

City of Falls City, OR

Historic Landmark Commission

Wednesday, September 13, 2023 at 6:00 pm

Notice of Meeting

Meeting Location; 320 N Main St. Falls City, Or 97344

Amy Houghtaling, Guy Mack, Mike McConnell, Paul King, Nick Backus

1. Call to Order
2. Pledge of Allegiance
3. Motion to Adopt the Entire Agenda
4. Consent Agenda
 - a. November 23, 2022 Minutes

Attachments:

- **Minutes** (Landmark_11-23-22.pdf)

5. Public Comments
6. Old Business
7. New Business
 - a. CLG Check In
 - b. Grant Projects
8. Correspondence, Comments and Ex-Officio Reports
9. Committee Announcements
10. Adjourn

City of Falls City
Historic Landmark Commission
Wednesday November 23, 2022 5:15 PM
Meeting Location: 320 N Main Street Falls City, OR

Commission Members Present

Amy Houghtaling, Mike McConnell, Bruce Garrett (5:51), Paul King, Guy Mack.

1) Roll Call

Chair Houghtaling called the meeting to order at 5:15 PM, took roll call and welcomed new member Paul King to the Commission.

2) Pledge of Allegiance

Chair Houghtaling led the Commission in the Pledge of Allegiance.

3) Motion to Adopt the entire Agenda

Member McConnell moved and member King seconded: **That we adopt the entire agenda.** Motion passed 4-0-0. Amy Houghtaling, Mike McConnell, Paul King, Guy Mack.

4) Consent Agenda Motion Action Approving Consent Agenda Items

Member McConnell moved and Chair Houghtaling seconded to: **Approve the minutes for 11/03/22.** Motion passed 4-0-0 Ayes. Amy Houghtaling, Mike McConnell, Paul King, Guy Mack.

5) Public Comment - None

6) Old Business

7) New Business

A. Coffee Shop SHPO Packet

The Commission filled out the Oregon SHPO Clearance Form to the best of our ability. The City will need to provide additional information as needed. A copy of the Clearance form will be forwarded to the City and should be added to our minutes.

The City will need to: **(1)** Write the cover letter, **(2)** Provide 3 - 4, color, 4 x 5 photographs of the property, digital or print, **(3)** Additional information as needed for Sections 4 and 5. **(4)** Resubmit the proposal with a new Submittal Form.

8) Correspondence, Comments and Ex-Officio Report

9) Committee Announcements

Next meeting to be held on December 15, 2022 at 5:30 pm at the Community Center.

9) Adjourn

Member Mack moved and Member Garrett seconded: **we adjourn.** Motion carried 5-0-0 Ayes. Amy Houghtaling, Mike McConnell, Bruce Garrett, Paul King, Guy Mack. Meeting adjourned at 6:02.

_____ Historic Landmark Commissioner Chair Houghtaling

Attested: _____ Historic Landmark Committee Member