Falls City Oregon City Council Meeting

Monday, March 13, 2023 at 6:00 pm

Meeting Location

320 N Main St • Falls City, OR 97344

How to Attend and/or Participate

1. In Person: 320 N Main St. Falls City, OR 97344

2. Call-in: a. 1-253-215-8782 b. Passcode: 878 7406 4319
   You will be muted but may “raise your hand” to indicate you wish to comment.

3. Web Application: Zoom Webinar https://us06web.zoom.us/j/87874064319
   You will be muted but may “raise your hand” to indicate you wish to comment during Public Comments.

4. Write-In: Using regular mail or email. a. info@fallscityoregon.gov; 299 Mill St. Falls City, OR 97344

The City of Falls City does not discriminate in providing access to its programs, services, and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. Should a person need special accommodations or interpretation services, contact the City at 503.787.3631 at least one working day prior to the need for services and every reasonable effort to accommodate the need will be made.

1. **CALL TO ORDER & ROLL CALL**
   Mayor TJ Bailey, Council President Houghtaling, Councilor Nick Backus, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles, Councilor Lori Jean Sickles

2. **PLEDGE OF ALLEGIANCE**
3. **ANNOUNCEMENTS, APPOINTMENTS, APPRECIATIONS, & PROCLAMATIONS**
4. **PUBLIC COMMENTS & LETTER COMMUNICATIONS**
   In order to encourage an environment of openness, courtesy and respect for differing points of view, please refrain from behavior that is disruptive to the meeting such as making loud noises, clapping, shouting, booing, or any other activity that disrupts the orderly conduct of the meeting. Abusive language will not be tolerated.

Please limit your commentary to 3 minutes or less.

5. **SHERIFF PRESENTATION**
6. **PUBLIC HEARINGS**

   Public comment will be allowed in items appearing on the section of the agenda following a brief staff report representing the item and action requested.

   a. **Sewer Rate Increase**

      Attachments:

      - **Public Notice** (Res_1-2023_Falls_City_Public_Hearing_Notice_Monthly_Sewer_Rates.pdf)

7. **CONSENT AGENDA**
   a. **February 13, 2023 Minutes**

      Attachments:

      - **Minutes** (2023.02.13_Council_Minutes.pdf)

   b. **Park Board Application**

      Attachments:

      - **Park Board Application** (Chris_Martin_Park_Board_Application.pdf)

8. **REPORTS OR COMMENTS FROM MAYOR AND COUNCIL MEMBERS**
   a. **Mayor's Report**
   b. **Councilor Comments**
   c. **Quarterly Financials**

      Attachments:

      - **Quarter 1 & 2 Financials** (2022-2023_QTR_1___2_Financials.pdf)

   d. **Public Works Committee Report**

      Attachments:

      - **Minutes** (PW_Minutes_2023.02.23.pdf)

9. **REPORTS FROM CITY MANAGER & STAFF**
   a. **Falls City Fire Report**

      Attachments:

      - **Fire Report** (FD_Report_2_2023.pdf)

   b. **Polk County Sheriff's Report**

      Attachments:

      - **Sheriff Report** (Sheriff_February_Stats.pdf)

   c. **Falls City Public Works Report**

Attachments:

- **Public Works Report** (PW_Report_2_2023.pdf)

d. **City Manager's Report**

Attachments:

- **Manager's Report** (2022.03.013_Monthly_Manager_s_Report.pdf)

e. **Main Street Parking Permits**

Attachments:

- **Staff Report** (2023.3.13_SR_Main_Street_Parking_Permits.pdf)

f. **Excessive Septic Tank Pumping**

Attachments:

- **Staff Report** (2023.3.13_SR_Excessive_Septic_Tank_Pumping.pdf)

g. **Budget Officer & Calendar**

Attachments:

- **Staff Report** (SR-Budget_Officer_FY_23-24.pdf)
- **Calendar** (SR-Budget_Officer_FY_23-24_Budget_Calendar.pdf)

10. **RESOLUTIONS**

a. **2023-01 A Resolution Adopting New Monthly Sewer Rates on March 13, 2023**

Attachments:

- **Staff report** (Res_1-2023_SR_Monthly_Sewer_Rates.pdf)
- **Exhibit A** (SR_Monthly_Sewere_Rates_Exhibit_A_Donovan_Enterprise_Rate_Study__Sept._2022_.pdf)
- **Resolution 2023.01** (Res_1-2023_Monthly_Sewer_Rates.pdf)

b. **2023-02 A Resolution authorizing The City manager to apply for, receive and administer a DEQ CWSRF Loan to fund the construction of a new city Waterwater Facility**

Attachments:

- **Staff Report** (Res_02-2023_SR_DEQ_Financing_WWTP.pdf)
- **Resolution 2023.02** (Resolution_02-2023_-_DEQ_CWSRF_WWTP_Financing.pdf)

11. **GOOD OF THE ORDER**
12. **ADJOURN**

Posted for Public at the City Hall Bulletin Board, Community Center, & Falls City Website

Public Notice & Notice of Public Hearing

The City of Falls City is undertaking a Wastewater Improvements Project funded with Community Development Block Grant funds and Department of Environmental Quality Grant funds. The funding of this project will entail a 5-year annual rate increase financing schedule.

A public hearing will be held by the City Council at 6:00 p.m. on March 13, 2023, at the Falls City Community Center, 320 N. Main, Falls City, Oregon, 97344. This meeting can be attended via remote access, the link and phone number are on the City of Falls City website at https://www.fallscityoregon.gov/

The location of the hearing is accessible to persons with disabilities. Please contact **Jeremy Teal** **at** **503-787-3631** if you will need any special accommodations to attend or participate in the meeting.

FALLS CITY CITY COUNCIL	MONDAY, FEBRUARY 13, 2023
The Falls City City Council met in regular session on Monday, February 13, 2023 at 6:00 p.m. in the Community Center located at 320 N. Main Street	
Council Members Present: Council President Amy Houghtaling, Councilor Nick Backus, Councilor Martha Jirovec, Councilor Tony Meier, Councilor Dennis Sickles, Councilor Lori Jean Sickles	
Staff Present: City Manager AJ Foscoli, City Recorder Jeremy Teal	
AGENDA	**ACTION**
Announcements, Appointments, Appreciations & Proclamations	There were no comments.
Public Comment	There were no comments.
Audit Report	Rich Winkel gave a brief overview of the 2021-2022 Falls City Financial Audit report. He also outlined the corrective actions that need to be ratified for the State. Councilor Jirovec suggested a quarterly Council review of the budget vs actual to ensure status of the budget. It was moved by Meier to approve the audit and accept the plan of corrective actions. The motion was duly seconded by LJ and carried with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles, and Council President Amy Houghtaling voting YES.
Consent Agenda a) January 9, 2023 Minutes	It was moved by Council President Houghtaling to approve the Consent Agenda as presented. The motion was duly seconded by Councilor Backus and CARRIED with a vote of 6-0 with Councilors Backus, Jirovec, Meier, D Sickles, LJ Sickles, and Council President Houghtaling voting YES.
Reports or Comments from Mayor and Council Members a) Mayor's Report	Mayor Bailey gave a brief report on the skate park showing the Councilors the 3 options for the skate park design. He noted it would be pushed out to the citizens to vote on the final design. Councilor Meier asked for some definition in what the 3 plans have for amenities before it is pushed out.

	Mayor Bailey reported the Mayor's Conference he attended was extremely helpful and insightful. He asked that every Councilor have an updated handbook by the next council meeting. He noted he would like to review the committee handbooks to make sure they were updated. He mentioned there had been an uptick in RV parking in the mill lot and the City and himself had been good about not letting people stay too long.
b) Councilor Comments	Councilor D Sickles noted the Girls and Boys Basketball had made it to the district tournament. He noted the boys would play in St Paul, and the Girls would be at home in Falls City. Councilor Jirovec reported that Thrives had engaged with RDI to facilitate a goal setting session on Saturday afternoons on June 24 and July 15. She asked if those dates could be added to the newsletter. She reported the sign ideas for the LCB. She noted a few ideas were a glass case with plastic letters or hanging signs for each business. She noted a date would like to be set for an open house so the community can see al the work that had been done. She asked Council to agree to not charge for community events or AA meetings in the LCB. She stated the sunroom needed to be cleaned out and Thrives would be getting quotes. Councilor LJ Sickles stated the Community Easter Egg Hunt would be on April 8. Mayor Bailey would like to set a time for Council goal setting session. It was decided on March 1 at 6 pm, and March 8 at 6 pm if needed. The Council agreed on the time and dates.
Reports from City Manager & Staff	
a) Falls City Fire Report	There were no comments.
b) Polk County Sheriff Report	There were no comments.
c) Falls City Public Works Report	There were no comments.
d) City Manager	Mr. Foscoli gave his report regarding the wastewater project, LCB, Code enforcement, towing, speed signs, emergency routes to school, air filtration grant and the Community center

	roof leak, mobile broadband deployment, and excessive domestic sewer pumping. Mayor Bailey voiced his concern for the radar sign placement that may cause the tenant across the street to park his vehicles in the mill lot. Councilor Backus asked if it was illegal to park in front of street sign. Mr. Foscoli stated that it was. Councilor Meier noted that the excessive septic pumping had been brought to the Public Works Committee before and had no traction. Mr. Foscoli mentioned there were multiple septic tanks in town that were being used by more people than allowed for the size of the tank. He stated the usual pumping of a tank was once every 5 years, and some of the tanks were being pumped 2 or 3 times more than the once per 5 years. He noted that a 750 gal used by 8-10 people cause serious issues and the owners should be charged for excessive pumping.
Executive Session ORS 192.600.2.a: The governing body of a public body may hold an executive session to consider the employment of a public officer, employee, staff member or individual agent.	Mayor Bailey opened the Executive Session at 7:32 p.m. Mayor Bailey closed the Executive Session at 7:49 p.m.
Good of the Order	Councilor D Sickles asked when the next Park & Rec meeting would be. Mr. Teal stated it would be Wednesday, February 15 at 6 pm
Adjourn	There being no further business the meeting was adjourned at 7:50 p.m.

Read and approved this _____ day of _____ 2023.

