMMISSION (OLCC):

Will alcohol be sold on the premises? (Circle one): YES NO

If YES, provide OLCC PREMISE # _____ OLCC LICENSE # _____

COUNTY AND STATE LICENSING INFORMATION:

State Business Registry #: 581810-91

Please describe information pertaining to Polk County or State Issued Licenses that you currently hold.

Dept of Agriculture

FEE SCHEDULE. Resolution 2013-03 defines business license fees.

Type of License	Employees	License Fee
Home Occupation, no employees	0 (Self)	\$50.00
Home Occupation, with employees	1 +	\$75.00
Commercial	n/a	\$100.00
Temporary		Same fee as business licenses categories

I hereby certify that the information contained herein is true to the best of my knowledge. I agree to abide by all applicable codes and ordinances of the City of Falls City and to correct any hazards or violations as they may pertain to the above business. Issuance of this license does not guarantee that the site or use conforms to the City of Falls City land use regulations.

NAME: Keith G. Zinn

BUSINESS NAME: The Bread Board

SIGNATURE OF APPLICANT: K. Zinn

Office Use Only:

RECEIVED BY: JT

DATE: 4/26/

TYPE OF LICENSE: Retail

AMOUNT PAID: \$100

RECEIPT #: 759528

APPROVED BY: _____

DATE COUNCIL APPROVED: _____

CONDITIONS OF APPROVAL:

Oregon Liquor & Cannabis Commission AUTHORITY TO OPERATE

APPLICANT/LICENSEE: The Bread Board LLC ISSUE DATE: 4/15/2022
 FEE PAID: \$ 560.00
 RECEIPT #: 243158 RECEIPT DATE: 4/15/2022

TRADENAME: The Bread Board
 PREMISES STREET ADDRESS: 404 N Main St
 CITY, ZIP CODE: Falls City 97344

License Type(s): Limited On Premises

- Granting a Temporary Letter of Authority does not obligate the OLCC to issue an annual license.
- Only one Temporary Letter of Authority may be issued, it may not exceed 180 days, and it may not be extended.
- The fee is not refundable.
- Applicants who spend or commit money with only this authority do so at their own risk.
- The OLCC may revoke this authority without prior administrative proceedings for cause.
- As a licensee of the OLCC, your business is subject to one or more minor decoy visits without further OLCC notice. If you and your staff would like training on checking ID, please call the OLCC at 1-800-452-6522 or your local OLCC field office.

TEMPORARY LETTER OF AUTHORITY TO OPERATE

EFFECTIVE FROM: _____ TO: _____

FINAL AUTHORITY TO OPERATE¹

EFFECTIVE DATE (pending OLCC issuance of a formal license certificate) 4/15/2022

RESTRICTIONS NO YES
 IF YES, SEE ATTACHED RESTRICTION DOCUMENT DATED _____

By: Jessica Orwick

Rev: 12.14.21

¹ When the Final Authority to Operate is issued, the Temporary Letter of Authority to Operate is no longer valid.



2022-2023 OFFICIAL USE:
BUSINESS LICENSE NUMBER:
2022- 2004

299 Mill Street, Falls City, Oregon 97344
Phone: 503.787.3631 Fax: 503.787.3023
www.fallscityoregon.gov

APPLICATION FOR CITY BUSINESS LICENSE
TERM OF LICENSE
JULY 1, 2022 – June 30, 2023

Check one:

First Time License:

Renewal:

Falls City Municipal Code 110.01- First time business licenses shall be reviewed and approved by City Council prior to a license being issued to a business for the first time.

Business Name: Jet Industries, Inc. Zoning: _____

Owner(s): Jeff Zeeb and Hunter Zeeb

Location of Business: Salem, OR

Mailing address (if different): 1935 Silverton Rd NE, Salem, OR 97301

Business Phone: 503-303-2334 Business Fax: 503-303-2622

Email Address: Compliance@jetindustries.net

Website: jetindustries.net

Number of Employees: Self-only _____ Part-Time _____ Full-Time 3

Home-Based Business: (Circle one) YES NO

Please review the list of business types below and circle the most appropriate classification.

