

| <b>FALLS CITY CITY COUNCIL</b>   |  | <b>MONDAY, MARCH 13, 2023</b>   |
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| The Falls City City Council met in regular session on Monday, March 13, 2023 at 6:12 p.m. in the Community Center located at 320 N. Main Street  |  |   |
| <b>Council Members Present:</b><br>Council President Amy Houghtaling, Councilor Nick Backus, Councilor Tony Meier, Councilor Lori Jean Sickles and Councilor Martha Jirovec was excused. Councilor Dennis Sickles arrived at 6:46 pm |  |   |
| <b>Staff Present:</b><br>City Manager AJ Foscoli, City Recorder Jeremy Teal  |  |   |
| <b>AGENDA</b>  |  | <b>ACTION</b>   |
| <b>Announcements, Appointments, Appreciations &amp; Proclamations</b>  |  | Mayor Bailey thanked Mr. Teal for putting the Councilor Resource Binders together.  |
| <b>Public Comment</b>  |  | There were no comments.   |
| <b>Sheriff Presentation</b>  |  | <p>Sheriff Garton gave a brief presentation regarding the renewal of the public safety levy for Polk County. He noted the 49.5 cents for an average home would be \$17 annually.</p> <p>Commissioner Gordon explained that going out a year earlier to continue employment for current staff was important. He noted this increase would allow the department to keep current staff levels over next 5 years. He mentioned there was not 24/7 coverage before the levy.</p> <p>It was moved by Councilor Meier to support The Public Safety Reauthorization levy. The motion was duly seconded by Council President Houghtaling and carried with a vote of 4-0 with Councilors Backus, Meier, LJ Sickles, and Council President Amy Houghtaling voting YES.</p> |
| <b>Public Hearing</b>  |  | <p>Mayor Bailey opened the public hearing at 6:22 pm</p> <p>Mayor Bailey read the public hearing.</p> <p>There were no comments.</p> <p>Mayor Bailey closed the public hearing at 6:24 pm</p>   |
| <b>Consent Agenda</b>  |  |   |
| <ul style="list-style-type: none"> <li>a) February 13, 2023 Minutes</li> <li>b) Park Board Application</li> </ul>  |  | It was moved by Council President Houghtaling to approve the Consent Agenda as presented. The motion was duly seconded by Councilor Backus and CARRIED with a vote of 4-0 with Councilors Backus, Meier, LJ Sickles, and Council President Houghtaling voting YES.  |

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| <p><b>Reports or Comments from Mayor and Council Members</b></p> <ul style="list-style-type: none"> <li>a) Mayor's Report</li> <li>b) Councilor Comments</li> <li>c) Quarterly Financials</li> <li>d) Public Works Committee</li> </ul>  | <p>Mayor Bailey gave a brief report on the skate park. He noted the committee had met, the survey was on the City website, and grant funding was moving forward</p> <p>Council President Houghtaling mentioned the Happy Dance would be Saturday, May 20th. She noted the plan was to combine the resource event and the happy dance together and bring all the aspects of school involvement, mental health, and community event.</p> <p>Councilor LJ Sickles stated the Easter Egg Hunt would be April 8<sup>th</sup> at the upper park. She noted the baskets would be put together at noon at the Boondocks on April 7<sup>th</sup>.</p> <p>Mr. Teal noted the quarterlies were in the agenda as part of the audit work plan the Council signed and agreed to.</p> <p>There were no comments.</p>  |
| <p><b>Reports from City Manager &amp; Staff</b></p> <ul style="list-style-type: none"> <li>a) Falls City Fire Report</li> <li>b) Polk County Sheriff Report</li> <li>c) Falls City Public Works Report</li> <li>d) City Manager</li> <li>e) Main Street Parking Permits</li> </ul> | <p>There were no comments.</p> <p>There were no comments.</p> <p>There were no comments.</p> <p>Mr. Foscoli gave his report regarding the wastewater project, LCB, Code enforcement, towing, speed signs, emergency routes to school, air filtration grant and the Community center roof leak, mobile broadband deployment, and excessive domestic sewer pumping.</p> <p>Council President Houghtaling asked about the progress of the Safe Routes to School project. Mr. Foscoli reported the project was moving forward and the City was working with property owners and had come to an understanding.</p> <p>Mr. Foscoli stated the City would like to curtail extended parking on North Main street and implement a resident parking permit system. He noted he was looking for the Council's blessing to move the discussion to the Public Works committee to come up with the criteria.</p> |

f) Excessive Septic Tank Parking

Councilor Meier noted the system would keep residents from moving cars from spot to spot on North Main Street. He suggested making the north side of Main from Ellis to the out of town limit to no parking.