Mayor:_____
ATTEST:

City Recorder:_____

City of Falls City

299 Mill St • Falls City, Oregon • 97344
Ph. (503) 787-3631 •

Instructions: Fill out both sides of form and submit to City Hall.

Contact Information

Name: CHRIS MARTIN
Street Address: 112 Bridge St
Mailing Address:
City/State/Zip Code: Falls City OR 97344
Home Phone: 503-857-8701
Work Phone:
E-Mail Address: MRCJMARTIN64.CM@Gmail.Com

Background

Years of Residence in Falls City: 1
Place of Employment:
Occupation: Project Manager
Educational Background: Grade 12

Prior Civic Activities: Mission Council, Habitat for Humanity Co founder yamhill county RC Car Club for underprivileged youth

Committees of Interest

Please check all of the following Committees that interest you:

- ☐ Budget Review Committee
- ☒ Parks and Recreation Committee
- ☐ Public Works Committee
- ☐ Historic Landmark Commission
- ☐ Planning Commission

*Please continue to reverse side of form for completion.

Special Skills or Qualifications

Summarize any special training, skills or experience you may have pertinent to the Committees to which you are applying.

40 years construction industry and land developm ent includes 15 years self employed General Contracto

Motivation

Discuss your motivation for serving on this Committee.

Civic Pride, I feel I have the ability to make a difference in our community

Special Notice

Please be advised that members of the City Council and Planning Commission are required to file an annual **Statement of Economic Interest** with the State of Oregon.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if, I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed) CHRIS MARTIN

Signature

Date 022223

Thank you for completing this application form and for your interest in volunteering with us.

City of Falls City
01.01 Admin Expense Budget vs. Actual
July 2022 through June 2023

	01.01 Administrative (01 GENERAL FUND)				Total 01 GENERAL FUND				TOTAL			
	Jul '22 - J...	Budget	$ Over Bu...	% of Bud...	Jul '22 - J...	Budget	$ Over Bu...	% of Bud...	Jul '22 - J...	Budget	$ Over Bu...	% of Bud...
Income												
REVENUES												
GRANTS												
'22 Falls City Thrives	-12,733.01				-12,733.01				-12,733.01	0.00	-12,733.01	100.0%
'20 COVID-CARES (Admin)	-85,293.27				-85,293.27				-85,293.27	0.00	-85,293.27	100.0%
Total GRANTS	-98,026.28				-98,026.28				-98,026.28	0.00	-98,026.28	100.0%
Total REVENUES	-98,026.28				-98,026.28				-98,026.28	0.00	-98,026.28	100.0%
Total Income	-98,026.28				-98,026.28				-98,026.28	0.00	-98,026.28	100.0%
Gross Profit	-98,026.28				-98,026.28				-98,026.28	0.00	-98,026.28	100.0%
Expense												
EXPENSES												
MATERIALS & SERVICES												
Operational Expenses												
Uniforms and Protective Gear	299.66				299.66				299.66	0.00	299.66	100.0%
Operational Expenses - Other	2,337.30	500.00	1,837.30	467.5%	2,337.30	500.00	1,837.30	467.5%	2,337.30	500.00	1,837.30	467.5%
Total Operational Expenses	2,636.96	500.00	2,136.96	527.4%	2,636.96	500.00	2,136.96	527.4%	2,636.96	500.00	2,136.96	527.4%
Professional Services	31,670.09	15,000.00	16,670.09	211.1%	31,670.09	15,000.00	16,670.09	211.1%	31,670.09	15,000.00	16,670.09	211.1%
Equipment O & M	1,320.69				1,320.69				1,320.69	0.00	1,320.69	100.0%
Facilities O & M	2,039.75	500.00	1,539.75	408.0%	2,039.75	500.00	1,539.75	408.0%	2,039.75	500.00	1,539.75	408.0%
Insurance Expense	10.05	5,000.00	-4,989.95	0.2%	10.05	5,000.00	-4,989.95	0.2%	10.05	5,000.00	-4,989.95	0.2%
Travel/Training/Dues/Statutory	676.58	3,000.00	-2,323.42	22.6%	676.58	3,000.00	-2,323.42	22.6%	676.58	3,000.00	-2,323.42	22.6%
UTILITIES												
Internet/Phone	3,868.51				3,868.51				3,868.51	0.00	3,868.51	100.0%
Power	2,155.94				2,155.94				2,155.94	0.00	2,155.94	100.0%
Total UTILITIES	6,024.45				6,024.45				6,024.45	0.00	6,024.45	100.0%
GRANTS (NON-CAPITAL)												
'20 COVID - Cares	75,725.52				75,725.52				75,725.52	0.00	75,725.52	100.0%
'19 DLCD G. Young Grant (Admin)	0.00	1,000.00	-1,000.00	0.0%	0.00	1,000.00	-1,000.00	0.0%	0.00	1,000.00	-1,000.00	0.0%
Total GRANTS (NON-CAPITAL)	75,725.52	1,000.00	74,725.52	7,572.6%	75,725.52	1,000.00	74,725.52	7,572.6%	75,725.52	1,000.00	74,725.52	7,572.6%
Total MATERIALS & SERVICES	120,104.09	25,000.00	95,104.09	480.4%	120,104.09	25,000.00	95,104.09	480.4%	120,104.09	25,000.00	95,104.09	480.4%
CAPITAL OUTLAY												
Sewer Capital												
New Sewer												
'17 CDBG Wastewater (Sewer)	14,259.75				14,259.75				14,259.75	0.00	14,259.75	100.0%
Total New Sewer	14,259.75				14,259.75				14,259.75	0.00	14,259.75	100.0%
Total Sewer Capital	14,259.75				14,259.75				14,259.75	0.00	14,259.75	100.0%
Total CAPITAL OUTLAY	14,259.75				14,259.75				14,259.75	0.00	14,259.75	100.0%

City of Falls City
01.01 Admin Expense Budget vs. Actual
July 2022 through June 2023

	01.01 Administrative (01 GENERAL FUND)				Total 01 GENERAL FUND				TOTAL			
	Jul '22 - J...	Budget	$ Over Bu...	% of Bud...	Jul '22 - J...	Budget	$ Over Bu...	% of Bud...	Jul '22 - J...	Budget	$ Over Bu...	% of Bud...
DEBT SERVICE												
'17 H2O Bond Interest	800.00				800.00				800.00	0.00	800.00	100.0%
Total DEBT SERVICE	800.00				800.00				800.00	0.00	800.00	100.0%
PERSONNEL SERVICES												
Worker's Comp Insurance	844.65	300.00	544.65	281.6%	844.65	300.00	544.65	281.6%	844.65	300.00	544.65	281.6%
Benefits												
Retirement	20,412.66				20,412.66				20,412.66	0.00	20,412.66	100.0%
Benefits - Other	0.00	45,423.00	-45,423.00	0.0%	0.00	45,423.00	-45,423.00	0.0%	0.00	45,423.00	-45,423.00	0.0%
Total Benefits	20,412.66	45,423.00	-25,010.34	44.9%	20,412.66	45,423.00	-25,010.34	44.9%	20,412.66	45,423.00	-25,010.34	44.9%
Wages & Salaries												
City Administrator												
Gross Payroll	56,046.30				56,046.30				56,046.30	0.00	56,046.30	100.0%
Total City Administrator	56,046.30				56,046.30				56,046.30	0.00	56,046.30	100.0%
City Clerk												
Gross Payroll	44,697.80				44,697.80				44,697.80	0.00	44,697.80	100.0%
Total City Clerk	44,697.80				44,697.80				44,697.80	0.00	44,697.80	100.0%
Wages & Salaries - Other	0.00	128,699.00	-128,699.00	0.0%	0.00	128,699.00	-128,699.00	0.0%	0.00	128,699.00	-128,699.00	0.0%
Total Wages & Salaries	100,744.10	128,699.00	-27,954.90	78.3%	100,744.10	128,699.00	-27,954.90	78.3%	100,744.10	128,699.00	-27,954.90	78.3%
Payroll Expenses												
WBF Assessment Tax Expense	45.54				45.54				45.54	0.00	45.54	100.0%
State Unemployment Tax Expense	381.40				381.40				381.40	0.00	381.40	100.0%
Social Security Tax Expense	10,323.49				10,323.49				10,323.49	0.00	10,323.49	100.0%
Medicare Tax Expense	2,414.40				2,414.40				2,414.40	0.00	2,414.40	100.0%
Payroll Expenses - Other	0.00	9,270.00	-9,270.00	0.0%	0.00	9,270.00	-9,270.00	0.0%	0.00	9,270.00	-9,270.00	0.0%
Total Payroll Expenses	13,164.83	9,270.00	3,894.83	142.0%	13,164.83	9,270.00	3,894.83	142.0%	13,164.83	9,270.00	3,894.83	142.0%
Total PERSONNEL SERVICES	135,166.24	183,692.00	-48,525.76	73.6%	135,166.24	183,692.00	-48,525.76	73.6%	135,166.24	183,692.00	-48,525.76	73.6%
Total EXPENSES	270,330.08	208,692.00	61,638.08	129.5%	270,330.08	208,692.00	61,638.08	129.5%	270,330.08	208,692.00	61,638.08	129.5%
Total Expense	270,330.08	208,692.00	61,638.08	129.5%	270,330.08	208,692.00	61,638.08	129.5%	270,330.08	208,692.00	61,638.08	129.5%
Net Income	**-368,356.36**	**-208,692.00**	**-159,664.36**	**176.5%**	**-368,356.36**	**-208,692.00**	**-159,664.36**	**176.5%**	**-368,356.36**	**-208,692.00**	**-159,664.36**	**176.5%**

City of Falls City
01.02 City Council Expense Budget vs. Actual
July 2022 through June 2023

	Jul '22 - Ju...	Budget	$ Over Bu...	% of Budget
Expense				
EXPENSES				
MATERIALS & SERVICES				
Professional Services	320.80	2,000.00	-1,679.20	16.0%
MISCELLANEOUS	0.00	1,100.00	-1,100.00	0.0%
Total MATERIALS & SERVICES	2,598.56	3,100.00	-501.44	83.8%
Total EXPENSES	2,598.56	3,100.00	-501.44	83.8%
Total Expense	2,598.56	3,100.00	-501.44	83.8%
Net Income	**-2,598.56**	**-3,100.00**	**501.44**	**83.8%**