- | | |
|--|--|
| 110000 Ag, Forestry, Fishing & Hunting | 440000 Retail |
| 210000 Mining | 480000 Transportation Warehousing |
| 220000 Utilities | 510000 Information |
| <u>230000 Construction</u> | 520000 Finance & Insurance |
| 310000 Manufacturing | 530000 Real Estate/Rental & leasing |
| 420000 Wholesale Trade | 540000 Professional, Scientific, Technical |

Services
550000 Management of Company & Enterprises
560000 Admin Support/Waste Management & Remediation
610000 Education Services
620000 Health Care & Social Assistance

710000 Arts, Entertainment & Recreation
720000 Accommodation & Food Services
810000 Other Services (excluding Public Admin)
920000 Public Administration

PRODUCTS SOLD OR SERVICES RENDERED

Commercial Subcontracting and plumbing. HVAC, Electrical, Fire Sprinkler,

DESCRIBE AVAILABLE PARKING

IMPACT ON LOCAL TRAFFIC

ENVIRONMENTAL IMPACTS (i.e. noise, waste products, odors, storage of hazardous materials)

DOES THE BUSINESS COMPLY WITH REQUIRED BUSINESS RECYCLING AS DEFINED IN FALLS CITY MUNICIPAL CODE SECTION CHAPTER 53.04.150: BUSINESS RECYCLING (See Attached)

YES NO

OREGON STATE LIQUOR CONTROL COMMISSION (OLCC):

Will alcohol be sold on the premises? (Circle one): YES NO

If YES, provide OLCC PREMISE # _____ OLCC LICENSE # _____

COUNTY AND STATE LICENSING INFORMATION:

State Business Registry #: 3944

Please describe information pertaining to Polk County or State Issued Licenses that you currently hold.

Construction Contractor

FEE SCHEDULE. Resolution 2013-03 defines business license fees.

Type of License	Employees	License Fee
Home Occupation, no employees	0 (Self)	\$50.00
Home Occupation, with employees	1 +	\$75.00
Commercial	n/a	\$100.00
Temporary		Same fee as business licenses categories

I hereby certify that the information contained herein is true to the best of my knowledge. I agree to abide by all applicable codes and ordinances of the City of Falls City and to correct any hazards or violations as they may pertain to the above business. Issuance of this license does not guarantee that the site or use conforms to the City of Falls City land use regulations.

NAME: Hunter Zeeb

BUSINESS NAME: Jet Industries, Inc.

SIGNATURE OF APPLICANT: 

Office Use Only:

RECEIVED BY: JT

DATE: 4/27/22

TYPE OF LICENSE: Construction

AMOUNT PAID: \$100

RECEIPT #: 759529

APPROVED BY: _____

DATE COUNCIL APPROVED: _____

CONDITIONS OF APPROVAL:

STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JEREMY TEAL, CITY RECORDER
SUBJECT: BUDGET COMMITTEE REAPPOINTMENTS
DATE: MAY 9, 2022

SUMMARY

Reappointing Guy Mack and Nick Backus to the Budget Committee for another term.

BACKGROUND

Mr. Mack and Mr. Backus terms expired at the end of 2021. After confirming with both of them via a phone conversation they both agreed to serve an additional 4-year term on the Budget Committee.

PREVIOUS COUNCIL ACTION

Previous members of the Budget Committee

ALTERNATIVES/FINANCIAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Reappoint both members

EXHIBIT

N/A

PROPOSED MOTION

I move that the City Council of Falls City reappoint Guy Mack and Nick Backus to the Falls City Budget Committee.

City of Falls City
Public Works Committee Meeting
Thursday April 28, 2022 6:00PM
Meeting Location: 320 N. Main Street

Committee Members Present

Mike McConnell, Tony Meier, Cliff Lauder, Tracy Young, Jeff Propp, Gordon Hanson, Guy Mack.
Public Works Supervisor, Jon Creekmore.

1) Call to Order

Chair McConnell called the meeting to order at 6:00 PM, took roll call.

2) Pledge of Allegiance

Chair McConnell led the Committee in the Pledge of Allegiance.

3) Motion to Adopt the entire Agenda

Member Meier moved and member Young seconded: **that we adopt the entire Agenda.**
Motion carried 7-0-0 Ayes. Mike McConnell, Tracy Young, Cliff Lauder, Tony Meier, Jeff Propp,
Gordon Hanson, Guy Mack.

