



Public Works Committee

Thursday, March 6, 2025 at 6:00 pm

Notice of Meeting

320 N Main St. Falls City, OR 97344

Committee Members

Mike McConnell - Tony Meier - Jeff Propp - Gordon Hanson - Guy Mack - Cliff Lauder - Marty Haviland

1. Call to Order
2. Pledge of Allegiance
3. Motion to Adopt the Entire Agenda
4. Consent Agenda - Motion Action Approving Consent Agenda Items
 - a. January 23, 2025 Minutes

Attachments:

- **Minutes** (UAB01-23-25.pdf)

5. Public Comments
6. New Business
 - a. Safe Routes to School Project

Attachments:

- **Staff Report** (2025.03.06_SR_Safe_Routes_to_School_Project.pdf)
- **Plans** (2025_FALLS_CITY_SRTS_-_Utility_Plans_to_City_2-27-25.pdf)

7. Old Business
8. Correspondence, Comments and Ex-Officio Reports
9. Committee Announcements
10. Adjourn

Contact: Jeremy Teal (jteal@fallscityoregon.gov 5037873631) | Agenda published on 02/27/2025 at 2:03 PM

**City of Falls City
Public Works Committee Meeting**

Thursday January 23, 2025 6:00PM
Meeting Location: 320 N. Main Street

Committee Members Present

Mike McConnell, Tony Meier, Cliff Lauder, Gordon Hanson, Guy Mack. .Absent Jeff Propp.
Committee joined by potential member Marty Haviland.

1) Call to Order

Chair McConnell called the meeting to order at 6:00 PM, took roll call.

2) Pledge of Allegiance

Chair McConnell led the Committee in the Pledge of Allegiance.

3) Motion to Adopt the entire Agenda

Chair McConnell moved and member Mack seconded: **that we approve the entire agenda.**
Motion carried 5-0-0. Ayes: Mike McConnell, Tony Meier, Cliff Lauder, Gordon Hanson, Guy Mack.

4) Consent Agenda: Motion Action Approving Consent Agenda Items

Member Meier moved and member Mack seconded: **that we approve Consent Agenda Items, PWC Minutes November 21, 2024.** Motion carried 4-0-0. Ayes: Mike McConnell, Tony Meier, Cliff Lauder, Guy Mack.

5) Public Comments - None

6) New Business

a. Dayton Street Footbridge

Committee read and discussed partial email correspondence from DOWL regarding the structural integrity of the Dayton Street Foot Bridge that stated in part that "overall the bridge is in very poor condition...we highly recommend that the City close the bridge to pedestrian traffic." Chair McConnell informed the Committee that City Manager, AJ Foscoli told him the City has barricaded both ends of the footbridge (which he personally verified) and that the City most likely has the funding necessary to procure an Engineers report to determine options available to resolve the structural deficiencies. It was the consensus of the Committee that the City resolve this issue as soon as possible due to safety issues and because water and sewer lines run under the current structure. The Committee recommends that the City and City Council at least explore the following options and secure the funding necessary:

- 1. Discontinue (decommission) the footbridge and secure the integrity of the water and sewer lines.**
- 2. Replace or repair the current footbridge with a new structure thus providing continued foot traffic and structural stability for water and sewer lines.**
- 3. Replace the footbridge with a full service motor traffic bridge, possibly using the Mitchell Street/Black Rock Road green bridge, although this option might not be possible because of the Agencies involved in funding might require only a new bridge.**

7) Old Business - None

8) Correspondence, Comments and Ex-Officio Reports

a. Chair McConnell informed the Committee **that the engineering plans for Waste Water Lagoons and necessary infrastructure needed are available for public inspection at City Hall.**

b. Member Hanson and member Meier mentioned **that some of the bolts securing the steel plates on east North Main are not flush with the plate and appear to be sticking up a couple inches.**

c. Member Hanson mentioned **that the railings on the Walk Bridge connecting Faye Wilson park with the north side of the Little Luckiamute do not meet State Safety Requirements.**

9) Committee Announcements

Next meeting temporarily set for February 20, 2025.

10) Adjourn

Member Mack moved and Chair McConnell seconded: **that we adjourn** Motion carried 5-0-0. Ayes: Mike McConnell, Tony Meier, Gordon Hanson, Cliff Lauder, Guy Mack. Meeting adjourned at 6:40.