City of Falls City
Budget vs. Actual
July 2022 through June 2023

	82 FIRE EQUIPMENT/OP LEVY			TOTAL		
	Jul '22 - Jun 23	Budget	$ Over Budget	Jul '22 - Jun 23	Budget	$ Over Budget
Income						
REVENUES						
TAXES & REVENUE SHARING						
'18-'22 Fire Levy 25.5089%	47,003.66	45,000.00	2,003.66	47,003.66	45,000.00	2,003.66
Total TAXES & REVENUE SHARING	47,003.66	45,000.00	2,003.66	47,003.66	45,000.00	2,003.66
Total REVENUES	47,003.66	45,000.00	2,003.66	47,003.66	45,000.00	2,003.66
Total Income	47,003.66	45,000.00	2,003.66	47,003.66	45,000.00	2,003.66
Gross Profit	47,003.66	45,000.00	2,003.66	47,003.66	45,000.00	2,003.66
Expense						
EXPENSES						
MATERIALS & SERVICES						
Operational Expenses	0.00	4,000.00	-4,000.00	0.00	4,000.00	-4,000.00
Professional Services	1,491.63	4,800.00	-3,308.37	1,491.63	4,800.00	-3,308.37
Equipment O & M	11,235.28			11,235.28	0.00	11,235.28
Facilities O & M	444.69			444.69	0.00	444.69
Travel/Training/Dues/Statutory	1,000.00			1,000.00	0.00	1,000.00
UTILITIES						
Power	4,966.21			4,966.21	0.00	4,966.21
UTILITIES - Other	0.00	13,500.00	-13,500.00	0.00	13,500.00	-13,500.00
Total UTILITIES	4,966.21	13,500.00	-8,533.79	4,966.21	13,500.00	-8,533.79
Total MATERIALS & SERVICES	19,137.81	22,300.00	-3,162.19	19,137.81	22,300.00	-3,162.19
CONTINGENCY & TRANSFERS						
Contingency	0.00	2,735.00	-2,735.00	0.00	2,735.00	-2,735.00
Total CONTINGENCY & TRANSFE...	0.00	2,735.00	-2,735.00	0.00	2,735.00	-2,735.00
DEBT SERVICE						
Eng 123 Principal (Fire Levy)	0.00	16,575.00	-16,575.00	0.00	16,575.00	-16,575.00
Eng 123 Interest (Fire Levy)	0.00	3,390.00	-3,390.00	0.00	3,390.00	-3,390.00
Total DEBT SERVICE	0.00	19,965.00	-19,965.00	0.00	19,965.00	-19,965.00
Total EXPENSES	19,137.81	45,000.00	-25,862.19	19,137.81	45,000.00	-25,862.19
Total Expense	19,137.81	45,000.00	-25,862.19	19,137.81	45,000.00	-25,862.19
Net Income	**27,865.85**	**0.00**	**27,865.85**	**27,865.85**	**0.00**	**27,865.85**

City of Falls City
01.07 Fire expense Budget vs. Actual
July 2022 through June 2023

	Jul '22 - Jun 23	Budget	$ Over Budget	% of Budget
Expense				
EXPENSES				
MATERIALS & SERVICES				
Professional Services				
Fire Fighter Retention	4,500.00	5,000.00	-500.00	90.0%
Professional Services - Other	6,742.31	10,000.00	-3,257.69	67.4%
Total Professional Services	11,242.31	15,000.00	-3,757.69	74.9%
Equipment O & M	5,221.11	20,000.00	-14,778.89	26.1%
Insurance Expense	0.00	9,200.00	-9,200.00	0.0%
Total MATERIALS & SERVICES	20,241.52	44,200.00	-23,958.48	45.8%
PERSONNEL SERVICES				
Worker's Comp Insurance	0.00	6,700.00	-6,700.00	0.0%
Wages & Salaries	3,275.20	5,198.00	-1,922.80	63.0%
Payroll Expenses	0.00	425.00	-425.00	0.0%
Total PERSONNEL SERVICES	3,275.20	12,323.00	-9,047.80	26.6%
Total EXPENSES	23,516.72	56,523.00	-33,006.28	41.6%
Total Expense	23,516.72	56,523.00	-33,006.28	41.6%
Net Income	**-26,280.93**	**-56,523.00**	**30,242.07**	**46.5%**

City of Falls City
01.03 Parks Expense Budget vs. Actual
July 2022 through June 2023

	01.03 Parks (01 GENERAL FUND)				Total 01 GENERAL FUND				TOTAL			
	Jul '22 - J...	Budget	$ Over Bu...	% of Budget	Jul '22 - J...	Budget	$ Over Bu...	% of Budget	Jul '22 - J...	Budget	$ Over Bu...	% of Budget
Expense												
EXPENSES												
MATERIALS & SERVICES												
Operational Expenses												
Uniforms and Protective Gear	107.49				107.49				107.49	0.00	107.49	100.0%
Operational Expenses - Other	763.71	500.00	263.71	152.7%	763.71	500.00	263.71	152.7%	763.71	500.00	263.71	152.7%
Total Operational Expenses	871.20	500.00	371.20	174.2%	871.20	500.00	371.20	174.2%	871.20	500.00	371.20	174.2%
Professional Services	2,726.55	1,500.00	1,226.55	181.8%	2,726.55	1,500.00	1,226.55	181.8%	2,726.55	1,500.00	1,226.55	181.8%
Equipment O & M	7,578.02	500.00	7,078.02	1,515.6%	7,578.02	500.00	7,078.02	1,515.6%	7,578.02	500.00	7,078.02	1,515.6%
Facilities O & M	945.51	500.00	445.51	189.1%	945.51	500.00	445.51	189.1%	945.51	500.00	445.51	189.1%
Insurance Expense	0.00	1,550.00	-1,550.00	0.0%	0.00	1,550.00	-1,550.00	0.0%	0.00	1,550.00	-1,550.00	0.0%
UTILITIES												
Internet/Phone	85.98				85.98				85.98	0.00	85.98	100.0%
Power	1,568.58				1,568.58				1,568.58	0.00	1,568.58	100.0%
UTILITIES - Other	0.00	4,800.00	-4,800.00	0.0%	0.00	4,800.00	-4,800.00	0.0%	0.00	4,800.00	-4,800.00	0.0%
Total UTILITIES	1,654.56	4,800.00	-3,145.44	34.5%	1,654.56	4,800.00	-3,145.44	34.5%	1,654.56	4,800.00	-3,145.44	34.5%
MISCELLANEOUS												
LFR Reserve	0.00	460.00	-460.00	0.0%	0.00	460.00	-460.00	0.0%	0.00	460.00	-460.00	0.0%
Pride Reserve	0.00	250.00	-250.00	0.0%	0.00	250.00	-250.00	0.0%	0.00	250.00	-250.00	0.0%
City Events	0.00	2,000.00	-2,000.00	0.0%	0.00	2,000.00	-2,000.00	0.0%	0.00	2,000.00	-2,000.00	0.0%
Total MISCELLANEOUS	0.00	2,710.00	-2,710.00	0.0%	0.00	2,710.00	-2,710.00	0.0%	0.00	2,710.00	-2,710.00	0.0%
Total MATERIALS & SERVICES	13,775.84	12,060.00	1,715.84	114.2%	13,775.84	12,060.00	1,715.84	114.2%	13,775.84	12,060.00	1,715.84	114.2%
PERSONNEL SERVICES												
Worker's Comp Insurance	844.62	1,500.00	-655.38	56.3%	844.62	1,500.00	-655.38	56.3%	844.62	1,500.00	-655.38	56.3%
Benefits	0.00	7,571.00	-7,571.00	0.0%	0.00	7,571.00	-7,571.00	0.0%	0.00	7,571.00	-7,571.00	0.0%
Wages & Salaries	0.00	10,058.00	-10,058.00	0.0%	0.00	10,058.00	-10,058.00	0.0%	0.00	10,058.00	-10,058.00	0.0%
Payroll Expenses	0.00	773.00	-773.00	0.0%	0.00	773.00	-773.00	0.0%	0.00	773.00	-773.00	0.0%
Total PERSONNEL SERVICES	844.62	19,902.00	-19,057.38	4.2%	844.62	19,902.00	-19,057.38	4.2%	844.62	19,902.00	-19,057.38	4.2%
Total EXPENSES	14,620.46	31,962.00	-17,341.54	45.7%	14,620.46	31,962.00	-17,341.54	45.7%	14,620.46	31,962.00	-17,341.54	45.7%
Total Expense	14,620.46	31,962.00	-17,341.54	45.7%	14,620.46	31,962.00	-17,341.54	45.7%	14,620.46	31,962.00	-17,341.54	45.7%
Net Income	**-14,620.46**	**-31,962.00**	**17,341.54**	**45.7%**	**-14,620.46**	**-31,962.00**	**17,341.54**	**45.7%**	**-14,620.46**	**-31,962.00**	**17,341.54**	**45.7%**