4) Consent Agenda: Motion Action Approving Consent Agenda Items

Member Meier moved and member Young seconded: **that we approve Consent Agenda Item, PWC Minutes March 24, 2021.** Motion carried 4-0-0 Ayes. Cliff Lauder, Tracy Young,
Tony Meier, Guy Mack.

5) Public Comment - None

6) New Business

A. New Zoning Code Amendments

Major concern for PWC if the new zoning code amendments are adopted is whether the City has the necessary Sewer/Water infrastructure to provide for additional structures. Public Works Supervisor, Jon Creekmore informed the committee that our current STEP Sewer System is at its' maximum capacity, no additional hookups allowed. He also informed PWC that when the first stage of the lagoons are completed the City will be allowed approximately 30 additional hookups.

PWC understands that if the new zoning amendments are adopted, that Polk County could permit 'cottage clusters' on properties located on the south side of the City but has concerns about adequate law and code enforcement necessary to protect the public and environmental safety of residents and the potential reallocation of funding from our Water Master Plan which includes replacing and upgrading pipelines to current City residents. PWC is aware of the fiscal restraints the City has in implementing adequate Law/Code enforcement and that the addition of 'cottage clusters' could exacerbate this situation. PWC also felt that current residents' water improvements should be addressed before allowing big additional infill, especially , 'cottage clusters'.

B. DEQ Policy on Shared Septic Tanks

PWS, Jon Creekmore, informed the committee that Oregon DEQ does not allow shared septic tanks on STEP Sewer Systems. This being the case, 'cottage clusters' would not be allowed if they shared a common septic tank and were located on the STEP Sewer System.

C. Shared Septic Tanks for Cottage Clusters

No additional information provided in packet concerning shared septic tanks for 'cottage clusters' but if Oregon DEQ doesn't allow shared tanks on a STEP Sewer System, these would not be currently allowed.

7) Old Business - None

8) Correspondence, Comments and Ex-Officio Report

Action Item - PWC requested to know if the Water Meter Replacement Program has been implemented and if so, how many meters have been replaced in 2020 and 2021.

9) Committee Announcements

Next meeting to be held **Thursday May 26, 2022** at 6:00 pm, at the Community Center.

10) Adjourn

Member Mack moved and member Hanson seconded: **we adjourn**. Motion carried 7-0-0 Ayes. Mike McConnell, Tony Meier, Cliff Lauder, Tracy Young, Jeff Propp, Gordon Hanson, Guy Mack Meeting adjourned at 6:58.

_____ Public Works Committee Chair McConnell

Attested: _____ Public Works Committee Member

Call Volume for Falls City Volunteer Fire Dept. April, 2022

MEDICAL	PUBLIC (LIFT) ASSIST	MVA	STRUCTURE FIRE	BURN COMPLAINT	POWER LINE	SW CALLS FCFD RESPOND ON	SW ASSISTED FCFD CALLS	MO. TOTAL CALLS
12	1	0	1	1	1	0	0	16

VOLUNTEER ACTIVITY FOR APRIL 2022

The Falls City Fire Association donated 1,000 plastic Easter eggs with surprises inside, and two volunteers played the Easter Bunny hiding eggs for the kids to find. We had a great turnout for the Easter Egg Hunt, and managed to find all the eggs just before it started to rain again. :-)

We held an intense, all day, Saturday and Sunday, in- house Fire Academy class with hands on skills training for all volunteers. This is to get more volunteers state certified as Fire Fighter ones, and also provide training for better skills and knowledge for responding and working on fires. We had an excellent turn out with all fire volunteers both days. Much of the course was hard, physical work. We are proud of our volunteers for their extra dedication and determination for continued improvements.

Just a note: For several months now, there has been a large accumulation of dirty dishes left in the sinks and on the counters in the community kitchen. Last month Sharon spent over two hours cleaning the kitchen, including the stove and refrigerator. And , once again, the kitchen was found in the same or worse condition our business meeting, last night. (5-4-22). Several volunteers stayed after our meeting, working until almost 10 pm washing dishes, glasses and silver ware, and cleaning up the counters. (These dishes were not left by the fire dept personnel).