Mayor Bailey reviewed that the Public Works committee would come up with the specifics of the system and then bring them back to Council for final approval.

Councilor Meier asked about signage. Mr. Foscoli noted the towing company would provide signs at no cost to the city.

Council President Houghtaling asked which staff member was going to run the program and enforce it. Mr. Foscoli noted that Mr. Teal would be heading it.

It was moved by Councilor Backus to approve the City Manager to pursue an ordinance regarding parking permits. The motion was duly seconded by Councilor Meier and carried with a vote of 4-0 with Councilors Backus, Meier, LJ Sickles, and Council President Amy Houghtaling voting YES.

Mr. Foscoli noted that a dozen or so properties in Falls City had multiple septic tank pumpings in the last 5 years which has cost the City an extra \$35,000.

Council President Houghtaling asked if the trailers on resident's properties were taken into consideration on the excess use of the septic tanks. She also noted the homelessness could be an issue.

Councilor LJ Sickles asked if the three addressed apartment building was considered.

Mr. Foscoli noted the plan was to get the Council approval and then instruct the Public Works committee to formulate solutions for the issues.

It was moved by Council D Sickles to approve the City Manager to pursue an ordinance regarding excessive septic tank pumping fees with input

g) Budget Officer & Calendar

from the Public Works Committee. The motion was duly seconded by Councilor Meier and carried with a vote of 4-1 with Councilors Backus, Meier, D Sickles, and LJ Sickles voting YES and Council President Amy Houghtaling voting NO.

Mr. Foscoli noted this was a procedural step to move forward and begin the budget process. Council President Houghtaling stated her concern about the audit and the corrective action and suggested that Councilor Jirovec be appointed Budget Officer.

Mr. Teal explained that the City Manager or the Finance Manager would need to be the budget officer.

Council President Houghtaling asked if the decision could be tabled until the next meeting. She explained that the audit had a big corrective plan and the state looked at audits. She stated she was just concerned with all the sewer facility funding coming through and having a corrective action on the audit.

Councilor Backus advised that the budget creation was in the charter under the City Manager duties. He noted the duties of city manager was to prepare, oversee and supervise the preparation of the budget.

Council President Houghtaling stated she just wanted the City to be safe.


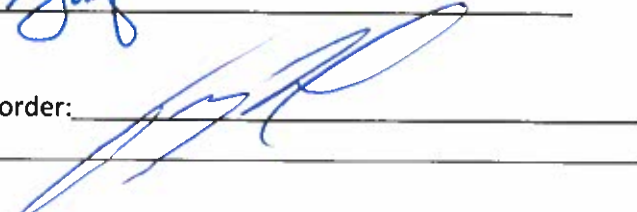
Councilor D Sickles suggested getting the City Manager some training to help him with the budget.

Mayor Bailey suggested adding the budget creation in collaboration with Councilor Jirovec

It was moved by Council President Houghtaling to appoint Councilor Jirovec as the Budget Officer.

Mayor Bailey declared the motion dead after that lack of a second.



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| <p>Good of the Order</p>   | <p>Councilor Meier stated he was concerned about his absence at the first goal setting session. The council discussed the absence and declared the goal setting session was a workshop and he was absent.</p> <p>Mr. Teal noted the new ordinances would be added in May to the Councilor books. Councilor D Sickles asked what the notebooks were. Mayor Bailey explained they were a one-stop Councilor informational resource. Councilor D Sickles thanked Mr. Teal for his hard work on the books.</p> <p>Councilor D Sickles suggested moving the Council meetings to avoid overlapping meetings with the Falls City School Board. Mr. Teal suggested to avoid the third Mondays of the month as most federal holidays fall on those Mondays.</p> <p>It was moved by Councilor LJ Sickles to move the Falls City Council meetings to the first Monday of each month. The motion was duly seconded by Councilor Backus and carried with a vote of 5-0 with Councilors Backus, Meier, D Sickles, LJ Sickles and Council President Houghtaling voting YES.</p> <p>Council President Houghtaling suggested excluding July to avoid the 4<sup>th</sup> of July holiday.</p> |
| <p>Adjourn</p>   | <p>There being no further business the meeting was adjourned at 7:58 p.m.</p>   |
| <p>Read and approved this <u>10</u> day of <u>April</u> 2023.</p> <p>Mayor: <u></u></p> <p>ATTEST: _____</p> <p>City Recorder: <u></u></p> |   |