City of Falls City

13 Sewer Budget vs. Actual

July 2022 through June 2023

	13 SEWER FUND				TOTAL			
	Jul '22 - Jun 23	Budget	$ Over Budget	% of Budget	Jul '22 - Jun 23	Budget	$ Over Budget	% of Budget
Income								
REVENUES								
BEGINNING FUND BALANCE	0.00	100,000.00	-100,000.00	0.0%	0.00	100,000.00	-100,000.00	0.0%
UTILITY REVENUES								
Sewer Use	85,786.51	130,000.00	-44,213.49	66.0%	85,786.51	130,000.00	-44,213.49	66.0%
Sewer Connection	3,250.00				3,250.00	0.00	3,250.00	100.0%
Utility Late Fee	0.00	1,000.00	-1,000.00	0.0%	0.00	1,000.00	-1,000.00	0.0%
Sewer User Late Fee	70.00				70.00	0.00	70.00	100.0%
Total UTILITY REVENUES	89,106.51	131,000.00	-41,893.49	68.0%	89,106.51	131,000.00	-41,893.49	68.0%
GRANTS								
'17 CDBG Wastewater (Sewer)	-177.00	120,000.00	-120,177.00	-0.1%	-177.00	120,000.00	-120,177.00	-0.1%
Total GRANTS	-177.00	120,000.00	-120,177.00	-0.1%	-177.00	120,000.00	-120,177.00	-0.1%
Total REVENUES	88,929.51	351,000.00	-262,070.49	25.3%	88,929.51	351,000.00	-262,070.49	25.3%
Total Income	88,929.51	351,000.00	-262,070.49	25.3%	88,929.51	351,000.00	-262,070.49	25.3%
Gross Profit	88,929.51	351,000.00	-262,070.49	25.3%	88,929.51	351,000.00	-262,070.49	25.3%
Expense								
EXPENSES								
MATERIALS & SERVICES								
Operational Expenses								
Uniforms and Protective Gear	107.49				107.49	0.00	107.49	100.0%
Operational Expenses - Other	7,383.40	0.00	7,383.40	100.0%	7,383.40	0.00	7,383.40	100.0%
Total Operational Expenses	7,490.89	0.00	7,490.89	100.0%	7,490.89	0.00	7,490.89	100.0%
Professional Services	18,479.06	21,000.00	-2,520.94	88.0%	18,479.06	21,000.00	-2,520.94	88.0%
Equipment O & M	5,942.69	1,000.00	4,942.69	594.3%	5,942.69	1,000.00	4,942.69	594.3%
Facilities O & M	2,334.15	500.00	1,834.15	466.8%	2,334.15	500.00	1,834.15	466.8%
Insurance Expense	0.00	6,000.00	-6,000.00	0.0%	0.00	6,000.00	-6,000.00	0.0%
Travel/Training/Dues/Statutory	259.00	3,000.00	-2,741.00	8.6%	259.00	3,000.00	-2,741.00	8.6%
UTILITIES								
Internet/Phone	452.64				452.64	0.00	452.64	100.0%
UTILITIES - Other	0.00	5,000.00	-5,000.00	0.0%	0.00	5,000.00	-5,000.00	0.0%
Total UTILITIES	452.64	5,000.00	-4,547.36	9.1%	452.64	5,000.00	-4,547.36	9.1%
Total MATERIALS & SERVICES	34,958.43	36,500.00	-1,541.57	95.8%	34,958.43	36,500.00	-1,541.57	95.8%
CAPITAL OUTLAY								
Sewer Capital								
New Sewer								
'17 CDBG Wastewater (Sewer)	101,973.46	120,000.00	-18,026.54	85.0%	101,973.46	120,000.00	-18,026.54	85.0%
Reserved for Lagoon Site Land	4,000.00	2,000.00	2,000.00	200.0%	4,000.00	2,000.00	2,000.00	200.0%
Total New Sewer	105,973.46	122,000.00	-16,026.54	86.9%	105,973.46	122,000.00	-16,026.54	86.9%
Total Sewer Capital	105,973.46	122,000.00	-16,026.54	86.9%	105,973.46	122,000.00	-16,026.54	86.9%
Street Capital								
'20 Safe Routes	1,140.00				1,140.00	0.00	1,140.00	100.0%
Total Street Capital	1,140.00				1,140.00	0.00	1,140.00	100.0%
Total CAPITAL OUTLAY	107,113.46	122,000.00	-14,886.54	87.8%	107,113.46	122,000.00	-14,886.54	87.8%

City of Falls City

13 Sewer Budget vs. Actual

July 2022 through June 2023

	13 SEWER FUND				TOTAL			
	Jul '22 - Jun 23	Budget	$ Over Budget	% of Budget	Jul '22 - Jun 23	Budget	$ Over Budget	% of Budget
CONTINGENCY & TRANSFERS								
Contingency	0.00	98,000.00	-98,000.00	0.0%	0.00	98,000.00	-98,000.00	0.0%
Total CONTINGENCY & TRANSFERS	0.00	98,000.00	-98,000.00	0.0%	0.00	98,000.00	-98,000.00	0.0%
PERSONNEL SERVICES								
Worker's Comp Insurance	844.61	10,000.00	-9,155.39	8.4%	844.61	10,000.00	-9,155.39	8.4%
Benefits	0.00	30,000.00	-30,000.00	0.0%	0.00	30,000.00	-30,000.00	0.0%
Wages & Salaries	0.00	49,000.00	-49,000.00	0.0%	0.00	49,000.00	-49,000.00	0.0%
Payroll Expenses	0.00	5,500.00	-5,500.00	0.0%	0.00	5,500.00	-5,500.00	0.0%
Total PERSONNEL SERVICES	844.61	94,500.00	-93,655.39	0.9%	844.61	94,500.00	-93,655.39	0.9%
Total EXPENSES	142,916.50	351,000.00	-208,083.50	40.7%	142,916.50	351,000.00	-208,083.50	40.7%
Total Expense	142,916.50	351,000.00	-208,083.50	40.7%	142,916.50	351,000.00	-208,083.50	40.7%
Net Income	**-53,986.99**	**0.00**	**-53,986.99**	**100.0%**	**-53,986.99**	**0.00**	**-53,986.99**	**100.0%**

City of Falls City

11 Street Budget vs. Actual

July 2022 through June 2023

	11 STREET FUND				TOTAL			
	Jul '22 - Jun 23	Budget	$ Over Budget	% of Budget	Jul '22 - Jun 23	Budget	$ Over Budget	% of Budget
Income								
REVENUES								
BEGINNING FUND BALANCE	0.00	-10,000.00	10,000.00	0.0%	0.00	-10,000.00	10,000.00	0.0%
TAXES & REVENUE SHARING								
State Gas Tax (Streets)	34,708.03	70,000.00	-35,291.97	49.6%	34,708.03	70,000.00	-35,291.97	49.6%
Total TAXES & REVENUE SHARING	34,708.03	70,000.00	-35,291.97	49.6%	34,708.03	70,000.00	-35,291.97	49.6%
GRANTS								
'20 IOF/Partners (Streets)	0.00	471,520.00	-471,520.00	0.0%	0.00	471,520.00	-471,520.00	0.0%
'18 SCAG (Streets)	0.00	100,000.00	-100,000.00	0.0%	0.00	100,000.00	-100,000.00	0.0%
Total GRANTS	0.00	571,520.00	-571,520.00	0.0%	0.00	571,520.00	-571,520.00	0.0%
Total REVENUES	34,708.03	631,520.00	-596,811.97	5.5%	34,708.03	631,520.00	-596,811.97	5.5%
Total Income	34,708.03	631,520.00	-596,811.97	5.5%	34,708.03	631,520.00	-596,811.97	5.5%
Gross Profit	34,708.03	631,520.00	-596,811.97	5.5%	34,708.03	631,520.00	-596,811.97	5.5%
Expense								
EXPENSES								
MATERIALS & SERVICES								
Operational Expenses								
Uniforms and Protective Gear	107.49				107.49	0.00	107.49	100.0%
Operational Expenses - Other	8,079.09	3,500.00	4,579.09	230.8%	8,079.09	3,500.00	4,579.09	230.8%
Total Operational Expenses	8,186.58	3,500.00	4,686.58	233.9%	8,186.58	3,500.00	4,686.58	233.9%
Professional Services	2,621.54	8,000.00	-5,378.46	32.8%	2,621.54	8,000.00	-5,378.46	32.8%
Equipment O & M								
Equipment Maintenance/Repair	347.75				347.75	0.00	347.75	100.0%
Equipment O & M - Other	17,246.76	1,500.00	15,746.76	1,149.8%	17,246.76	1,500.00	15,746.76	1,149.8%
Total Equipment O & M	17,594.51	1,500.00	16,094.51	1,173.0%	17,594.51	1,500.00	16,094.51	1,173.0%
Facilities O & M	828.12				828.12	0.00	828.12	100.0%
Insurance Expense	0.00	3,400.00	-3,400.00	0.0%	0.00	3,400.00	-3,400.00	0.0%
UTILITIES								
Internet/Phone	85.98				85.98	0.00	85.98	100.0%
Power	4,045.68				4,045.68	0.00	4,045.68	100.0%
UTILITIES - Other	0.00	8,000.00	-8,000.00	0.0%	0.00	8,000.00	-8,000.00	0.0%
Total UTILITIES	4,131.66	8,000.00	-3,868.34	51.6%	4,131.66	8,000.00	-3,868.34	51.6%
MISCELLANEOUS	0.00	1,000.00	-1,000.00	0.0%	0.00	1,000.00	-1,000.00	0.0%
Total MATERIALS & SERVICES	33,362.41	25,400.00	7,962.41	131.3%	33,362.41	25,400.00	7,962.41	131.3%
CAPITAL OUTLAY								
Street Capital								
'18 SCAG (Streets)	0.00	100,000.00	-100,000.00	0.0%	0.00	100,000.00	-100,000.00	0.0%
'20 Safe Routes	4,330.00	471,520.00	-467,190.00	0.9%	4,330.00	471,520.00	-467,190.00	0.9%
Total Street Capital	4,330.00	571,520.00	-567,190.00	0.8%	4,330.00	571,520.00	-567,190.00	0.8%
Total CAPITAL OUTLAY	4,330.00	571,520.00	-567,190.00	0.8%	4,330.00	571,520.00	-567,190.00	0.8%
CONTINGENCY & TRANSFERS								
Contingency	0.00	11,363.00	-11,363.00	0.0%	0.00	11,363.00	-11,363.00	0.0%
Total CONTINGENCY & TRANSFE...	0.00	11,363.00	-11,363.00	0.0%	0.00	11,363.00	-11,363.00	0.0%