_____ Public Works Committee Chair McConnell

Attested: _____ Public Works Committee Member

STAFF REPORT

TO: PUBLIC WORKS COMMITTEE
FROM: CITY MANAGER, AJ FOSCOLI
SUBJECT: SAFE ROUTES TO SCHOOL PROJECT
DATE: MARCH 6, 2025

SUMMARY

The city is looking at construction of the **Safe Routes to School** project in the summer of 2025.

BACKGROUND

The city of Falls City has been working on the **Safe Routes to School since 2019**. The city applied for and received grants from ODOT for a Safe Routes to School project, as well as the Small Cities Allotment grant to upgrade sidewalks to and from the elementary school. Due to COVID, the work was pushed back several times, but as the redesign is complete as of 2/27/2025(Exhibit A), the engineering firm is looking at construction this summer. There will be challenges from discrepancies of actual Right of Way and adjacent property owners' perception of Right of Way, based on where fences and buildings are currently situated. Additional challenges include:

- There are several hillsides that will have to have retaining walls
- 5th & Prospect corner ADA (2% grade) needs to be constructed out of a 14% grade(!)
- Several properties have fences fully in the right-of-way
- Several homes are built RIGHT UP TO the right-of-way
- Several properties have unimproved "parking" spaces that will be eliminated by sidewalks
- Several trees in the right-of-way will need to be removed

FINANCIAL IMPLICATIONS

- The estimated cost is \$800,000 (down from \$1.6 million for the original design)
- The city has \$650,000 (\$400,000 of SRTS funds & \$250,000 of SCA funds)
- The engineer is working on trying to eliminate ANY unnecessary components from the project while still being in compliance with ODOT contract agreements

STAFF RECOMMENDATION

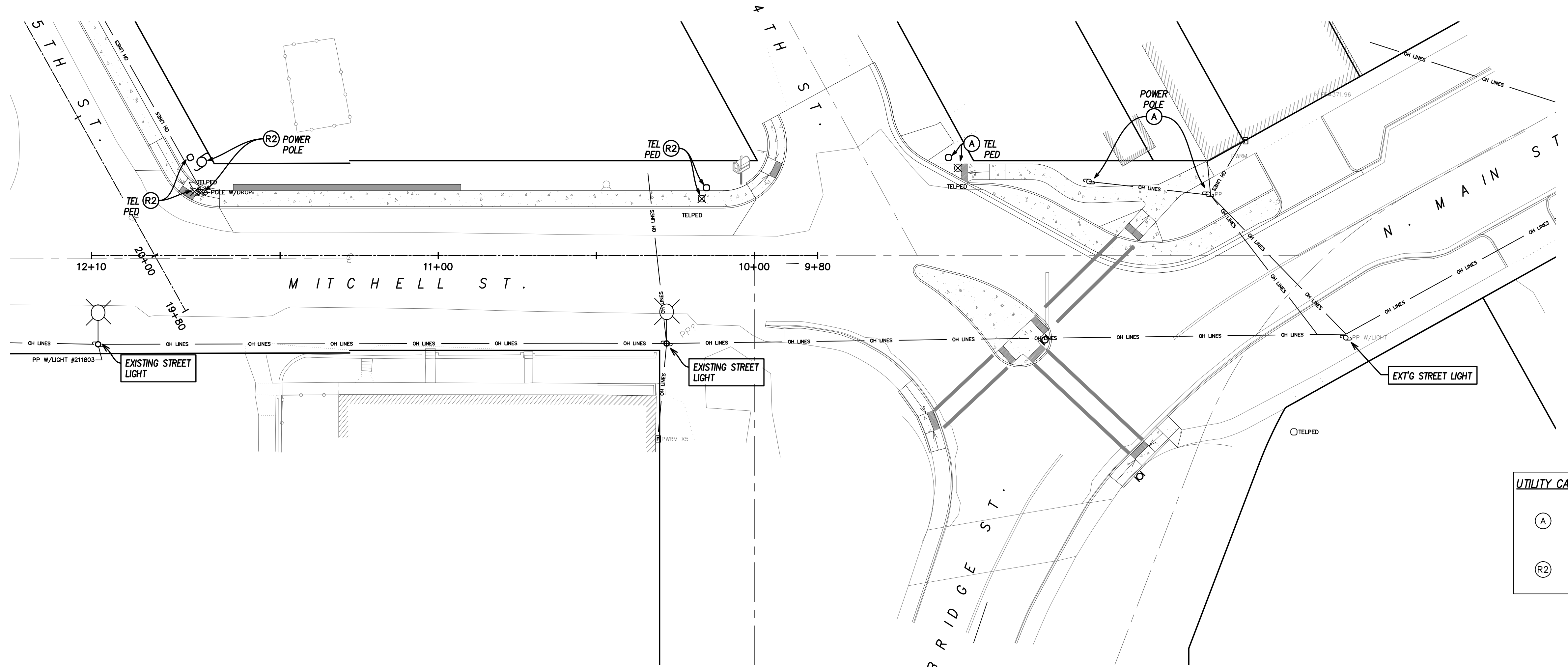
Staff recommends to the committee to support the project up to and above the grant funds currently secured, but not in excess of an additional \$100,000 of city funds.