Not sure how we can encourage folks who use the kitchen and dishes to clean up after themselves. Perhaps the Council has some ideas? It is a nice kitchen, as TJ and I talked yesterday, it is too bad that folks do not seem to have pride of ownership anymore. :-)

Thank you for all that you do for our community and our fire department! We appreciate your support!

Respectfully,
 Sharon Volk Greve
 Assistant Chief
 Falls City Fire and EMS
 cell: (503) 871-5140



City of Falls City

299 Mill St • Falls City, Oregon • 97344
Ph. (503) 787-3631 • www.fallscityoregon.gov

Public Works Report April of 2022

Administration

Normal operations.

Water Division

Normal operations.

Sewer Division

On the 13th we had to replace the Orenco pump at 79 N Main.

April 30th was the last day of the discharge season. The UV system will be turned off until November.

Streets Division

Normal operations.

Parks & Cemeteries Division

We have appointed a new park host for the upper park. Shawna & Chris Marshall.

Non-Sewer Wastewater Division (TMDL)

Normal operations.



City of Falls City
299 Mill Street
Falls City, OR 97344
Ph 503.787.3631

City Manager's Report April 11, 2022

Introduction

It is that time of the year again, when everything seems to be happening all at once. We have regular council meetings, code amendment meetings and budget committee meetings slated for the month of May. There are a lot of moving pieces and staff is diligently working through all of their tasks in continuing the work to prepare the FY 22/23 budget.

Wastewater Project – I have been continuing to attend the regular meetings with the multi-organizational team putting together the ultimate application for financing through USDA-RD. We are continuing to forward with the Preliminary Engineering Report (PER) and its various components. We are currently going through the process for the 401 Water Quality Certification to DEQ. As this process involves cross-jurisdictional determinations, DEQ is confirming with the Department of State lands around potential mitigation requirements. Once this is complete, we will have navigated one of the biggest hurdles in this project. In a related note, I am continuing to engage the Polk County Board of Commissioners regarding our formal request for ARPA funding assistance for the wastewater treatment facility project. In light of the \$2.5 million in infrastructure funding support we've been earmarked thanks to our State Representative Anna Scharf, we will need to confer with the PCBOC regarding the timeline of their potential financial assistance to the project. Documentation for receipt of this funding has been submitted.

Luckiamute Community Building – The business space is operating at almost full capacity. Talks are ongoing with Polk County Behavioral Health to have a presence at the building. Monmouth Public Library will donate 250 books, and Dallas Public Library will donate a further 100 books for students to pick up and keep as part of the Ready to Read summer reading program. Conversations are ongoing with Indy Commons in Independence to hold business support trainings for Falls City's businesses in the building.

Code Enforcement & Municipal Court – Our new Code Enforcement Officer Russ Vandewettering had to deal with COVID protocols, so he was not able to be on site the past 2 weeks. We will make sure to appraise the council of the work being done in Falls City at the next council meeting when there is more to report.

Towing Services – Thanks to an introduction by Officer Vandewettering, the city has reached out to TRS towing to discuss the possibility of a service contract. The reason for contacting them is specific to their expertise in dealing with RV and boats, in addition to non-operating passenger vehicles. We will be working with vehicle owners in the next 2-3 months to make sure we get compliance in removing illegally parked vehicles before towing.

Emergency Escape Routes out of Falls City – No update this month.

TextMyGov Implementation – TextMyGov widgets are embedded in our website to help people navigate how to use the texting download of FAQs, documents and event schedules. We are now live and encourage folks to sign up for updates.

CUSI Billing Software Implementation – City staff has been working with CUSI to get the updated software integrated with our website, as well as get the training needed to help customers use all of the new features available to them. Due to staff responsibility changes at CUSI, the tentative schedule is to have the system upgraded by the next billing cycle.

Air Filtration Grant – City has received communication from Oregon Buys and we've been notified that our submitted documents will hold our place in the cue for this grant opportunity.

City of Falls City and Falls City Thrives MOU – City staff has been working with representatives from Falls City Thrives in order to enter into a Memorandum of Understanding for the use and management of the Luckiamute Community Building. We fully expect to have that document for the council's review in the June Meeting.

Sincerely,

A handwritten signature in blue ink that reads "Josuli". The signature is written in a cursive, flowing style.