City of Falls City

11 Street Budget vs. Actual

July 2022 through June 2023

	11 STREET FUND				TOTAL			
	Jul '22 - Jun 23	Budget	$ Over Budget	% of Budget	Jul '22 - Jun 23	Budget	$ Over Budget	% of Budget
PERSONNEL SERVICES								
Worker's Comp Insurance	844.64	1,545.00	-700.36	54.7%	844.64	1,545.00	-700.36	54.7%
Benefits	0.00	7,787.00	-7,787.00	0.0%	0.00	7,787.00	-7,787.00	0.0%
Wages & Salaries	0.00	12,978.00	-12,978.00	0.0%	0.00	12,978.00	-12,978.00	0.0%
Payroll Expenses	0.00	927.00	-927.00	0.0%	0.00	927.00	-927.00	0.0%
Total PERSONNEL SERVICES	844.64	23,237.00	-22,392.36	3.6%	844.64	23,237.00	-22,392.36	3.6%
Total EXPENSES	38,537.05	631,520.00	-592,982.95	6.1%	38,537.05	631,520.00	-592,982.95	6.1%
Total Expense	38,537.05	631,520.00	-592,982.95	6.1%	38,537.05	631,520.00	-592,982.95	6.1%
Net Income	**-3,829.02**	**0.00**	**-3,829.02**	**100.0%**	**-3,829.02**	**0.00**	**-3,829.02**	**100.0%**

City of Falls City
20 Water Operating Budget vs. Actual
July 2021 through June 2022

	20 WATER OPERATING FUND				TOTAL			
	Jul '21 - Jun 22	Budget	$ Over Budget	% of Budget	Jul '21 - Jun 22	Budget	$ Over Budget	% of Budget
Income								
REVENUES								
BEGINNING FUND BALANCE	226,469.59	200,000.00	26,469.59	113.2%	226,469.59	200,000.00	26,469.59	113.2%
UTILITY REVENUES								
Water Use	304,699.71	285,000.00	19,699.71	106.9%	304,699.71	285,000.00	19,699.71	106.9%
Water Connection Fee	50.00	1,500.00	-1,450.00	3.3%	50.00	1,500.00	-1,450.00	3.3%
Back Flow Device Fee	14,295.13	11,000.00	3,295.13	130.0%	14,295.13	11,000.00	3,295.13	130.0%
Water Reconnection Fee	951.24				951.24	0.00	951.24	100.0%
Utility Late Fee	3,204.23	2,500.00	704.23	128.2%	3,204.23	2,500.00	704.23	128.2%
Lot Fee	825.10				825.10	0.00	825.10	100.0%
Total UTILITY REVENUES	324,025.41	300,000.00	24,025.41	108.0%	324,025.41	300,000.00	24,025.41	108.0%
Total REVENUES	550,495.00	500,000.00	50,495.00	110.1%	550,495.00	500,000.00	50,495.00	110.1%
Total Income	550,495.00	500,000.00	50,495.00	110.1%	550,495.00	500,000.00	50,495.00	110.1%
Gross Profit	550,495.00	500,000.00	50,495.00	110.1%	550,495.00	500,000.00	50,495.00	110.1%
Expense								
EXPENSES								
MATERIALS & SERVICES								
Operational Expenses								
Uniforms and Protective Gear	172.50				172.50	0.00	172.50	100.0%
Operational Expenses - Other	23,592.94	12,500.00	11,092.94	188.7%	23,592.94	12,500.00	11,092.94	188.7%
Total Operational Expenses	23,765.44	12,500.00	11,265.44	190.1%	23,765.44	12,500.00	11,265.44	190.1%
Professional Services	39,608.12	18,000.00	21,608.12	220.0%	39,608.12	18,000.00	21,608.12	220.0%
Equipment O & M	12,900.85	2,500.00	10,400.85	516.0%	12,900.85	2,500.00	10,400.85	516.0%
Facilities O & M	2,068.38				2,068.38	0.00	2,068.38	100.0%
Insurance Expense	11,000.00	9,000.00	2,000.00	122.2%	11,000.00	9,000.00	2,000.00	122.2%
Travel/Training/Dues/Statutory	0.00	3,000.00	-3,000.00	0.0%	0.00	3,000.00	-3,000.00	0.0%
UTILITIES								
Internet/Phone	585.87				585.87	0.00	585.87	100.0%
Power	2,495.32				2,495.32	0.00	2,495.32	100.0%
UTILITIES - Other	1,352.51	4,750.00	-3,397.49	28.5%	1,352.51	4,750.00	-3,397.49	28.5%
Total UTILITIES	4,433.70	4,750.00	-316.30	93.3%	4,433.70	4,750.00	-316.30	93.3%
Total MATERIALS & SERVICES	93,776.49	49,750.00	44,026.49	188.5%	93,776.49	49,750.00	44,026.49	188.5%
CAPITAL OUTLAY								
Water Capital	708.96				708.96	0.00	708.96	100.0%
Total CAPITAL OUTLAY	708.96				708.96	0.00	708.96	100.0%
CONTINGENCY & TRANSFERS								
Transfer Out	0.00	6,500.00	-6,500.00	0.0%	0.00	6,500.00	-6,500.00	0.0%
Contingency	0.00	254,114.00	-254,114.00	0.0%	0.00	254,114.00	-254,114.00	0.0%
Total CONTINGENCY & TRANSFERS	0.00	260,614.00	-260,614.00	0.0%	0.00	260,614.00	-260,614.00	0.0%

City of Falls City
20 Water Operating Budget vs. Actual
July 2021 through June 2022

	20 WATER OPERATING FUND				TOTAL			
	Jul '21 - Jun 22	Budget	$ Over Budget	% of Budget	Jul '21 - Jun 22	Budget	$ Over Budget	% of Budget
DEBT SERVICE								
'17 H2O Bond Principal (Water)	0.00	35,000.00	-35,000.00	0.0%	0.00	35,000.00	-35,000.00	0.0%
'17 H2O Bond Interest	13,556.15	26,800.00	-13,243.85	50.6%	13,556.15	26,800.00	-13,243.85	50.6%
Total DEBT SERVICE	13,556.15	61,800.00	-48,243.85	21.9%	13,556.15	61,800.00	-48,243.85	21.9%
PERSONNEL SERVICES								
Worker's Comp Insurance	0.00	3,000.00	-3,000.00	0.0%	0.00	3,000.00	-3,000.00	0.0%
Benefits								
Health Insurance	9,064.88				9,064.88	0.00	9,064.88	100.0%
Retirement	6,347.28				6,347.28	0.00	6,347.28	100.0%
Benefits - Other	0.00	38,110.00	-38,110.00	0.0%	0.00	38,110.00	-38,110.00	0.0%
Total Benefits	15,412.16	38,110.00	-22,697.84	40.4%	15,412.16	38,110.00	-22,697.84	40.4%
Wages & Salaries								
Public Works Supervisor								
Gross Payroll	28,614.93				28,614.93	0.00	28,614.93	100.0%
Total Public Works Supervisor	28,614.93				28,614.93	0.00	28,614.93	100.0%
Public Works Worker 1								
Gross Payroll	11,874.75				11,874.75	0.00	11,874.75	100.0%
Total Public Works Worker 1	11,874.75				11,874.75	0.00	11,874.75	100.0%
Public Works Worker (Part-Time)								
Gross Payroll	4,301.20				4,301.20	0.00	4,301.20	100.0%
Total Public Works Worker (Part-Time)	4,301.20				4,301.20	0.00	4,301.20	100.0%
Wages & Salaries - Other	0.00	80,546.00	-80,546.00	0.0%	0.00	80,546.00	-80,546.00	0.0%
Total Wages & Salaries	44,790.88	80,546.00	-35,755.12	55.6%	44,790.88	80,546.00	-35,755.12	55.6%
Payroll Expenses								
Social Security Tax Expense	2,633.01				2,633.01	0.00	2,633.01	100.0%
Medicare Tax Expense	615.79				615.79	0.00	615.79	100.0%
Payroll Expenses - Other	0.00	6,180.00	-6,180.00	0.0%	0.00	6,180.00	-6,180.00	0.0%
Total Payroll Expenses	3,248.80	6,180.00	-2,931.20	52.6%	3,248.80	6,180.00	-2,931.20	52.6%
Total PERSONNEL SERVICES	63,451.84	127,836.00	-64,384.16	49.6%	63,451.84	127,836.00	-64,384.16	49.6%
Total EXPENSES	171,493.44	500,000.00	-328,506.56	34.3%	171,493.44	500,000.00	-328,506.56	34.3%
Total Expense	171,493.44	500,000.00	-328,506.56	34.3%	171,493.44	500,000.00	-328,506.56	34.3%
Net Income	**379,001.56**	**0.00**	**379,001.56**	**100.0%**	**379,001.56**	**0.00**	**379,001.56**	**100.0%**

City of Falls City
Public Works Committee Meeting
Thursday February 23, 2023 6:00PM
Meeting Location: 320 N. Main Street

Committee Members Present
Mike McConnell, Tony Meier, Tracy Young, Jeff Propp, Guy Mack, City Manager AJ Foscoli by phone.

1) Call to Order
Chair McConnell called the meeting to order at 6:04 PM, took roll call.

2) Pledge of Allegiance
Chair McConnell led the Committee in the Pledge of Allegiance.

3) Motion to Adopt the entire Agenda
Member Meier moved and member Young seconded: **that we adopt the entire Agenda.** Motion carried 5-0-0 Ayes. Mike McConnell, Tony Meier, Tracy Young, Jeff Propp, Guy Mack.

4) Consent Agenda: Motion Action Approving Consent Agenda Items
Member Meier moved and member Propp seconded: **that we approve Consent Agenda Item, PWC Minutes October 27, 2022** Motion carried 5-0-0 Ayes. Mike McConnell, Tony Meier, Tracy Young, Jeff Propp, Guy Mack.

5) Public Comment - None

6) New Business

A. Safe Routes to School
City Manager Foscoli informed the Committee that after delays, the Safe Routes to Schools are scheduled to be constructed this summer. Improvements include redesign of crosswalks at Bridge and North Main Streets with the inclusion of a Pedestrian Island, redesigned ADA compliant bump outs (mostly on the north side of N. Main) and a dedicated walkway from the Elementary School to the High School. The walkway will be asphalt or concrete with walls and pylons and fencing at the entrances/exits to restrict vehicular traffic.