PROPOSED MOTION

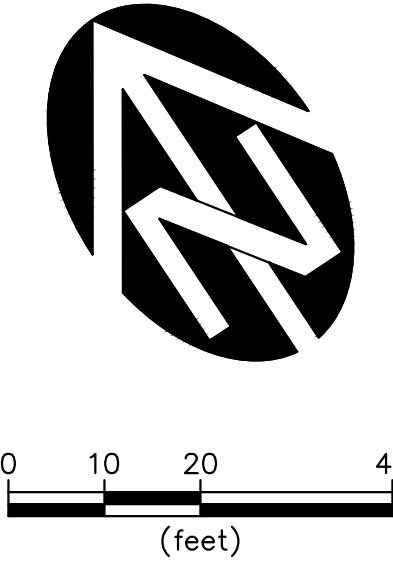
Recommend a motion to City Council to support the project up to and above the grant funds currently secured, but not in excess of an additional \$100,000 of city funds.

ATTACHMENTS

Exhibit A 2025 Westech Re-Design



PLAN
 1" = 20'

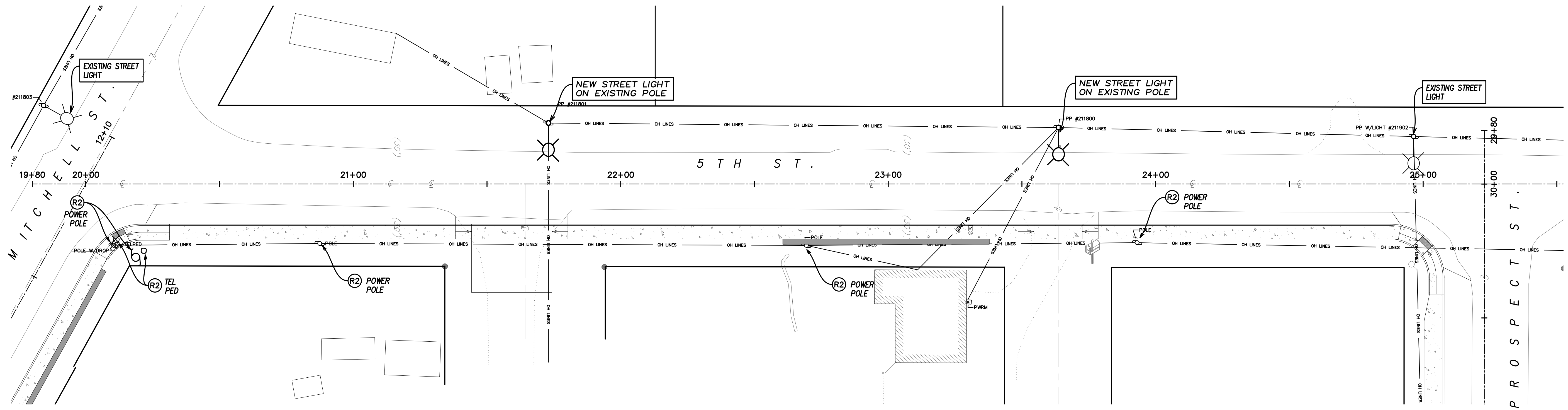


UTILITY CALLOUT KEY

(A)	CONTRACTOR TO COORDINATE WITH UTILITY COMPANY TO ADJUST TO FINISHED GRADE
(R2)	CONTRACTOR TO COORDINATE WITH UTILITY COMPANY TO REMOVE/RELOCATE

<p>WESTTECH ENGINEERING, INC. CONSULTING ENGINEERS AND PLANNERS</p> <p>3841 Fairview Industrial Dr. S.E., Suite 100, Salem, OR 97302 Phone: (503) 585-2474 Fax: (503) 585-3966 E-mail: westtech@westtech-eng.com</p>	<p>REVIEW</p> <p>REGISTERED PROFESSIONAL ENGINEER STEVEN H. STEVENSON No. 16,000, State of Oregon REVIEWS: 6/20/2026</p>								
<p>CITY OF FALLS CITY</p> <p>2025 PEDESTRIAN IMPROVEMENTS</p> <p>N. MAIN ST. & MITCHELL ST. - UTILITY PLAN</p>	<p>DRAWING U-1</p> <p>JOB NUMBER 2969.2030</p>								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">NO.</th> <th style="width: 10%;">DATE</th> <th style="width: 30%;">DESCRIPTION</th> <th style="width: 10%;">BY</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">02/2025</td> <td></td> <td></td> </tr> </tbody> </table>	NO.	DATE	DESCRIPTION	BY	1	02/2025		
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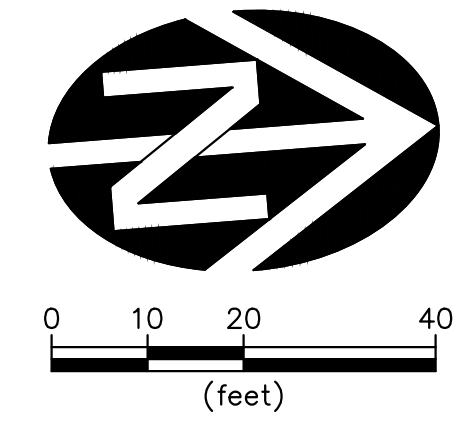
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PLAN
 1" = 20'

UTILITY CALLOUT KEY

(R2) CONTRACTOR TO COORDINATE WITH UTILITY COMPANY TO REMOVE/RELOCATE



NO.	DATE	DESCRIPTION	BY
1			

VERIFY SCALE
 BAR IS ONE INCH ON ORIGINAL DRAWING
 IF NOT ONE INCH ON SCALES ACCURACELY

DSN. SW
 DRN. RS
 CKD. SW
 DATE: 02/20/25



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 CONSULTING ENGINEERS AND PLANNERS

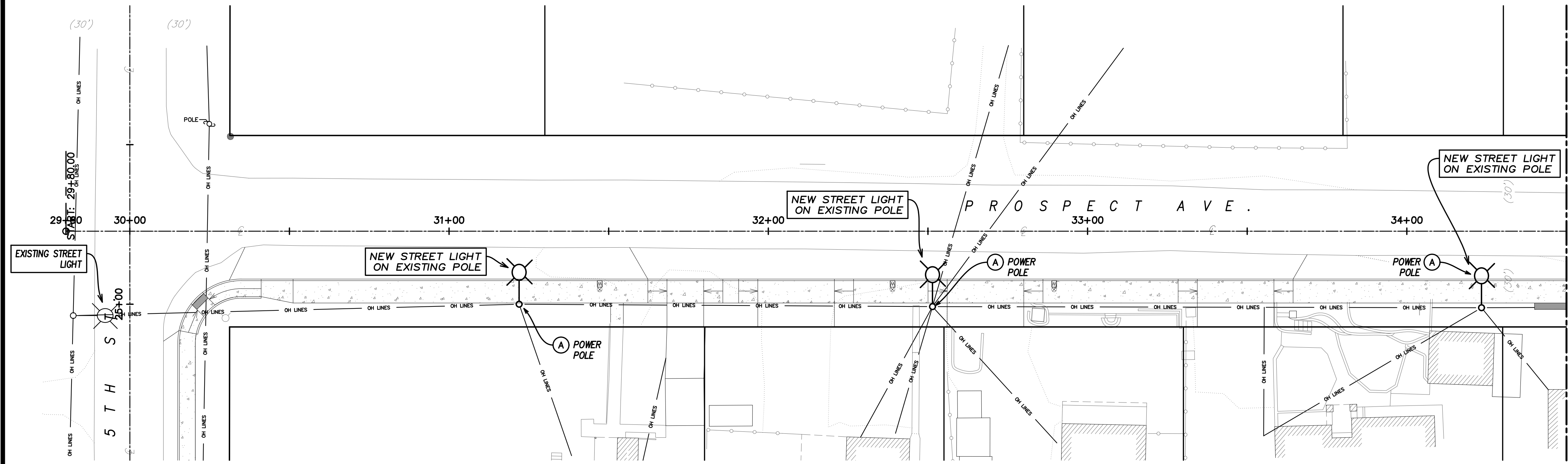
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 E-mail: westtech@westtech-eng.com