B. Excessive Septic Tank Pumping
City Manager, Foscoli explained that the City is having to pump some septic tanks 2 - 3 times more frequently than DEQ strictest standards causing disruptions of Public Works schedule and are costly, impacting the wastewater budget negatively and that the City is exploring the possibility of enacting fees for excessive pumping. General discussion of information presented by the City and the need for more accurate information gathering and collating. Member Young moved and member Meier seconded that PWC recommend: **that the City explore enacting fees for excessive septic tank pumping due to overuse.** Motioned carried 5-0-0 Ayes. Mike McConnell, Tony Meier, Tracy Young, Jeff Propp, Guy Mack. City Manager Foscoli to present this recommendation to City Council.

C. Permit Parking on North Main Street
City Manager Foscoli said the City is continuing to explore how to deter illegal parking on North Main Street. Member Meier suggested the City post the north side of North Main from Ellis Street to the City limits be posted No Parking. Other options for remainder of North Main included permit parking, day or night, no overnight parking, the importance of increased signage for whatever option(s) implemented. Member Young moved and member Propp seconded that the PWC recommend: **that the Committee supports the City exploring Parking Permits and increased signage to deter illegal parking on North Main Street.** Motion carried 5-0-0 Ayes.

Mike McConnell, Tony Meier, Tracy Young, Jeff Propp, Guy Mack. Member Tracy Young to explore other options, beside using TRS of Salem, for towing illegally parked vehicles.

7) Old Business

A. Fiscal Impact of Football Field Remediation

Chair McConnell asked City manager Foscoli about the final cost of the High School Football Field wastewater remediation. Manager Foscoli informed the Committee that the final cost was $48,000.00 and was paid for by ARPA funds provided by the State of Oregon.

8) Correspondence, Comments and Ex-Officio Report

9) Committee Announcements

Next meeting to be determined.

10) Adjourn

Member Mack moved and Chair McConnell seconded: **that we adjourn**. Motion carried 5-0-0 Ayes. Mike McConnell, Tony Meier, Tracy Young, Jeff Propp, Guy Mack. Meeting adjourned at 7:21..

_____ Public Works Committee Chair McConnell

Attested: _____ Public Works Committee Member

Call Volume for Falls City Volunteer Fire Dept. 2023 Calls
(JANUARY-DECEMBER)

2023 MONTH	MEDICAL	PUBLIC ASSIST	MV A	STRUCTURE FIRE	GRASS BRUSH TREE FIRE	POWER LINE	SW CALLS FCFD RESPOND ON	SW ASSISTED FCFD CALLS	MO. TOTAL CALLS
JAN	6	1	0	0	0	1	0	0	**8**
FEB	6	0	1 SW	0	2	0	(1 med 1 mva)	0	**9**
MAR									
APR									
MAY									
JUNE									
JULY									
AUG									
SEPT									
OCT									
NOV									
DEC									
YR TOTALS									

Fire Department Report for March 2023 Council Meeting: Greetings!

Chief Young is working with resources to get our new Brush Truck parts and supplies ordered and put together. He has also been working with West Valley Dispatch (911) with the new emergency (CAD) system to go online by this Summer. We have joined local Fire Depts on a joint FEMA /AFG grant for radios that are necessary to meet the upgrades Dispatch is developing. (This system will work with all state and national emergency response programs and dispatching systems as well as communicate with all emergency agencies.

We are finishing up classes for more Volunteers to receive their State and National Fire Certification status as Fire Fighter I. Also planning on more wild land fire training, as fire season approaches us. Several of these volunteers are also currently working on their EMR training and state certifications too. Everyone is busy!

The new project Sharon is working on along with the OSFM office is an Outreach Pilot Investment Project with respect to wildfire risk, defensible space and community preparedness. This is FREE funding, to educate and prepare our rural community in wild fire risk, preventive measures, emergency preparedness and evacuation. It will support our community evacuation program by paying for signs, maps, classes, postings, and the green reflective house number signs that many areas are lacking, to help expedite emergency personnel to their locations. It will also provide free fire extinguishers to residents, and offer free "To Go" (READY) bags for drawings of class attendants. Sharon will keep AJ and Jeremy updated as this project progresses.
Thank you for your continued support and all of your hard work for our community!
Prepared by Sharon Volk Greve, Assistant Chief, Falls City Fire (503) 871-5140

February 2023 Falls City Stats

Falls City Calls for Service							
Assist Other Agency	2	Domestic Dstrb	3	Prowler	1	Trespass	3
Burglary	1	Fire/EMS	3	Stalking	1	Traffic Stop	4
Civil	3	Found Property	1	Susp. Activity	1		
Check Welfare	3	Follow Up	1	Susp. Vehicle	1		
Crash	1	Fraud	1	Theft	1		

Falls City Calls for Serivce	31	Of the FC Calls for Service	8	involved crimes	
Total Calls for Service (county wide)	1531	FC Cases Cleared by Arrest	5	62.5%	clearance
Falls City % of Total Calls	2.0%	Total Arrests in Falls City	3	6.0%	of total arrests

Total Service Calls (Polk County)	1531				
	102	Crimes Occ	Junvenile Arrests	4	(county wide)
Cases Cleared by arrest	43	42.2%	Juvenile Arrests	0	(Falls City)
Total Arrests (county wide)	50		(only true crimes reported here)		

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City of Falls City
299 Mill St • Falls City, Oregon • 97344
Ph. (503) 787-3631 • www.fallscityoregon.gov

Public Works Report
February of 2023

Administration
Normal operations.

Water Division
Normal operations.

Sewer Division
Plugged sewer at 479 Prospect on the 15th.

Streets Division
Normal operations.

Parks & Cemeteries Division
Normal operations.

Non-Sewer Wastewater Division (TMDL
Normal operations.

City of Falls City
299 Mill Street
Falls City, OR 97344
Ph 503.787.3631

City Manager's Report March 13, 2023

Introduction

It seems unbelievable but we're already almost a 3rd of the way through 2023, and we moving along in many of the projects that are going to define this year. The new Wastewater Treatment Facility project is moving into the contract and bidding phase, Main Street to Boundary/Prospect Streets road sidewalk improvement designs are progressing along and a water infrastructure upgrades project is slowly coming together. The spring into summer will be a very busy season for city staff.

Wastewater Project – As part of the successful CDBG grant application for construction funding, we are now going through the process of setting up protocols for the $2 million reimbursement process for the project. Working with DEQ's Senior Loan Specialist for the Clean Water State Revolving Fund, we have shifted our Interim funding to Permanent funding due to their lower rates for the community's ratepayers and the additional federal grant forgiveness portion of a long-term loan (up to $500,000 or 50% of the loan, whichever is smaller). We will bring to the City Council documentation with hard numbers by the March meeting due to the extensive legal review process. Parallel to these efforts, staff is continuing to lobby both state and county organizations to bring that loan amount down as much as possible.

Luckiamute Community Building – The business space had plumbing work done to ensure that both floors have restroom facilities that are as user-friendly as possible. The city is working through some logistical challenges for video camera options at the facility to ensure that the cameras will be secure from tampering. New curtains and a washer/dryer are now on site for community use. Tenants in the building are working very hard at making the space usable for a variety of activities and are actively recruiting other businesses for additional temporary uses of the space.

Code Enforcement & Municipal Court – Polk County Sheriff's Office's has the Community Service deputy position listed so there'll be delays in the near-future in getting cars towed promptly. Though one person had expressed interest in helping Falls City on a part-time basis as a Code Enforcement officer, that person could not agree to a 12-month commitment.

Towing Services – In order to have more leverage to deter extended parking, reviewing a permit-only parking zone program on Main Street is being brought up to the March council meeting. This topic will be brought back up to the Public Works Committee if the council chooses to pursue this program .

Radar Speed Signs – The Radar Speed Signs have been delivered to City Hall. We're currently exploring ways of getting the location where they are to be installed on Main Street vacated in order to install them. The weather will also be a factor since the poles for the signs need to be concreted very solidly due to the weight and wind shear of the signs.

Emergency Escape Routes out of Falls City – City staff has reengaged Polk County Emergency Management staff about setting up meetings to discuss coordination of emergency escape routes. We met in December and are working on scheduling another meeting at the end of February/ March, to reconvene the group to work on a process for this year's fire season. In the meantime, we have identified grant funds to pay for evacuation signs, and we will be creating a map to share with the community before fire season.

Community Center Roof Leaks – Staff is working with construction professionals to set up a time to repair the roof above the Community Center. This is usually dry weather work, so it will most likely be scheduled for later in the spring/early summer.

Mobile Broadband Deployment Opportunity – The Oregon Raindrop Foundation has expressed interest in deploying mobile hotspots to underserved and underrepresented populations in Falls City. These mobile hotspots would be used for educational and healthcare (telehealth) purposes by individuals who would otherwise not be able to afford such digital access. There is a need on behalf of city, school district and other entities interested in supporting underserved and underrepresented populations to curate a list of individuals willing to be part of the small-scale proof-of-concept mobile hotspots deployment. The list is currently being drawn up with the help of community members.

Excessive Domestic Sewer Pumping – Public Works staff has been having to pump some residents' septic tanks at a much higher frequency than is financially sustainable for the city. These occurrences are exclusively due to too many people living in one domicile, which negatively impacts the septic tanks. Since the city has no control over how many people live in each dwelling, this topic was brought up to the Public Works Committee meeting and it was recommended to explore changes in fees to offset the financial impact to the Wastewater Fund.

Sincerely,

Note: If you have questions/concerns, please respond to me individually by email, phone, or in person. This way we avoid violating any public meetings laws with a "reply all" response, or multiple councilors discussing on the same thread.

Clerk's Report

- **Speed signs** will be installed when the weather improves
- **Speed test** will be conducted next spring by the County
- **Mill lot fence** has been put on hold to install cameras to monitor the lot
- **Rumble strips** are ready to install as soon as we get some warmer weather
- **Old Grader liquidation** – continuing work with State Surplus

Luckiamute Community Building

- **Exterior cameras** are ready to install as soon as we get some decent weather
- **All other projects are completed at the LCB**

STAFF REPORT

TO: HONORABLE MAYOR, AND CITY COUNCIL

FROM: CITY MANAGER, AJ FOSCOLI

SUBJECT: MAIN STREET PARKING PERMITS

DATE: 3/13/2023

BACKGROUND

The city is looking at Parking Permits on Main Street to deter illegal parking on Main Street. The Public Works Committee has had preliminary discussions in support of such permits and is looking at guidance from City Council to move forward.

SUMMARY

The city of Falls City has enacted Code Enforcement programs in the past in order to reduce the amount of infractions to the city's development code which range from yard debris to illegal fences to zombie vehicles. Since it is not likely that the city will be able to afford a full-time Code Enforcement officer in the next fiscal year, in order to achieve some success in code enforcement of at least illegally parked cars, the city is looking at enacting parking permits on Main Street. As the Public Works Committee has had preliminary discussions in support of such permits, it is looking at guidance from City Council to move forward. City Council should decide if Parking Permits on Main Street to deter illegal parking on Main Street is a preferred option, and if so what kind of rules/fees should be enacted. Such decisions could be deliberated by the Public Works Committee for review by City Council.

FINANCIAL IMPLICATIONS

If enacted, parking permits to the city would generate some revenue, but likely only enough to cover administrative expenses.

STAFF RECOMMENDATION

Instruct the City Manager to move forward with Parking Permits on Main Street and to work with the Public Works Committee to devise a fair system that will achieve the goal of deterring illegal parking.

PROPOSED MOTION

I move that the City Council of Falls City instruct the City Manager to move forward with Parking Permits on Main Street based on input from the Public Works Committee.

STAFF REPORT

TO: HONORABLE MAYOR, AND CITY COUNCIL

FROM: CITY MANAGER, AJ FOSCOLI

SUBJECT: EXCESSIVE SEPTIC TANK PUMPING FEES

DATE: 3/13/2023

BACKGROUND

The city is looking at enacting fees for excessive septic tank pumping, due to overuse. The Public Works Committee has had preliminary discussions in support of enacting such fees and is looking at guidance from City Council to move forward.

SUMMARY

The city of Falls City is statutorily required by DEQ to pump septic tanks within its STEP-system on a 5-year schedule. Industry standards suggest that under NORMAL USE, pumping does not have to be made except on a 6-7-year rotation. During my tenure in the city, there have been several instances where septic tank pumping have had to be made at 2-3 times the frequency of even DEQ's strictest standards. These highly frequent pumpings are not only disruptive of Public Works' schedule, but are costly as well, impacting the wastewater budget negatively. Since it is not possible for the city to enact limitations on the amount of use of our wastewater system by individual residents, especially when that use is directly correlated to the number of people living in a household, the only recourse to recoup maintenance costs above and beyond normal use, the city would like to explore fees to property owners whose septic tanks need to be pumped at a higher frequency that DEQ requires. This is an initial conversation to discuss the feasibility of such a program.

FINANCIAL IMPLICATIONS

If enacted, Excessive Septic Tank Pumping Fees would be imposed on any resident within the city's wastewater system that are in addition to the standard pumping frequency that DEQ requires. These fees would offset any costs that are currently putting undue stress on our limited Wastewater Fund

STAFF RECOMMENDATION

Instruct the City Manager to move forward with Excessive Septic Tank Pumping Fees and to work with the Public Works Committee to devise a fee system.

PROPOSED MOTION

I move that the City Council of Falls City instruct the City Manager to move forward with Excessive Septic Tank Pumping Fees based on input from the Public Works Committee.

ATTACHMENTS
Exhibit A – Pumping Frequency in Years
Exhibit B – High Frequency Pumping Residences

Exhibit A

Household Size (Number of people)

Tank Size	1	2	3	4	5	6	7	8	9	10
500	5.8	2.6	1.5	1.0	.07	.04	.03	.01		
750	9.1	4.2	2.6	1.8	1.3	1.0	.07	.06	0.4	0.3
1,000	12.4	5.9	3.7	2.6	2.0	1.5	1.2	1.0	0.8	0.7
1,250		7.5	4.8	3.4	2.6	2.0	1.7	1.4	1.2	1.0
1,500		9.1	5.9	4.2	3.3	2.6	2.1	1.8	1.5	1.3
1,750			6.5	5.0	3.9	3.1	2.6	2.0	1.9	1.6

Pumping Frequency in Years

Exhibit B

Address	Tank Size	Pumpings	Cost	Total	Time Frame
381 Boundary	1000	2	$ 470.00	$ 940.00	2019-2020
672 Bryant	1000	2	$ 540.00	$ 1,080.00	2019-2022
171 Dayton	1000	2	$ 620.00	$ 1,240.00	2020-2022
234 Prospect	1500	2	$ 465.00	$ 930.00	2020-2021
476 Prospect	1000	2	$ 395.00	$ 790.00	2019-2020
26 S. Main	1000	2	$ 545.00	$ 1,090.00	2019-2020
167/169/171 Ellis	1250	5	$ 500.00	$ 2,500.00	2019-2023
405 Mitchell	3000	5	$ 1,500.00	$ 7,500.00	2019-2023
420/418a/418b N. Main	1250	5	$ 500.00	$ 2,500.00	2019-2023
281/285 N. Main	1250	5	$ 500.00	$ 2,500.00	2019-2023
86/98 N. Main	1250	5	$ 500.00	$ 2,500.00	2019-2023
111 N. Main	3000	5	$ 1,500.00	$ 7,500.00	2019-2023
177 Prospect	3000	5	$ 1,500.00	$ 7,500.00	2019-2023

Total Cost to the city (past 5 years): $ 38,570.00

STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: AJ FOSCOLI, CITY MANAGER

SUBJECT: APPOINT BUDGET OFFICER FOR FY 2023-2024

DATE: 3/8/2023

SUMMARY

State law requires the appointment of a Budget Officer to prepare or supervise the preparation of the budget document.

BACKGROUND

ORS 294.331 provides as follows:

The governing body of each municipal corporation shall, unless otherwise provided by county or city charter, designate one person to serve as budget officer. The budget officer, or the person or department designated by charter and acting as budget officer, shall prepare or supervise the preparation of the budget document. The budget officer shall act under the direction of the executive officer of the municipal corporation, or where no executive officer exists, under the direction of the governing body.

Additionally, Falls City Municipal Ordinance 31.01(D)(4) states:

The Duties of the City Manager shall be as follows…

…To prepare the annual budget for consideration by the Council and Budget Committee…

PREVIOUS COUNCIL ACTION

Council has traditionally appointed the City Manager as Budget Officer.

ALTERNATIVES/FINANCIAL IMPLICATIONS

None.

STAFF RECOMMENDATION

Appoint City Manager AJ Foscoli as Budget Officer for FY 2023-2024.

EXHIBIT

Budget Calendar FY 2023-2024

PROPOSED MOTION

I move the City Council of the City of Falls City appoint City Manager, AJ Foscoli, as Budget Officer for FY 2023-2024.

City of Falls City Budget Calendar FY 2023-2024

	ACTION	NOTES	DUE DATE
1	Appoint Budget Officer	City Mgr	3/13/2023
2	Notice of BC Hearing Published in newspaper	Polk IO 5-30 days prior to BC Public Meeting, must include city web address & where budget is available	To IO by 4/21/2023 @ noon
3	Notice published on website	At least 10 days prior to BC Public Meeting	4/21/2023
4	Proposed Budget Completed and to BC	City Mgr	4/28/2023
5	BC Public Hearing (includes hearing on state revenue sharing. If BC doesn't approve, announce next meeting date)	Present Budget Message & document to BC. Must file in office of governing body immediately following meeting(if BC approves continue to step 7, if not got back to step 2)	5/3/2023 (5/10/2023 & 5/17/2023 if needed)
6	Publication of LB-1 and notice of budget hearing	Must Include date & place of Pub Hrg; Date and name of paper in which LB-1 was published (5-30 days prior to hearing date)	5/31/2023 (To IO by 5/26/2023 @ noon)
7	CC Public Hearing- state revenue sharing	approve resolution to receive state revenues	6/12/2023
8	CC Public Hearing- budget document	approve resolution adopting budget, levying taxes, making appropriations	6/12/2023
9	Submit to County Assessor's Office	2 copies of LB-50; 2 copies resolution adopting budget	NLT 7/7/2023
10	Submit Complete Budget to County Clerk	1 copy of budget: LB-50, LB-1, Budget Document, Proof of Publication	NLT 9/30/2021

STAFF REPORT

TO: HONORABLE MAYOR, AND CITY COUNCIL

FROM: CITY MANAGER, AJ FOSCOLI

SUBJECT: SEWER RATE STUDY & USER RATES

DATE: 3/13/2023

BACKGROUND

The City's Sewer Rate Study Consultant, Steve Donovan, in 2020 presented the findings of his study to the council and made recommendations for short and long-term rate adjustments to support the construction of a new wastewater treatment facility. These rate adjustments have to be made on an annual basis. The last increase was made at the beginning of 2022, so this increase is the 3rd of five over 5 years.

SUMMARY

In 2017, the City was awarded a Community Development Block Grant from the Department of Housing and Urban Development. The grant is purposed to provide the design, engineering, and environmental study necessary to replace the City's current "slow sand filter" sewer treatment facility with a lagoon style system. The new system will achieve the twin aims of getting effluent off the High School Football field, and position the city to expand the system to the south side of town in order to create economies of scale.

The 2017 CDBG-HUD grant provided funding for a sewer rates study to determine how to fund the construction of the new system. The city was awarded just under $2 million in additional CDBG-HUD funding. The state of Oregon has funded an additional $2.5 million of their ARPA infrastructure funding. However, the total cost of construction of the lagoons and acquisition of the necessary property will be $5.7 million (based on the latest engineering estimate), leaving a gap of at least $1.2 million.

In early 2020, the City engaged with Donovan Enterprises, a well-known and highly respected firm with a long history of conducting high quality utility rate studies. The City's consultant, Steve Donovan, conducted the study and provided the council with his findings/proposed next steps for funding the new system. Attached is the updated graph from Donovan Enterprises that reflect the latest engineering estimates from late 2022.

RELEVANT COUNCIL ACTION

Rates reviewed and changed in January 2022.

STAFF RECOMMENDATION

Adopt the rate increase as presented in the resolution.

PUBLIC HEARING ON RATE INCREASE: ORS 294.160

Mayor: This public Hearing is an opportunity for any member of the public to comment on or make requests regarding the proposed resolution increasing user rates for sewer service.