CITY OF FALLS CITY
 2025 PEDESTRIAN IMPROVEMENTS
 5TH STREET - UTILITY PLAN

DRAWING
 U-2

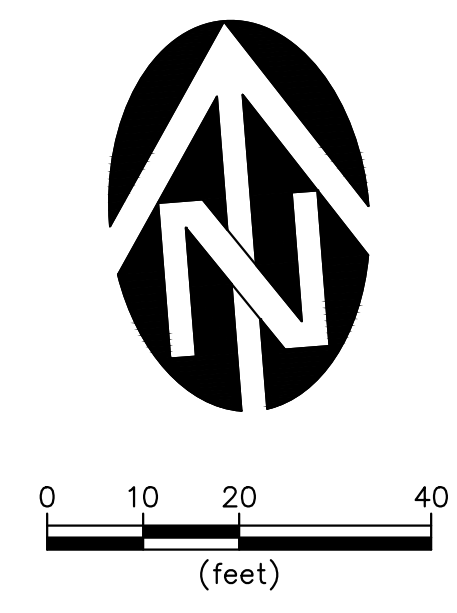
JOB NUMBER
 2969.2030

2/27/2025 11:53:20 AM
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PLAN
 1" = 20'

MATCH LINE - SEE BELOW LEFT FOR CONTINUATION



UTILITY CALLOUT KEY

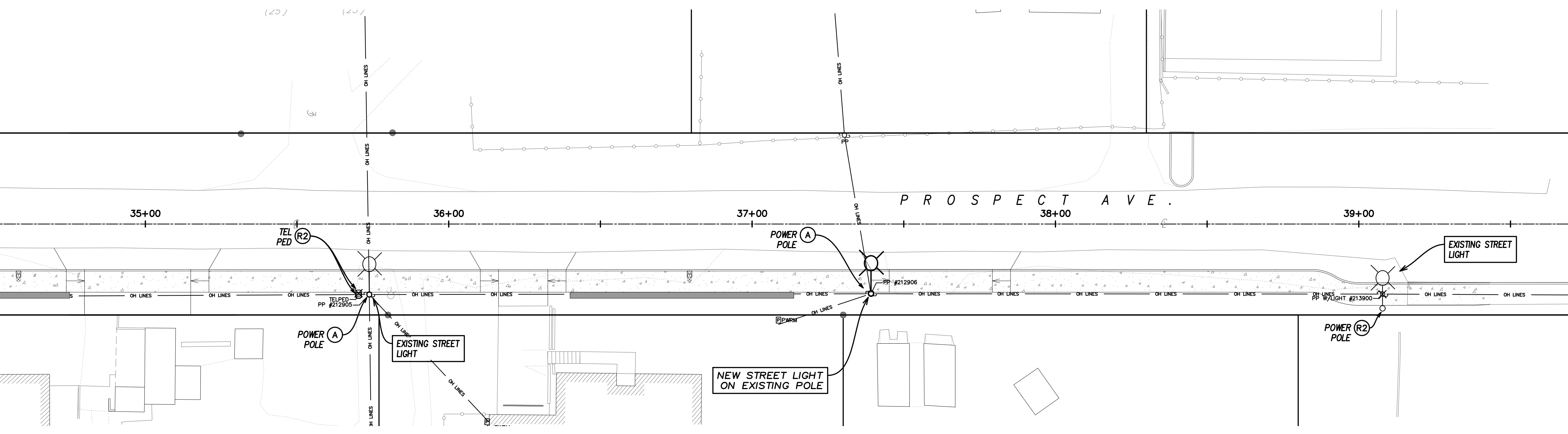
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VERIFY SCALE
 BAR IS ONE INCH ON ORIGINAL DRAWING
 IF NOT ONE INCH ON SCALES ACCURACLY

DSN. SW
 DRN. RS
 CKD. SW
 DATE: 02/20/25

MATCH LINE - SEE ABOVE RIGHT FOR CONTINUATION



PLAN
 1" = 20'



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CITY OF FALLS CITY
 2025 PEDESTRIAN IMPROVEMENTS
PROSPECT AVENUE - UTILITY PLAN

DRAWING
U-3
 JOB NUMBER
2969.2030