I will open the public hearing for raising the City service fees at _____pm.

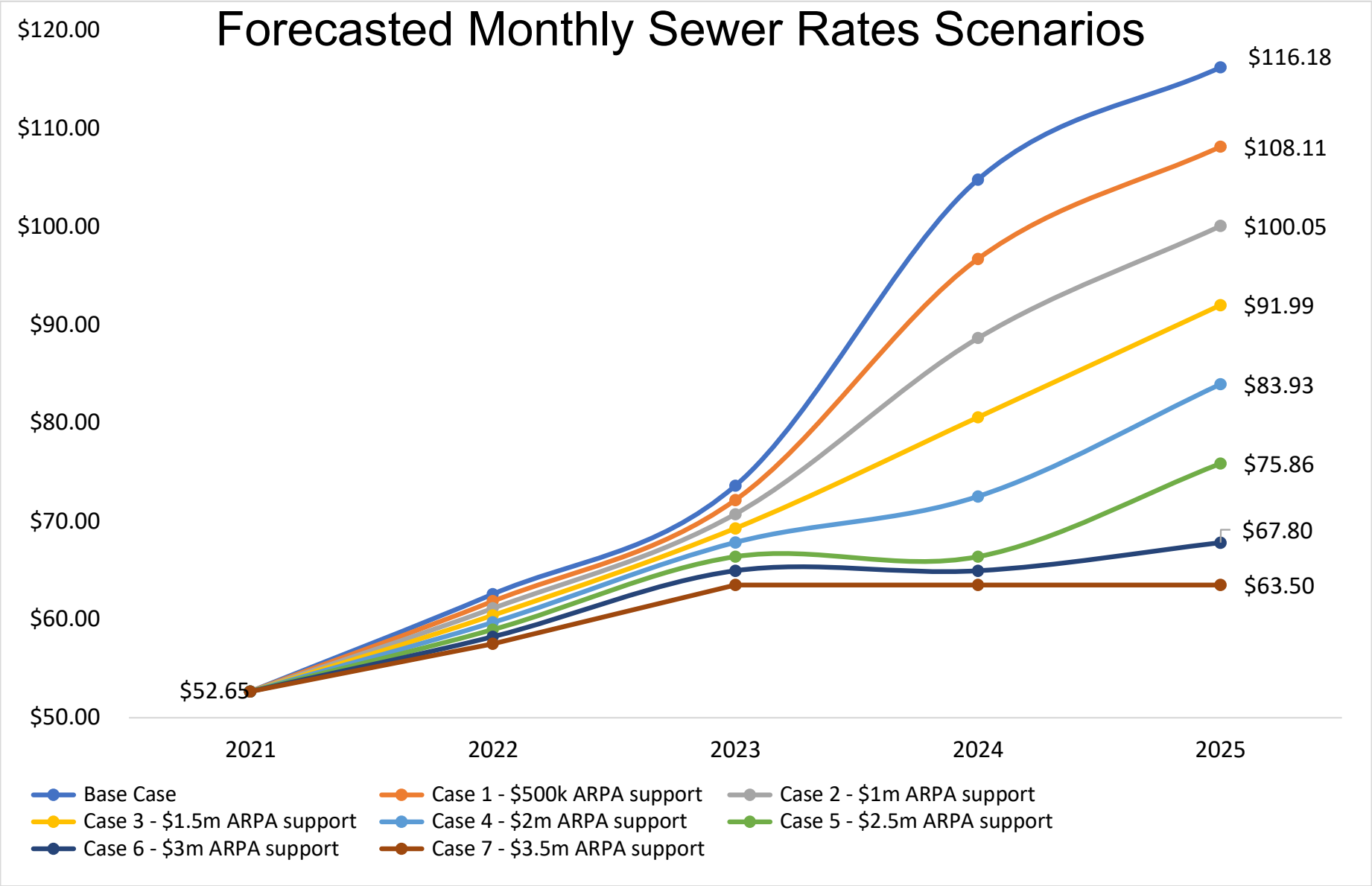
Public Comments;

I will close the Public Hearing for raising City service fees at _____pm.

EXHIBIT
A- Sewer Rate Schedule from Donovan Enterprises Presentation
B- Resolution 1-2023

PROPOSED MOTION
I move that the City Council of Falls City adopt Resolution 1-2023, A RESOLUTION ADOPTING NEW MONTHLY SEWER RATES ON MARCH 13, 2022

Exhibit A


Forecasted Monthly Sewer Rates Scenarios
$120.00
$110.00
$100.00
$90.00
$80.00
$70.00
$60.00
$50.00
$52.65
$116.18
$108.11
$100.05
$91.99
$83.93
$75.86
$67.80
$63.50
2021
2022
2023
2024
2025
Base Case
Case 1 - $500k ARPA support
Case 2 - $1m ARPA support
Case 3 - $1.5m ARPA support
Case 4 - $2m ARPA support
Case 5 - $2.5m ARPA support
Case 6 - $3m ARPA support
Case 7 - $3.5m ARPA support

RESOLUTION 1-2023

A RESOLUTION ADOPTING NEW MONTHLY SEWER RATES ON MARCH 13, 2023

WHEREAS, the City Council of Falls City realizes the need to establish fair and equitable sewer rates and charges; and

WHEREAS, the City of Falls City has not adjusted sewer rates and charges since 2022; and

WHEREAS, the City of Falls City has started a master planning effort for the wastewater collection and treatment system that will call for the relocation and replacement of the City's wastewater treatment works at substantial cost to the City and its sewer ratepayers; and

WHEREAS, the City of Falls City was awarded a Community Development Block Grant to fund the design and planning work related to new wastewater treatment works; and

WHEREAS, the City of Falls City was awarded a State Infrastructure Grant to fund the construction of the new wastewater treatment works; and

WHEREAS, ORS 294.160 requires a public hearing before fees can be increased; and

NOW THEREFORE, THE CITY OF FALLS CITY RESOLVES AS FOLLOWS:

Section 1. The City of Falls City hereby adopts the following sewer rates by categories. The referenced monthly sewer rates will go into effect on March 13, 2023.

Service Category	Flat Monthly Rate
Residential (RS1)	$62.65
Commercial (CM1)	$62.65
Apartments (APT) each unit	$62.65
Elementary School (ELE)	$382.98
Falls City High School (FHS)	$382.98

ADOPTED BY THE FALLS CITY COUNCIL ON THIS 13th DAY OF MARCH, 2023.

VOTE: AYE____ NAY____ ABSTAIN____ ABSENT____

_____ _____

TJ Bailey, Mayor Date

ATTEST:

_____ _____

Jeremy Teal, City Recorder Date

STAFF REPORT

TO: HONORABLE MAYOR, AND CITY COUNCIL

FROM: CITY MANAGER, AJ FOSCOLI

SUBJECT: CONSTRUCTION FUNDING FOR WASTEWATER FACILITY

DATE: 3/13/2023

SUMMARY

Council Approval of Construction Funding from DEQ for the City's new wastewater facility.

BACKGROUND

The City has completed the design, engineering, and environmental work for a new wastewater treatment facility with CDBG (HUD) funding.

The new facility is projected to cost $5.7 million, and the city has applied for remaining HUD/CDBG funds available to the city total approximately $2 million. This leaves a gap of approximately $3.7 million that the city must account for to build the new facility. $2.5 million of this gap will be funded out of the State of Oregon Infrastructure fund, and the remaining $1.2 million will be funded through DEQ's Clean Water State Revolving Fund (CWSRF) program, which after careful review in previous years has been deemed the preferred funding source.

Since that time, the City Manager has continued to work through the complex federal bureaucratic funding process laid out by DEQ. All assessments (biological, environmental, and cultural) for the DEQ funding package have been met and the city is now at the stage to officially apply for the remaining $1.2 million construction funds.

Though several state and federal agencies have committed funding to support Falls City's project, as the costs of the project may increase due to COVID pressures on supply-chain and inflation, the resolution will be for the full amount of the project to accommodate any potential increases.

FINANCIAL IMPLICATIONS

This resolution 02-2023 would give the City Manager the authority to apply for and accept a DEQ construction loan for $1,500,000.

STAFF RECOMMENDATION

Adopt.

PROPOSED MOTIONS

I move that the City Council of Falls City adopt Resolution 02-2023, A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR, RECEIVE AND ADMINISTER A DEQ CWSRF LOAN TO FUND CONSTRUCTION OF A NEW CITY WASTEWATER FACILITY.

EXHIBIT

A- Resolution 02-2023

Exhibit A

RESOLUTION 02-2023

A RESOLUTION OF THE CITY OF FALLS CITY COUNCIL AUTHORIZING AND APPROVING A DEQ STATE REVOLVING FUND LOAN TO FINANCE THE WASTEWATER SYSTEM IMPROVEMENTS PROJECT

Whereas:

1. The City's new wastewater facility is estimated at $5.7 million to construct; and

2. The City of Falls City has entered into negotiations with the State of Oregon Department of Environmental Quality (DEQ) for a loan and intends to fund the Wastewater System Improvements Project with these funds; and

3. The City does authorize and approve the SRF loan agreement for the loan amount of $1.5 million for the portion of the project not covered by CDBG and State of Oregon Infrastructure funds for financing the engineering, construction and permitting of this project; and

4. The City intends to dedicate revenue from the Sewer Enterprise Fund to cover the debt service and to establish any loan reserve requirement for the SRF loan agreement;

NOW THEREFORE, THE CITY OF FALLS CITY RESOLVES AS FOLLOWS:

Section 1. Upon legal review, the City does authorize and direct the City Manager of Falls City, acting for and on behalf of the City, to execute the final SRF loan agreement and such other and additional documents as may reasonably be required for the consummation and closing of the loan.
Section 2. Effective Date.

1. This resolution becomes effective upon passage.

ADOPTED BY THE FALLS CITY COUNCIL ON THIS 13th DAY OF MARCH 2023.

VOTE: AYE____ NAY____ ABSTAIN____ ABSENT____

Signed:

_____ _____
TJ Bailey, Mayor Date

Attest:

_____ _____
Jeremy Teal, City Recorder Date